

# Village of Virgil

5N939 Meredith Road, Suite 2  
Virgil, IL 60151  
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: [clerk@villageofvirgil.net](mailto:clerk@villageofvirgil.net)  
Website: [villageofvirgil.net](http://villageofvirgil.net)

*President: Jamie LeBlanc  
Treasurer: Darlene Hanks  
Clerk: Daniela LeBlanc  
Trustees: Penny Dyer  
Cheryl Hackbarth  
David Kosarek  
Karen Kosarek  
Robert Neisendorf  
Debbie Washburn  
Zoning Enforcement: Mike Stoffa*

## Board Meeting July 9, 2020 - 7:00 p.m.

### **CALL TO ORDER:**

The meeting was called to order by President LeBlanc at 7:00 PM.

### **PLEDGE OF ALLEGIANCE:**

President LeBlanc led the Pledge of Allegiance.

### **ROLL CALL:**

President Jamie LeBlanc	Present	Trustee Karen Kosarek	Absent
Trustee Penny Dyer	Present	Trustee Robert Neisendorf	Present
Trustee Cheryl Hackbarth	Present	Trustee Debbie Washburn	Present
Trustee David Kosarek	Present	Treasurer Darlene Hanks	Present
Treasurer Darlene Hanks	Present	Clerk Daniela LeBlanc	Present
Zoning Enforcement Officer Mike Stoffa	Absent		

All those answering "present" were physically present at the meeting.

Present also: Alex McTavish (Village Attorney)

### **APPROVAL OF AGENDA:**

President LeBlanc requested that the Board approve the July 9, 2020, agenda as stated.

**MOTION:** Trustee Hackbarth ~~to~~ approve the agenda  
**SECOND:** Trustee Neisendorf  
**AYES:** Trustees D Kosarek, Hackbarth, Dyer, Washburn, Neisendorf  
**NAYS:** None  
**ABSENT:** Trustee K Kosarek  
**Motion Carried:** 5:0:1

### **APPROVAL OF MINUTES:**

President LeBlanc requested that the Board approve the June 11, 2020 Board minutes as stated.

**MOTION:** Trustee Washburn ~~to~~ approve the minutes.  
**SECOND:** Trustee D Kosarek  
**AYES:** Trustees D Kosarek, Hackbarth, Dyer, Washburn, Neisendorf  
**NAYS:** None  
**ABSENT:** Trustee K Kosarek  
**Motion Carried:** 5:0:1

**PUBLIC COMMENT:** None.

**SHERIFF'S REPORT:**

· NONE

**VILLAGE ENGINEER:**

Per President LeBlanc, the Virgil View project has been separated between drainage and road work. The road work portion has been submitted to IDOT for approval.

**RESOLUTIONS AND ORDINANCES:**

NONE

**PRESIDENT'S REPORT:**

NONE

**ATTORNEY'S REPORT:** NONE

**CLERK'S REPORT:** see attached report

**FINANCE COMMITTEE:**

Treasurer Hanks presented the July bills for approval as follows:

<u>June</u>	
Foote, Mielke, Chavez & O'Neil	\$341.00
Baxter & Woodman	\$1415.39
Baxter & Woodman	\$1085.00
Metro West Council of Government	\$500.00
USPS	\$55.00
IL Department of Revenue	\$213.09
United States Treasury	\$804.13
DO NOT HAVE TO BE VOTED ON:	
Nick Petit	\$4,500.00
BOARD COMPENSATION FOR MEETING ATTENDANCE	
Jamie LeBlanc	\$200.00
Penny Dyer	\$105.00
Cheryl Hackbarth	\$105.00
David Kosarek	\$105.00
Karen Kosarek	\$105.00
Bob Neisendorf	\$70.00
Debbie Washburn	\$105.00
<u>Pre-Approved Bills</u>	
St. Peter & Paul Church	\$300.00
AT&T	\$189.41
Fox Valley Internet	\$24.95
Jason Kralka Consulting Services	\$125.00
Total	<u>\$10,347.97</u>

**MOTION:** Trustee Dyer to approve the bills.  
**SECOND:** Trustee Neisendorf  
**AYES:** Trustees D Kosarek, Hackbarth, Dyer, Washburn, Neisendorf  
**NAYS:** None  
**ABSENT:** Trustee K Kosarek  
**Motion Carried:** 5:0:1 per roll call

**ZONING ENFORCEMENT OFFICER:**

Per text to clerk:

Mosquito pellet treatment will be repeated. The mowing progress will be checked, and the inquiry about standing water will be checked on.

**ZONING BOARD OF APPEALS:** None

**COMMITTEE OF THE WHOLE:** None

**COMP. PLAN COMMITTEE:** None

**FINANCE COMMITTEE:** None

**OTHER BUSINESS:**

- send Washburn the sexual harassment training again
- inquiry about posting 30mph speed reduction on IC trail so people slow down

**PUBLIC COMMENT:** NONE

**ADJOURN:** at 7:24pm

**MOTION:** Trustee D Kosarek  
**SECOND:** Trustee Dyer  
**AYES:** Trustees D Kosarek, Hackbarth, Dyer, Washburn, Neisendorf  
**NAYS:** None  
**ABSENT:** Trustee K Kosarek  
**Motion Carried:** 5:0:1

Respectfully Submitted,

Daniela LeBlanc  
Clerk of the Village of Virgil

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## **Board Meeting – Clerk Report July 9, 2020 7:00 p.m.**

- We received an inquiry from a tenant at 47W512 regarding water issues (he had no water for three days and it happened before as well). Since we do not have any ordinances for landlord/tenant situations, I referred him to the Kane County Health Department if necessary. The situation seems to have resolved itself at this point, the landlord had fixed the issue when I last spoke with the tenant.
- Vivint Solar Developer LLC inquired about a permit for solar installation. Our zoning officer had advised on this matter and needing to file an application with Kane County. We now received an email that he had done so and had sent us the plans per Kane County for our approval. I asked him to resend it to the clerk and zoning officer emails.
- A resident at 5N818 Meredith asked us to check on an issue regarding standing water in front of his house and some neighboring residences. I asked our zoning officer today to look at it since it has been so dry. The resident stated it was a breeding ground for mosquitoes.
- The same resident also asked when the tree trimming work would be conducted. I advised that ComEd is handling this and that the village has no involvement with this matter.
- The ordinance and requirements regarding drainage work was sent to Not Just Grass Landscaping. They had inquired to see if they can hook drainage tile into the storm sewer in the front yard of a resident's property. The resident wants to proceed with the project so I will work with our zoning officer on this matter.
- We received our insurance renewal offer and I have reviewed it. I need to make some minor updates (projected payrolls and double-check the number of residents). Then I will send it in.

Daniela LeBlanc  
Village Clerk