Pursuant to the State of Illinois Public Act 096-0542- Illinois Open Meeting and Freedom of Information Act, Listed are FOIA Officer for the Village of Virgil

Katherine Kralka

Clerk

5N939 Meredith Road, Ste. 2, Virgil, IL 60151 Phone: 630-365-6677

Fax: 630-365-6489

*BEST: E-mail: kt11882@yahoo.com

Request for information shall be submitted in writing to the Village of Virgil FOIA Officer. Requests may be submitted by mail, fax, or e-mail. To assist the Village in replying to your request, it is suggested that a FOIA form (see below) be used. A copy of this form may also be obtained at the Village Office.

Fees for copies of records are as follows:

- Black and white copies (letter or legal size) No Charge for the first 50 pages. A charge of 0.15 cents will be charged thereafter.
- Color Copies- Currently not available at Village Office.
- Certification \$1.00
- Comprehensive Zoning Plan/Book- \$10.00 for entire plan/book
- Mailing- Cost of Postage

All fees must be paid prior to the release of public records. Documents are furnished free of charge or at a reduced rate if a reduction or waiver of fees is in the public interest, in that it is for the health, safety welfare or legal rights of the general public; and it is not for the principal purpose of personal or commercial benefit.

Information Available

Audits	Development Information:	
Bids and Proposals	Plats, Plans	
Service Contracts	Illinois Department of Natural Resources information	
Building Permit:	Letters of Credit / Subdivision Bonds	
Applications Inspection Reports Contractor Listing	Illinois Environmental Protection Reports	
Rules and regulations	Petitions for:	
Bid Records	Annexation	
Training Records	Rezoning	
Lien Records	Special Use	
	Variances	
Financial Records:	Zoning	
Vendors	Personnel Manual	
Payables	Safety Manual	
Receivables	Agreements and Contracts:	
Vouchers	Intergovernmental	
Fees	Consulting	
Salary Schedules	Purchase or Lease	
Annual Budget	Franchise	
Board Policies	Treasurer's Report	
Equipment Listing	Ordinances	
Meeting Agendas	Meeting Minutes	
Police Reports	Liens	
Vehicle Information	Resolutions	
Proclamations	Village Maps	
Personnel Manual	Personnel Files	
Salary Schedules	Training information	
Snow and Ice Control	Refuse	



Village of Virgil request for Information	on or records pursuant to the	
State of Illinois' Freedom of Information Act		
FOIA#		
DATE OF REQUEST		
(After 4 p.m. on Tuesdays, please e-m	nall clerk to notify of request.	
kt11882@yahoo.com) Mail form to 5N939 Meredith Road, S	Suito 2 Virgil II 60151	
or fax (630) 365-6489	suite 2, viigii, it ootst	
Questions Please Call Katie at Village	Office (620) 365-6677	
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writing stating a request for an exten	sion.)	
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Description of Documents Requested:		