

Village of Virgil

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Email: clerk@villageofvirgil.net
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*President: Jamie LeBlanc
Treasurer: Darlene Hanks
Clerk: Daniela LeBlanc
Trustees: Penny Dyer
Cheryl Hackbarth
David Kosarek
Karen Kosarek
Robert Neisendorf
Debbie Washburn
Zoning Enforcement: Mike Stoffa*

Board Meeting December 12, 2019- 7:00 p.m.

CALL TO ORDER:

The meeting was called to order by President LeBlanc at 7:01 PM.

PLEDGE OF ALLEGIANCE:

President LeBlanc led the Pledge of Allegiance.

ROLL CALL:

President Jamie LeBlanc	Present	Trustee Karen Kosarek	Absent
Trustee Penny Dyer	Absent	Trustee Robert Neisendorf	Absent
Trustee Cheryl Hackbarth	Present	Trustee Debbie Washburn	Present
Trustee David Kosarek	Present	Treasurer Darlene Hanks	Present
Treasurer Darlene Hanks	Present	Clerk Daniela LeBlanc	Present
Zoning Enforcement Officer Mike Stoffa	Absent		

All those answering "present" were physically present at the meeting.

Present also: Alex McTavish (Village Attorney), Mae Stroble, Deputy Matt Humm

APPROVAL OF AGENDA:

President LeBlanc requested that the Board approve the December 12th, 2019, agenda as stated.

The date of the Minutes for November 2019 to be approved was corrected.

MOTION: Trustee Washburn to approve the agenda with amended date of November 2019 minutes.
SECOND: Trustee D Kosarek
AYES: Trustees Hackbarth
NAYS: None
ABSENT: Trustees K Kosarek, Dyer, Neisendorf
Motion Carried: 3:0:3

APPROVAL OF MINUTES:

President LeBlanc requested that the Board approve the November 14th, 2019 Board minutes as stated.

MOTION: Trustee Hackbarth to approve the minutes.
SECOND: Trustee D Kosarek
AYES: Trustees Hackbarth, D Kosarek, Neisendorf, Washburn
NAYS: None
ABSENT: Trustees K Kosarek, Dyer, Neisendorf
Motion Carried: 3:0:3

PUBLIC COMMENT: NONE

SHERIFF'S REPORT:

- Deputy Humm reported on a couple domestics and an order of protection. He stressed staying alert while driving. Distraction was one of the causes of a major car accident on Red Gate/Randall involving a 12year old.

VILLAGE ENGINEER:

See President's Report

RESOLUTIONS AND ORDINANCES: none

President LeBlanc requested that the Board approve the Resolution 2019-06 regarding the Meeting Schedule for 2020.

MOTION: Trustee Hackbarth to approve the resolution as stated.

SECOND: Trustee D Kosarek

AYES: Trustees Hackbarth, D Kosarek, Washburn

NAYS: None

ABSENT: Trustees K Kosarek, Dyer, Neisendorf

Motion Carried: 3:0:3

PRESIDENT'S REPORT:

We should receive some solutions for the drainage issue regarding the field next to LeBlanc/Whitney residences on Meredith Rd. Our engineering firm will be reaching out to contractors regarding the seal coating project. Discussion is underway regarding the best position of the tower for high-speed internet so we can do a cost-benefit analysis.

The Grant Fund is coming up and President LeBlanc asked the board for ideas on what to submit.

ATTORNEY'S REPORT: NONE

CLERK'S REPORT: see attached report

FINANCE COMMITTEE:

Treasurer Hanks presented the October bills for approval as follows:

<u>October 2019</u>	
Foote, Mielke, Chavez & O'Neil, LLC	\$1,069.50
Baxter & Woodman	\$107.52
Schenk Customer Builders – Snow Plowing	\$355.00
RMA – Insurance	\$4,780.00
Campton Township Highway District-cold patch	\$600.00
Darlene Hanks – travel	\$74.39
Schenk Customer Builders – Snow Plowing October	\$355.00
Schenk Customer Builders – Snow Plowing November	\$675.00
	\$8,016.41
<u>Pre-Approved Bills</u>	
St. Peter & Paul Church	\$300.00
AT&T	\$189.66

Fox Valley Internet	\$24.95
Jason Kralka Consulting Services	\$125.00
Total	<u>\$8,656.02</u>

MOTION: Trustee Washburn to approve the bills.
SECOND: Trustee Hackbarth
AYES: Trustees Hackbarth, D Kosarek, Washburn
NAYS: None
ABSENT: Trustees K Kosarek, Dyer, Neisendorf
Motion Carried: 3:0:3

ZONING ENFORCEMENT OFFICER: as read by the Village Clerk

Notes from Zoning Officer Mike Stoffa for October as per his 12/3/2019 email to Village Clerk Daniela LeBlanc:

Today we are in Virgil checking out the parked and unlicensed vehicles. If we find any violations they will be issued today and copied otherwise it has been very quiet. We will be gone Thursday to Monday this week. The 24th to the 28th and then the first half of January. Its time to try a bit longer stay on the west coast of Mexico.. Advise of any activity you need checked or reported on later today.

Trustee Hackbarth inquired what happens when the zoning enforcement officer is not available and out of town. President LeBlanc advised he is looking into who handles it for other municipalities.

ZONING BOARD OF APPEALS: None

COMMITTEE OF THE WHOLE: None

COMP. PLAN COMMITTEE: None

FINANCE COMMITTEE: None

NEW BUSINESS: None

OLD BUSINESS: None

PUBLIC COMMENT: NONE

ADJOURN: at 7:39pm

MOTION: Trustee D Kosarek
SECOND: Trustee Washburn
AYES: Trustees Hackbarth, D Kosarek, Washburn
NAYS: None
ABSENT: Trustees K Kosarek, Dyer, Neisendorf
Motion Carried: 3:0:3

Respectfully Submitted,

Daniela LeBlanc
 Clerk of the Village of Virgil