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| **Village of Virgil** | *President: Jamie LeBlanc* |
| *Clerk: Katie Kralka* |
| 5N939 Meredith Road, Suite 2  Virgil, IL 60151  Phone: (630) 365-6677 Fax: (630) 365-6489 | *Treasurer: Darlene Hankes* |
| *Trustees: Penny Dyer*  *Cheryl Hackbarth* |
| *David Kosarek* |
| Email: [villageofvirgil@yahoo.com](mailto:villageofvirgil@yahoo.com)  Website: [www.villageofvirgil.com](http://www.villageofvirgil.com/) | *Karen Kosarek* |
| *Robert Neisendorf* |
|  | *Debbie Washburn* |
| **Board Meeting**  **November 10, 2016- 7:00 p.m.** |  |
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**CALL TO ORDER:**

The meeting was called to order by President LeBlanc at 7:05 PM.

**PLEDGE OF ALLEGIANCE:**

President LeBlanc led the Pledge of Allegiance.

**ROLL CALL:**

President Jamie LeBlanc Present Trustee Karen Kosarek Present

Trustee Penny Dyer Absent Trustee Robert Neisendorf Present

Trustee Cheryl Hackbarth Present Trustee Debbie Washburn Present

Trustee David Kosarek Present Clerk Katie Kralka Present

Treasurer Darlene Hankes Present (7:20)

All those answering “present” were physically present at the meeting.

Also Present: Alex McTavish: Village Attorney, Jim Sparber: Village Engineer (7:15) and Mae Stroble

**APPROVAL OF AGENDA:**

President LeBlanc requested that the Board approve the November 10, 2016 agenda as stated.

**MOTION: Trustee D. Kosarek to approve the agenda as stated.**

**SECOND: Trustee Hackbarth**

**AYES: Trustees Hackbarth, D. Kosarek, K. Kosarek, Neisendorf, and Washburn**

**NAYS: None**

**ABSENT: None**

**Motion Carried: 5:0:0:1**

**APPROVAL OF MINUTES:**

President LeBlanc requested that the Board approve the October 13, 2016 Board minutes as amended.

**MOTION: Trustee Neisendorf to approve the minutes as amended.**

**SECOND: Trustee Washbrun**

**AYES: Trustees Hackbarth, D. Kosarek, K. Kosarek, Neisendorf, and Washburn**

**NAYS: None**

**ABSENT: None**

**Motion Carried: 5:0:0:1**

**PUBLIC COMMENT:** None

**SHERIFF’S REPORT:** No Report

**VILLAGE ENGINEER:**

The manhole covers will most likely be installed on Meredith Road next week. Mr. Sparber is working with Mark Thomson, who lives next to the empty lot on Meredith Road. Mark would like to have the manhole cover installed on the empty lot instead of his property. Mr. Sparber needs to contact the owner of the lot for his or her permission.

**RESOLUTIONS AND ORDINANCES:**

President LeBlanc requested that the Board approve Ordinance No. 2016-03: Amending Tax Levy

**MOTION: Trustee Neisendorf to approve Ordinance No. 2016-03: Amending Tax Levy.**

**SECOND: Trustee Washburn**

**AYES: Trustees Hackbarth, D. Kosarek, K. Kosarek, Neisendorf, and Washburn**

**NAYS: None**

**ABSENT: None**

**Motion Carried: 5:0:0:1**

**PRESIDENT’S REPORT:**

President LeBlanc followed up on the second adjudication hearing for the property at 47W504 I.C. Trail Road. The resident did not show up for this hearing as well as the first. The Kane County Health Department has reached out to the States Attorney to see if they can force the owner to install a septic system. Attorney McTavish suggested that the Village reach out to the County Board, and Chris Lauzen for assistance.

Building Codes: President LeBlanc received a letter from ISO stating that they are in the process of evaluating building code enforcement across the United States. They recently completed an analysis of the building codes adopted by the Village of Virgil and the efforts of Kane County to enforce these codes. One a scale of 1-10 with 1 being the best, ISO rated the Village as a 4 for commercial buildings and a 5 for one and two family homes.

PACE passed a balanced budget for this upcoming year without raising rates or having to reduce services. They were able to keep the 2017 budget flat compared to the 2016 budget and were still able to purchase 53 new buses.

The Kane County Farm Bureau is holding a Victory Mixer on Monday November 21. Join local farmers and public officials to celebrate the winners of the recent election. Local wines, cheeses, and hor d’ oeuvres, local craft beers, and spirits will be served.

The Illinois Municipal League Risk Management Association is again offering a 1% discount if we pay in full ($4,563.90) by November 23, 2016.

A public hearing needs to be set in order to combine the ZBA and Planning Commission. President LeBlanc asked Trustee David Kosarek to submit a date to hold the meeting. If passed, the Village Code would have to be amended to reflect the new committee.

**ATTORNEY’S REPORT:** No Report

**CLERK’S REPORT:**

Clerk Kralka reported that a call came in from a resident who damaged his truck on a pothole on I.C. Trail Road. President LeBlanc has already talked to Jay Seyller to have road repairs done. Clerk Kralka also announced that she is expecting a baby in February. She will most likely be gone for the February and March meetings.

**FINANCE COMMITEE:**

Treasurer Hankes presented the November bills for approval as follows:

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| Illinois Municipal League Risk Management Association (insurance) | $ 4,563.90 |
| Baxter & Woodman | $ 640.00 |
| Darlene Hankes – travel$ | $ 36.45 |
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| **PRE-APPROVED BILLS:** |  |
| STS. PETER & PAUL CHURCH | $ 260.00 |
| AT&T | $ 171.98 |
| FOX VALLEY INTERNET | $ 24.95 |
|  |  |
|  |  |
|  | **$ 5,697.28** |

**MOTION: Trustee Hackbarth to approve the bills as stated.**

**SECOND: Trustee K. Kosarek**

**AYES: Trustees Hackbarth, D. Kosarek, K. Kosarek, Neisendorf, and Washburn**

**NAYS: None**

**ABSENT: None**

**Motion Carried: 5:0:0:1**

**ZONING ENFORCEMENT OFFICER:** None

**ZONING BOARD OF APPEALS:** None

**COMMITTEE OF THE WHOLE:** None

**BUILDING, ZONING & ROADS COMMITTEE**:

Jay Seyller looked into companies to chip and seal I.C. Trail this year but everyone is booked until next year. Also he will be contacting Campton Highway District to fix the potholes on I.C. Trail Road.

**COMP. PLAN COMMITTEE:** None

**WASTE WATER/ STORM WATER COMMITTEE:** None

**NEW BUSINESS**: None

**OLD BUSINESS:** None

**PUBLIC COMMENT:** None

**ADJOURN:**

**MOTION: Trustee D. Kosarek to adjourn meeting at 7:40 p.m.**

**SECOND: Trustee Hackbarth**

Motion carried unanimously

Respectfully Submitted,

Katie Kralka

Clerk of the Village of Virgil