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| **Village of Virgil** | *President: Jamie LeBlanc* |
| *Clerk: Katie Kralka* |
| 5N939 Meredith Road, Suite 2  Virgil, IL 60151  Phone: (630) 365-6677 Fax: (630) 365-6489 | *Treasurer: Darlene Hankes* |
| *Trustees: Penny Dyer*  *Cheryl Hackbarth* |
| *David Kosarek* |
| Email: [villageofvirgil@yahoo.com](mailto:villageofvirgil@yahoo.com)  Website: www.villageofvirgil.net | *Karen Kosarek* |
| *Robert Neisendorf* |
|  | *Debbie Washburn* |
| **Board Meeting**  **April 14, 2016- 7:00 p.m.** |  |
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**CALL TO ORDER:**

The meeting was called to order by President LeBlanc at 7:00 PM.

**PLEDGE OF ALLEGIANCE:**

President LeBlanc led the Pledge of Allegiance.

**ROLL CALL:**

President Jamie LeBlanc Present Trustee Karen Kosarek Present

Trustee Penny Dyer Absent Trustee Robert Neisendorf Present

Trustee Cheryl Hackbarth Present Trustee Debbie Washburn Absent

Trustee David Kosarek Present Clerk Katie Kralka Present

Treasurer Darlene Hankes Present

All those answering “present” were physically present at the meeting.

Also Present: Alex McTavish: Village Attorney, Jim Sparber: Village Engineer, Mae Stroble, Mike Stoffa: Zoning Enforcement Officer (7:23 p.m.)

**APPROVAL OF AGENDA:**

President LeBlanc requested that the Board approve the April 14, 2016 agenda as stated.

**MOTION: Trustee Neisendorf to approve the agenda as stated.**

**SECOND: Trustee Hackbarth**

**AYES: Trustees Hackbarth, D. Kosarek, K. Kosarek, and Neisendorf**

**NAYS: None**

**ABSENT: Trustees Dyer and Washburn**

**Motion Carried: 4:0:0:2**

**APPROVAL OF MINUTES:**

President LeBlanc requested that the Board approve the March 10, 2016 Board minutes as amended.

**MOTION: Trustee D. Kosarek to approve the minutes as amended.**

**SECOND: Trustee K. Kosarek**

**AYES: Trustees Hackbarth, D. Kosarek, K. Kosarek, and Neisendorf**

**NAYS: None**

**ABSENT: Trustees Dyer and Washburn**

**Motion Carried: 4:0:0:2**

President LeBlanc requested that the Board approve the February 25, 2016 COW minutes as amended.

**MOTION: Trustee Hackbarth to approve the COW minutes as amended.**

**SECOND: Trustee D. Kosarek**

**AYES: Trustees Hackbarth, D. Kosarek, K. Kosarek, and Neisendorf**

**NAYS: None**

**ABSENT: Trustees Dyer and Washburn**

**Motion Carried: 4:0:0:2**

**PUBLIC COMMENT:** None

**SHERIFF’S REPORT:** No Report

**VILLAGE ENGINEER:**

Jim Sparber reported that the Kane County Forest Preserve has begun work on their north-end project. Stark and Sons asked to start on our tile project but Jim asked that they wait until the tiles are cleaned out. Jim also reached out to contractors regarding the tile project (cutting through the roadway) on the south end of Virgil. He will report back on his findings next meeting.

Jim reminded the board that the bridge inspection for I.C. Trail is due in November of this year. He asked that we prepare to add at least $1,500.00 to the 2016 budget.

**RESOLUTIONS AND ORDINANCES:** None

**PRESIDENT’S REPORT:**

President LeBlanc spoke with the Kane County Health Department about the property at 47W504 I.C. Trail. They will be coming out next week to survey.

President LeBalnc met with Mike Zakosek, Kane County Highway Department, to discuss Tom Huddleston’s suggestion of putting solid pipe through the residential area along Meredith Road. The idea is that water would be collected in the fields through existing tile, funneled into solid pipe to the other side of the residential area, and then be put back into the field tile. This technique should help keep water out of the residential area. The Village would need a contractor to trench through Meredith Road. Mike Zakosek believes that the county may be willing to chip in money to help defer the cost.

In an effort to make the Village feel like a more cohesive community, President LeBlanc has suggested we install a community sign on the corner of Route 64 and Meredith Road. The top would say “Welcome to the Village of Virgil.” The bottom would be either an electronic board, LED board, or moveable sign and backlit. The Village could then post events happening within the village, meetings, church events, school events, ect… We would need an intergovernmental agreement with the Kane County Forest Preserve and would most likely need to involve IDOT as well.

**ATTORNEY’S REPORT:** No Report

**CLERK’S REPORT:**

Clerk Kralka was asked to contact Charles at Armor Tech to take down the old website; villagevirgil.com.

**FINANCE COMMITEE:**

Treasurer Hankes presented the March bills for approval as follows:

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| CAN Surety-bond policy | | | $ 100.00 |
| Campton Highway Department | | | $ 1,140.00 |
| Metro West | | | $ 500.00 |
| Foote, Mielke, Chavez, and O’Neil, LLC | | | $ 325.50 |
| Baxter and Woodman | | | $ 600.00 |
| Illinois Department of Revenue | | | $ 161.43 |
| Katie Kralka- Armor Tech- change website name | | | $ 20.00 |
| United States Treasury | | | $ 658.66 |
| **DO NOT HAVE TO BE VOTED ON BELOW:** | | |  |
| **Compensation for meeting attendance:** | | |  |
| Jamie LeBlanc | | | $ 300.00 |
| Penny Dyer | | | $ 70.00 |
| Cheryl Hackbarth | | | $ 105.00 |
| David Kosarek | | | $ 140.00 |
| Karen Kosarek | | | $ 105.00 |
| Bob Neisendorf | | | $ 140.00 |
| Debbie Washburn | | | $ 140.00 |
| **PRE-APPROVED BILLS:** | | |  |
| STS. PETER & PAUL CHURCH | | | $ 260.00 |
| AT&T | | | $ 141.57 |
| FOX VALLEY INTERNET | | | $ 24.95 |
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**$ 4,932.11**

**MOTION: Trustee Neisendorf to approve the bills as stated.**

**SECOND: Trustee Hackbarth**

**AYES: Trustees Hackbarth, D. Kosarek, K. Kosarek, and Neisendorf**

**NAYS: None**

**ABSENT: Trustees Dyer and Washburn**

**Motion Carried: 4:0:0:2**

**ZONING ENFORCEMENT OFFICER:**

Chucks Bar and Grill is doing some grading work in their parking lot. They are also installing surface drains to the field behind the facility with permission from the farmer. Lastly, they are extending a lean-to for the cooler.

S.S. Peter and Paul church took down a garage without a proper demolition permit. They were made aware of the situation and immediately applied for a permit.

There was one request for a metal roof installation.

**ZONING BOARD OF APPEALS:** None

**COMMITTEE OF THE WHOLE:** None

**BUILDING, ZONING & ROADS COMMITTEE:**

President LeBlanc spoke with Jay Seyller and he stated that I.C. Trail Road (past Sauber) is in need of patch work. Afterwards, he would like to do another coat of chip and seal. Jay is pursuing a new company since Jim George and Sons no longer does chip and seal.

Kane County sent a map of proposed work to Routes 38 and 64. They are installing rumble strips. President LeBlanc passed the information around to the Board members.

**COMP. PLAN COMMITTEE:** None

**WASTE WATER/ STORM WATER COMMITTEE:** None

**NEW BUSINESS**: None

**OLD BUSINESS:** None

**PUBLIC COMMENT:** None

**ADJOURN:**

**MOTION: Trustee D. Kosarek to adjourn meeting at 7:40 p.m.**

**SECOND: Trustee K. Kosarek**

Motion carried unanimously

Respectfully Submitted,

Katie Kralka

Clerk of the Village of Virgil