

# Village of Virgil

5N939 Meredith Road, Suite 2  
Virgil, IL 60151  
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: [clerk@villageofvirgil.net](mailto:clerk@villageofvirgil.net)  
Website: [villageofvirgil.net](http://villageofvirgil.net)

*President: Jamie LeBlanc  
Treasurer: Darlene Hanks  
Clerk: Daniela LeBlanc  
Trustees: Penny Dyer  
Cheryl Hackbarth  
David Kosarek  
Karen Kosarek  
Robert Neisendorf  
Debbie Washburn  
Zoning Enforcement: Mike Stoffa*

## Board Meeting April 9, 2020 - 7:00 p.m. via ZOOM

### **CALL TO ORDER:**

The meeting was called to order by President LeBlanc at 7:00 PM.

### **PLEDGE OF ALLEGIANCE:**

President LeBlanc led the Pledge of Allegiance.

### **ROLL CALL:**

President Jamie LeBlanc	Present	Trustee Karen Kosarek	Present
Trustee Penny Dyer	Present	Trustee Robert Neisendorf	Present
Trustee Cheryl Hackbarth	Present	Trustee Debbie Washburn	Present
Trustee David Kosarek	Present	Treasurer Darlene Hanks	Present
Treasurer Darlene Hanks	Present	Clerk Daniela LeBlanc	Present
Zoning Enforcement Officer Mike Stoffa	Present		

All those answering "present" were physically present at the meeting.

Present also: Alex McTavish (Village Attorney), Deputy Matt Humm

### **APPROVAL OF AGENDA:**

President LeBlanc requested that the Board approve the April 9, 2020, agenda as stated.

**MOTION:** Trustee Hackbarth-to approve the agenda  
**SECOND:** Trustee Neisendorf  
**AYES:** Trustees D Kosarek, Hackbarth, Dyer, Neisendorf, Washburn, K Kosarek  
**NAYS:** None  
**ABSENT:** None  
**Motion Carried:** 6:0:0

### **APPROVAL OF MINUTES:**

President LeBlanc requested that the Board approve the March 12, 2020 Board minutes as stated.

**MOTION:** Trustee Hackbarth-to approve the minutes.  
**SECOND:** Trustee Washburn  
**AYES:** Trustees D Kosarek, Hackbarth, Dyer, Neisendorf, Washburn, K Kosarek  
**NAYS:** None  
**ABSENT:** None  
**Motion Carried:** 6:0:0

**PUBLIC COMMENT:** None.

**SHERIFF'S REPORT:**

- Local residents engaged in a dirt bike chase and were caught
- It's been quiet since the quarantine
- A car was pursued, it pulled into Chuck's and the driver was caught.
- Trustee Dyer asked that the lighting of M80s in her neighborhood be addressed. Trustee Neisendorf will do so.
- A domestic situation on Meredith Rd resulted in no injuries
- The sheriff advised to lock vehicles since a kid in Pingree Grove was caught car hopping.

**VILLAGE ENGINEER:**

none

**RESOLUTIONS AND ORDINANCES:**

Resolution 2020-01 A Resolution Approving Partial Reimbursement To Nick Petit for Tree Removal on the East Side of Virgil Ditch No. 2

**MOTION:** Trustee D Kosarek-to approve the resolution  
**SECOND:** Trustee K Kosarek  
**AYES:** Trustees D Kosarek, Hackbarth, Dyer, Neisendorf, Washburn, K Kosarek  
**NAYS:** None  
**ABSENT:** None  
**Motion Carried:** 6:0:0 per roll call

Resolution 2020-02 A Resolution Approving an Agreement with the Kane County Forest Preserve for the Removal of Trees and Vegetation from the West Side of Virgil Ditch No. 2

**MOTION:** Trustee Neisendorf-to approve the resolution.  
**SECOND:** Trustee Washburn  
**AYES:** Trustees D Kosarek, Hackbarth, Dyer, Neisendorf, Washburn, K Kosarek  
**NAYS:** None  
**ABSENT:** None  
**Motion Carried:** 6:0:0 per roll call

Resolution 2020-03 Accepting the Proposal of BLP Construction, Inc. for the Replacement of Four Tile Outlets on the West Side of Virgil Ditch No. 2

**MOTION:** Trustee Hackbarth-to approve the resolution.  
**SECOND:** Trustee Dyer  
**AYES:** Trustees D Kosarek, Hackbarth, Dyer, Neisendorf, Washburn, K Kosarek  
**NAYS:** None  
**ABSENT:** None  
**Motion Carried:** 6:0:0 per roll call

Resolution 2020-04 A Resolution Accepting the Proposal of BLP Construction, Inc. for Replacing Field Tile

**MOTION:** Trustee Neisendorf-to approve the resolution.  
**SECOND:** Trustee K Kosarek  
**AYES:** Trustees D Kosarek, Hackbarth, Dyer, Neisendorf, Washburn, K Kosarek  
**NAYS:** None  
**ABSENT:** None  
**Motion Carried:** 6:0:0 per roll call

**PRESIDENT'S REPORT:** see attached report.

**ATTORNEY'S REPORT:** NONE

**CLERK'S REPORT:** see attached report

**FINANCE COMMITTEE:**

Treasurer Hanks presented the April bills for approval as follows:

<b><u>April</u></b>	
Baxter & Woodman	\$404.11
Foote, Mielke, Chavez & O'Neil	\$201.50
Schenk Custom Builders – Snow Plowing	\$130.00
Kane County Clerk (D LeBlanc) Notary Public	\$11.00
Darlene Hanks (Travel)	\$58.98
C N A Surety Bonds	\$100.00
United States Treasury	\$804.13
IL Dept of Revenue	\$213.09
<b>Board Compensation for Meeting Attendance</b>	
Jamie LeBlanc	\$300.00
Penny Dyer	\$105.00
Cheryl Hackbarth	\$105.00
David Kosarek	\$105.00
Karen Kosarek	\$35.00
Bob Neisendorf	\$70.00
Debbie Washburn	\$105.00
<b><u>Pre-Approved Bills</u></b>	
St. Peter & Paul Church	\$300.00
AT&T	\$188.91
Fox Valley Internet	\$24.95
Jason Kralka Consulting Services	\$125.00
<b>Total</b>	<b><u>\$3,386.67</u></b>

**MOTION:** Trustee Neisendorf to approve the bills.

**SECOND:** Trustee D Kosarek

**AYES:** Trustees D Kosarek, Hackbarth, Dyer, Neisendorf, Washburn, K Kosarek

**NAYS:** None

**ABSENT:** None

**Motion Carried:** 6:0:0 per roll call

**ZONING ENFORCEMENT OFFICER:**

Complaint of unauthorized business in village, unfounded at 5N539 Meredith Rd

Report of roof being installed on Sunset, permit unknown Kane County handled

**ZONING BOARD OF APPEALS:** None

**COMMITTEE OF THE WHOLE:** None

**COMP. PLAN COMMITTEE:** None

**FINANCE COMMITTEE:** None

**NEW BUSINESS:** None

**OLD BUSINESS:** None

**PUBLIC COMMENT:** NONE

**ADJOURN:** at 7:28pm

**MOTION:** Trustee D Kosarek

**SECOND:** Trustee Dyer

**AYES:** Trustees D Kosarek, Hackbarth, Dyer, Neisendorf, Washburn, K Kosarek

**NAYS:** None

**ABSENT:** None

**Motion Carried:** 6:0:0

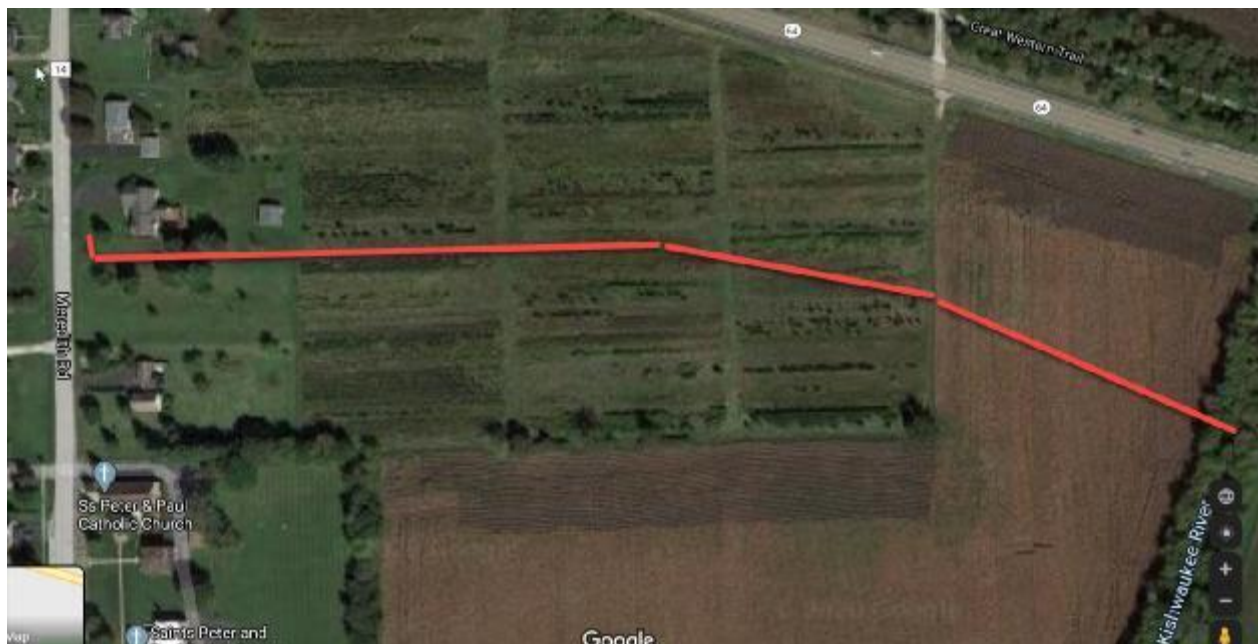
Respectfully Submitted,

Daniela LeBlanc  
Clerk of the Village of Virgil

# Presidents Report – Village Board Meeting 04-09-2020

## Drainage Projects

- **Reimbursement to Nick Petit – \$4500.00** - As discussed at the last board meeting, the Board agreed to help off-set the cost of the tree removal from the east side of the ditch between Rt. 64 and Welter Road.
- **Sharing of tree removal cost: \$4500.00** - After talking to the Kane County Forest Preserve, I agreed to share the cost of the tree removal from the west side of the ditch with them and Mike Sauber between Rt. 64 and Welter Road.
- **Replacement of drain tile outlets: \$3482.00** - The Kane County Forest Preserve gave us permission to go in and replace all the field tile outlets on the west side of the ditch. This is different than the tree removal as the contractor will have to dig back into the farm property owned by the Forest Preserve but leased to Mike Sauber in order to connect the new outlets and bring them up to current standard.
- **Replacement of field tile - \$19,650.00** – the contractor and myself walked the area in the nursery where the field tile is plugged/collapsed and causing the flooding off Meredith and back into the farm fields west of the residential areas. The tile runs right through a dense area of overgrown trees in the nursery and would be difficult to trench through, cost more money to do so, and would cause more damage to the property. The plan would be to come off the manhole the Village installed in the Thompson property with a new double walled 12" tile, move west in between the two groves of mature trees and go through the abandon nursery in an area that had already been clear-cut prior to the nurseries abandonment. Once past the nursery the new tile would be angled toward the existing tile outlet where a proper outlet would be installed, reinforced with stone, with an animal guard in place.



# Village of Virgil

5N939 Meredith Road, Suite 2  
Virgil, IL 60151  
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: [clerk@villageofvirgil.net](mailto:clerk@villageofvirgil.net)  
Website: [villageofvirgil.net](http://villageofvirgil.net)

*President: Jamie LeBlanc  
Clerk: Daniela LeBlanc  
Treasurer: Darlene Hanks  
Trustees: Penny Dyer  
Cheryl Hackbarth  
David Kosarek  
Karen Kosarek  
Robert Neisendorf  
Debbie Washburn*

## Board Meeting – Clerk Report

**April 9, 2020**

**7:00 p.m.**

- I met with our AT&T rep to discuss our current needs and also asked about high-speed Internet availability for the village. He advised it is not his department but he would check to see who we would need to speak with to discuss options if any. Since our needs are very basic, no further changes were implemented on this service.
- I received our service agreement with our Gordon Flesh which details the services provided. It includes 1000 copies per month, preventative maintenance, cleaning, planned parts replacement and free service calls within normal business hours. Our needs are sufficiently met.
- Our insurance policy was properly amended and we finally received the paperwork showing the change to our contents coverage.
- We have a new mandate for sexual harassment prevention training – Public Act 101-0221, signed into law on 8/9/2019. The IL Dept of Human Rights was tasked with the development of a model training program but it is still under development. IML has provided us with a model policy on its website for consideration. I will look into this further. There are fines for non-compliance and the training must be completed by 12/31/2020.
- The act as stated above also requires us to adopt an ordinance or resolution amending our current sexual harassment policy. I will work with Alex on this matter.
- A quick reminder that the Economic Interest Statement is due 5/1/2020. So don't delay!

Daniela LeBlanc  
Village Clerk

**VILLAGE OF VIRGIL**

---

**RESOLUTION NO. 2020-01**

**A Resolution Approving Partial Reimbursement To Nick Petit for Tree  
Removal on the East Side of Virgil Ditch No. 2**

---

- Nick Petit, the owner of land to the east and adjacent to Virgil Ditch No. 2, has undertaken the removal of trees and other vegetation from the east side of the ditch. The growth of trees and vegetation in and around the ditch restricts the capacity of the ditch to accept water flow during periods of rainfall resulting in the periodic flooding of several areas within the Village.

- The corporate authorities of the Village have determined that the removal of trees and vegetation from in and around the ditch benefits the Village and is in its best interests and the best interests of its residents.

Now, therefore, be it resolved by the president and the board of trustees of the Village of Virgil, Kane County, Illinois that:

1. Partial reimbursement of the amount expended by Nick Petit for the removal of trees and other vegetation from the east side of Virgil Ditch No. 2 is approved in the amount of \$4500.

Adopted by roll call vote on April 9, 2020.

[Signature page follows.]

Trustee	Yes	No	Absent	Abstain
Dyer				
Hackbarth				
Kosarek, K				
Kosarek, D				
Neisendorf				
Washburn				
LeBlanc				
Totals				

Approved April 9, 2020.

---

President

Attested and filed in my office on April 9, 2020.

---

Clerk of the Village of Virgil, Kane County, Illinois



## VILLAGE OF VIRGIL

---

### RESOLUTION NO. 2020-02

#### **A Resolution Approving an Agreement with the Kane County Forest Preserve for the Removal of Trees and Vegetation from the West Side of Virgil Ditch No. 2**

---

- Trees and other vegetation growing in and around Virgil Ditch No. 2 restrict the capacity of the ditch to accept water during periods of heavy rainfall resulting in periodic flooding of several areas within the Village.
- The Kane County Forest Preserve owns the land adjacent to and on the west side of the ditch and has agreed with the Village to share the cost of removing trees and other vegetation on the west side of the ditch.
- The corporate authorities of the Village have determined that clearing the ditch and sharing the cost with the Forest Preserve is in the interests of the Village and its residents.

Now, therefore, be it resolved by the president and the board of trustees of the Village of Virgil, Kane County, Illinois that:

1. An agreement with the Kane County Forest Preserve for sharing the cost of removing trees and other vegetation from and around Virgil Ditch No. 2 within the Village is approved with the Village's share not to exceed \$4500. If the Forest Preserve determines that a formal intergovernmental agreement is required the president and clerk are authorized and directed to sign such an agreement on behalf of the Village and take any other action they deem reasonably necessary to carry out the purposes of this resolution.

Adopted by roll call vote on April 9, 2020.

[Signature page follows.]

Trustee	Yes	No	Absent	Abstain
Dyer				
Hackbarth				
Kosarek, K				
Kosarek, D				
Neisendorf				
Washburn				
LeBlanc				
Totals				

Approved April 9, 2020.

---

President

Attested and filed in my office on April 9, 2020.

---

Clerk of the Village of Virgil, Kane County, Illinois

**VILLAGE OF VIRGIL**

---

**RESOLUTION NO. 2020-03**

**A Resolution Accepting the Proposal of BLP Construction, Inc. for the Replacement of Four Tile Outlets on the West Side of Virgil Ditch No. 2**

---

Be it resolved by the president and the board of trustees of the Village of Virgil, Kane County, Illinois that:

1. The Village accepts the proposal of BLP Construction, Inc. in the amount of \$3482.00, for replacement of four tile outlets on the west side of Virgil Ditch No. 2, in accordance with its proposal on file in the clerk's office. Acceptance of the proposal is subject to the following modifications:

(a) The following language is added:

“The Standard Terms and Conditions for Contracts with the Village of Virgil are incorporated into this proposal and made a part hereof. In the event of a conflict between any term of this proposal and the Standard Terms, the Standard Terms will prevail.”

2. The clerk shall send a copy of this resolution to the contractor along with the signed copy of the proposal. The contractor's commencement of work constitutes the contractor's acceptance of the changes made by this resolution.

Adopted by roll call vote on April 9, 2020.

[Signature page follows.]

Trustee	Yes	No	Absent	Abstain
Dyer				
Hackbarth				
Kosarek, K				
Kosarek, D				
Neisendorf				
Washburn				
LeBlanc				
Totals				

Approved April 9, 2020.

---

President

Attested and filed in my office on April 9, 2020.

---

Clerk of the Village of Virgil, Kane County, Illinois

**VILLAGE OF VIRGIL**

---

**RESOLUTION NO. 2020-04**

**Accepting the Proposal of BLP Construction, Inc. for  
Replacing Field Tile**

---

BE IT RESOLVED by the President and Board of Trustees of the Village of Virgil that:

1. The Village accepts the proposal of BLP Construction, Inc. in the amount of \$19,650.00, to replace the existing drain tile from the Thompson property to Virgil Ditch No. 2 with 1800 linear feet of solid tile, in accordance with its proposal on file in the clerk's office. Acceptance of the proposal is subject to the following modifications:

(a) The following language is added:

“The Standard Terms and Conditions for Contracts with the Village of Virgil are incorporated into this proposal and made a part hereof. In the event of a conflict between any term of this proposal and the Standard Terms, the Standard Terms will prevail.”

2. The president and clerk are authorized to sign the proposal on behalf of the Village and take any other action they deem reasonably necessary or desirable to carry out the purposes of this resolution. The clerk shall send a copy of this resolution to the contractor along with the signed copy of the proposal. The contractor's commencement of work constitutes the contractor's acceptance of the changes made by this resolution.

[Signature page follows immediately.]

Passed by roll call vote on April 9, 2020.

<b>Trustee</b>	<b>Yes</b>	<b>No</b>	<b>Absent</b>	<b>Abstain</b>
Dyer				
Hackbarth				
Kosarek, K				
Kosarek, D				
Neisendorf				
Washburn				
LeBlanc				
Totals				

Approved April 9, 2020.

\_\_\_\_\_  
President

Attested and filed in my office on April 9, 2020.

\_\_\_\_\_  
Clerk of the Village of Virgil, Kane County, Illinois