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| Village of Virgil |  *President : Jamie LeBlanc* |
| *Clerk: Katie Kralka* |
| 5N939 Meredith Road, Suite 2Virgil, IL 60151Phone: (630) 365-6677 FAX: (630) 365-6489 | *Treasurer: Darlene Hankes* |
|  *Trustees: Penny Dyer* |
| *Cheryl Hackbarth* |
| Email: villageofvirgil@yahoo.comWebsite: [www.villageofvirgil.com](http://www.villageofvirgil.com/) | *David Kosarek* |
| *Karen Kosarek*  |
|  | *Robert Neisendorf*  |
| Board Meeting Minutes September 10, 2015 | *Debbie Washburn* |
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**CALL TO ORDER:**

Meeting was called to order by President LeBlanc at 7:00 PM.

**PLEDGE OF ALLEGIANCE:**

President LeBlanc led the Pledge of Allegiance.

**ROLL CALL:**

President Jamie LeBlanc Present Trustee Karen Kosarek Present

Trustee Penny Dyer Present Trustee Robert Neisendorf Present

Trustee Cheryl Hackbarth Present Trustee Debbie Washburn Present

Trustee David Kosarek Present Clerk Katie Kralka Present

 Treasurer Darlene Hankes Present

All those answering “present” were physically present at the meeting.

Also Present: Alex McTavish: Village Attorney, Jim Sparber: Village Engineer, and Mae Stroble

**APPROVAL OF AGENDA:**

President LeBlanc requested that the Board approve the September 10, 2015 agenda as amended.

**MOTION: Trustee Hackbarth to approve the agenda as amended.**

**SECOND: Trustee Neisendorf**

**AYES: Trustees Dyer, Hackbarth, D. Kosarek, K. Kosarek, Neisendorf, and Washburn**

**NAYS: None**

**ABSENT: None**

**Motion Carried: 6:0:0:0**

**APPROVAL OF MINUTES:**

President LeBlanc requested that the Board approve the August 13, 2015 Board minutes as amended.

**MOTION: Trustee Neisendorf to approve the minutes as amended.**

**SECOND: Trustee Hackbarth**

**AYES: Trustees Dyer, Hackbarth, D. Kosarek, K. Kosarek, Neisendorf, and Washburn**

**NAYS: None**

**ABSENT: None**

**Motion Carried: 6:0:0:0**

**PUBLIC COMMENT:** None

**SHERIFF’S REPORT:** No Report

**VILLAGE ENGINEER:** No Report

**RESOLUTIONS AND ORDINANCES:**

President LeBlanc requested that the Board adopt Ordinance No 2015-02: Amending the Village Code.

**MOTION: Trustee Neisendorf to approve Ordinance No. 2015-02: Village Code**

**SECOND: Trustee D. Kosarek**

**AYES: Trustees Dyer, Hackbarth, D. Kosarek, K. Kosarek, Neisendorf, and Washburn**

**NAYS: None**

**ABSENT: None**

**Motion Carried: 6:0:0:0**

**PRESIDENT’S REPORT:**

NICOR update: The piping should be finished up this week or early next week. Permits for the installs went out to the county today. They will be releasing service requests to the contractor next week. All of the work should be done and installed by late September/early October as planned. After all the hook-ups are complete, NPL will come back and repair any public right-of-way issues.

President LeBlanc stated that the property at 6N248 Meredith Road, has had a permit expire requiring the driveway on I.C. Trail to be removed and back filled. The county will be requesting immediate action or a contract for work will be made and billed to the owner. Also, a letter needs to be sent to the residents reminding them that vehicles must be parked on improved surfaces and not in the grass.

The property at 47W320 I.C. Trail appears to have replaced their septic system without a work permit. President LeBlanc has called the Kane County Health Department to find out more information but has not heard back.

Gil’s Garage needs to be sent a letter reminding him to park all vehicles need to be parked on an improved surface and not the grass. Also, they will be sent a reminder to not park cars where they obstruct the driver’s line of sight of vehicles turning onto Route 64.

The snow plowing bid is being sent to the local newspapers. The Board will choose a winner at the October Board Meeting.

**ATTORNEY’S REPORT:** None

**CLERK’S REPORT:**

Clerk Kralka stated that she will have her husband make business cards for the village clerk, president, and treasurer. She will also call Amour Tech and have them start working on the new website.

**FINANCE COMMITEE:**

Treasurer Hankes presented the September bills for approval as follows:

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| Darlene Hankes |  $            31.90  |
| Foote, Mielke, Chavez, and O’Neil, LLC  |  $         480.50  |
| Baxter and Woodman |  $         160.00 |
| **PRE-APPROVED BILLS:** |   |
| STS. PETER & PAUL CHURCH |  $ 260.00  |
| AT&T |  $ |
| FOX VALLEY INTERNET |  $ 24.95  |
|  |  |
|  | $ 957.35 |
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**MOTION: Trustee K. Kosarek to approve the bills as stated.**

**SECOND: Trustee Washburn**

**AYES: Trustees Dyer, Hackbarth, D. Kosarek, K. Kosarek, Neisendorf, and Washburn**

**NAYS: None**

**ABSENT: None**

**Motion Carried: 6:0:0:0**

**PLAN COMMISSION:** None

**ZONING ENFORCEMENT OFFICER:** None

**ZONING BOARD OF APPEALS:**

The ZBA met on September 29th at 6:30 p.m. to discuss the chicken ordinance and passed the recommendation on to the Village Board.

**COMMITTEE OF THE WHOLE:** None

**BUILDING, ZONING & ROADS COMMITTEE:**

Jay Seyller stated that the county is currently trying to determine what has caused the indents on Sauber Road. The county will advise what is to be done once the cause is determined.

I.C. Trail Road had some severe pot holes patched by Virgil Township. Campton Township will be contacted to schedule a more in-depth repair.

**COMP. PLAN COMMITTEE:** None

**WASTE WATER/ STORM WATER COMMITTEE:** None

**NEW BUSINESS**:

President LeBlanc suggested looking into hosting an outdoor movie night for the residents of Virgil.

**OLD BUSINESS:** None

**PUBLIC COMMENT:** None

**ADJOURN:**

**MOTION: Trustee Kosarek to adjourn meeting at 7:43 p.m.**

**SECOND: Trustee Dyer**

Motion carried unanimously

Respectfully Submitted,

Katie Kralka

Clerk of the Village of Virgil