

Village of Virgil

5N939 Meredith Road, Suite 2
Virgil, IL 60151
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: clerk@villageofvirgil.net
Website: villageofvirgil.net

*President: Jamie LeBlanc
Treasurer: Darlene Hanks
Clerk: Daniela LeBlanc
Trustees: Penny Dyer
Cheryl Hackbarth
David Kosarek
Karen Kosarek
Robert Neisendorf
Debbie Washburn
Zoning Enforcement: Mike Stoffa*

Board Meeting January 9, 2020 - 7:00 p.m.

CALL TO ORDER:

The meeting was called to order by President LeBlanc at 7:00 PM.

PLEDGE OF ALLEGIANCE:

President LeBlanc led the Pledge of Allegiance.

ROLL CALL:

President Jamie LeBlanc	Present	Trustee Karen Kosarek	Absent
Trustee Penny Dyer	Present	Trustee Robert Neisendorf	Absent
Trustee Cheryl Hackbarth	Present	Trustee Debbie Washburn	Present
Trustee David Kosarek	Present	Treasurer Darlene Hanks	Present
Treasurer Darlene Hanks	Present	Clerk Daniela LeBlanc	Present
Zoning Enforcement Officer Mike Stoffa	Absent		

All those answering "present" were physically present at the meeting.

Present also: Alex McTavish (Village Attorney), Mae Stroble, Deputy Matt Humm, Nick Petit

APPROVAL OF AGENDA:

President LeBlanc requested that the Board approve the January 9, 2020, agenda as stated.

MOTION: Trustee D Kosarek to approve the agenda minutes.

SECOND: Trustee Hackbarth

AYES: Trustees D Kosarek, Hackbarth, Dyer, Washburn

NAYS: None

ABSENT: Trustees K Kosarek, Neisendorf

Motion Carried: 4:0:2

APPROVAL OF MINUTES:

President LeBlanc requested that the Board approve the December 12, 2019 Board minutes as stated.

MOTION: Trustee Hackbarth to approve the minutes.

SECOND: Trustee D Kosarek

AYES: Trustees D Kosarek, Hackbarth, Dyer, Washburn

NAYS: None

ABSENT: Trustees K Kosarek, Neisendorf

Motion Carried: 4:0:2

PUBLIC COMMENT: Nick Petit discussed the drainage situation and beavers building dams in the ditch causing issues with rising water levels effecting residences. The Forest Preserve's lack of response to issues on their property was discussed at length. Per his research the ditch was dug in 1883 and states that residents are entitled to drainage. Reactivating the drainage district would cause the Forest Preserve to lose control over the process and a tax increase. Mr Petit offered his assistance in finding a solution in meeting and working with the Forest Preserve.

Nick Petit also inquired about zoning for his farm in regards to a landscaping company. The current building is too small and the village attorney was asked to review. Vehicle usage of the roadways was also discussed.

SHERIFF'S REPORT:

- Deputy Humm reported an increase for December in accidents and domestic calls. Over 100 calls in December vs 60-70 in September and October. He is expecting 100 calls in January and February as well due to road incidents.
- Aurora continues to be a big problem, including armed robbery, which is pulling officers away from our area at night. He reported on chase of a stolen vehicle out of Rockford right before Christmas. Elgin doesn't have the same level of gang-related violence as Aurora. There were three murders in Aurora since Christmas Eve.

VILLAGE ENGINEER:

See President's Report

RESOLUTIONS AND ORDINANCES: none

PRESIDENT'S REPORT: See attached report

ATTORNEY'S REPORT: NONE

CLERK'S REPORT: see attached report

FINANCE COMMITTEE:

Treasurer Hankes presented the October bills for approval as follows:

<u>October 2019</u>	
Foote, Mielke, Chavez & O'Neil, LLC	\$914.50
Baxter & Woodman	\$475.00
DELL	\$2,911.04
Daniela LeBlanc – Travel	\$17.44
Schenk Customer Builders – Snow Plowing	\$710.00
United States Treasury	\$804.13
Illinois Department of Revenue	\$213.09
	\$6,045.20
<u>Board Compensation for meeting attendance</u>	
Jamie LeBlanc	\$300.00
Penny Dyer	\$35.00
Cheryl Hackbarth	\$105.00
David Kosarek	\$105.00
Karen Kosarek	\$35.00
Bob Neisendorf	\$70.00
Debbie Washburn	\$105.00

Pre-Approved Bills	
St. Peter & Paul Church	\$300.00
AT&T	\$189.66
Fox Valley Internet	\$24.95
Jason Kralka Consulting Services	\$125.00
Total	<u>\$7,439.51</u>

MOTION: Trustee Washburn to approve the bills.
SECOND: Trustee Hackbarth
AYES: Trustees D Kosarek, Hackbarth, Dyer, Washburn
NAYS: None
ABSENT: Trustees K Kosarek, Neisendorf
Motion Carried: 4:0:2 per roll call

ZONING ENFORCEMENT OFFICER: via text message to the Village Clerk:
 "December was boring"

ZONING BOARD OF APPEALS: None

COMMITTEE OF THE WHOLE: None

COMP. PLAN COMMITTEE: None

FINANCE COMMITTEE: None

NEW BUSINESS: None

OLD BUSINESS: None

PUBLIC COMMENT: NONE

ADJOURN: at 7:39pm

MOTION: Trustee D Kosarek
SECOND: Trustee Dyer
AYES: Trustees D Kosarek, Hackbarth, Dyer, Washburn
NAYS: None
ABSENT: Trustees K Kosarek, Neisendorf
Motion Carried: 4:0:2

Respectfully Submitted,

Daniela LeBlanc
 Clerk of the Village of Virgil

Presidents Report – Village Board Meeting 01-09-2020

Virgil View Chip-n-Seal and Drainage Repair – current project milestones:

- will be modifying the specifications for the project to change the dates
- discussion with contractors that it would be best if there is 5 to 6 months between the patching and the chip and seal
- we are recommending that the patching and the drainage work be done early spring and the chip and seal done in August
- will be sending the project to IDOT for review next week
- Once we get comments from IDOT and make any changes we will advertise the project for 3 weeks

Meredith Road Drainage Project – Paul and I had a call to discuss pipe alignment.

- Created preliminary existing conditions model of the tributary drainage area and ponding
- Modeled proposed storm sewer draining the area and discharging to Virgil Ditch #2.
- Evaluated a range of pipe sizes from 12” to 36” in diameter
- Assessed benefits (reduction in flooding depth and duration) for 10- and 100-year storm events with storm durations ranging from 1 hour to 24 hours.
- Investigating additional benefits of adding detention area west of Meredith Rd., but we want to narrow down the range of pipe sizes we are looking at before moving any farther in that direction.

Fiber Optic in Virgil – I am working with Regional Technology Services of NIU who is in charge of the iFiber network . Here is where we are so far:

- For tower planning purposes, assume a 120-foot free-standing tower, which will require about a 20-foot by 20-foot ground area. The exact height of the tower will depend on the available location in Virgil (Point B) and the tower we will be shooting to (Point A).
- Regarding the “best” location, centrally located is always good, but Virgil is small enough that anywhere within a 0.5 miles distance of the intersection of Rt. 64 and Meredith Road should work. Available electric power will be key. We only require 120 volts at 20 amps.
- Our initial thought for the Point A tower was in Campton Hills, which is the closet location. This tower is approximately 6.4 miles directly east from Virgil. I did a preliminary path analysis and found that there is a high ridge between these two locations at Rt. 47. This ridge could end up being an obstacle. We will need to do an exact path calculation once we know the location of Point B.
- There are other tower sites on the Kane County fiber network. I will request the locations of these other sites and we will include them in future path analysis.
- I provided a site to the east of the nursery along Rt. 64 as the most accessible site and the most centrally located to all in the Village

Village of Virgil

5N939 Meredith Road, Suite 2
Virgil, IL 60151
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: clerk@villageofvirgil.net
Website: villageofvirgil.net

*President: Jamie LeBlanc
Clerk: Daniela LeBlanc
Treasurer: Darlene Hanks
Trustees: Penny Dyer
Cheryl Hackbarth
David Kosarek
Karen Kosarek
Robert Neisendorf
Debbie Washburn*

Board Meeting – Clerk Report January 9, 2020 7:00 p.m.

- The insurance limit for the contents of our office was raised to \$15,000 for no additional cost. I have followed up with our insurance rep to inquire about the endorsement to the policy as proof of the change.
- The difficulties loading documents on our website were resolved and I will proceed now to convert the word documents (prior minutes and agendas) to the .pdf format and will reload them.
- We received all items for the new computer system and will set it up and transfer files and programs if applicable.
- I have reached out to Lily Lake to inquire about the contact at the State regarding info on document retention and have also inquired who they use as a zoning enforcement officer.
- We received the request for the Economic Interest Statement from the Kane County Clerk's office. We have to submit information by 2/3/2020. I am in the process of reviewing and updating our list of filers. Please note that each individual filer has to submit their response online during Phase 2! It does not look like filings were completed in 2019. Since the request will come to your personal emails, please make sure you respond. According to the letter I received from Kane County, this should happen in March. I have attached a list of the current information for you.
- I submitted our schedule of meetings to the Kane County Chronicle (per my conversation with the Elburn Herald) and it was published in today's edition. They will send the invoice for it (\$65.82) at the end of the month.

Daniela LeBlanc
Village Clerk