

Village of Virgil

5N939 Meredith Road, Suite 2
Virgil, IL 60151
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: clerk@villageofvirgil.net
Website: villageofvirgil.net

*President: Jamie LeBlanc
Treasurer: Darlene Hanks
Clerk: Daniela LeBlanc
Trustees: Penny Dyer
Cheryl Hackbarth
David Kosarek
Karen Kosarek
Robert Neisendorf
Debbie Washburn
Zoning Enforcement: Mike Stoffa*

Board Meeting October 08, 2020 - 7:00 p.m.

CALL TO ORDER:

The meeting was called to order by President LeBlanc at 7:00 PM.

PLEDGE OF ALLEGIANCE:

President LeBlanc led the Pledge of Allegiance.

ROLL CALL:

President Jamie LeBlanc	Present	Trustee Karen Kosarek	Absent
Trustee Penny Dyer	Present	Trustee Robert Neisendorf	Present
Trustee Cheryl Hackbarth	Present	Trustee Debbie Washburn	Present
Trustee David Kosarek	Present	Treasurer Darlene Hanks	Present
Treasurer Darlene Hanks	Present	Clerk Daniela LeBlanc	Present
Zoning Enforcement Officer Mike Stoffa	Present (7:04pm)		

All those answering "present" were physically present at the meeting.

Present also: Alex McTavish (Village Attorney), Deputy Humm; Mae Stroebel

APPROVAL OF AGENDA:

President LeBlanc requested that the Board approve the October 8, 2020, agenda as stated.

MOTION: Trustee D Kosarek - to approve the agenda
SECOND: Trustee Neisendorf
AYES: Trustees D Kosarek, Hackbarth, Dyer, Washburn, Neisendorf
NAYS: None
ABSENT: Trustee K Kosarek
Motion Carried: 5:0:1

APPROVAL OF MINUTES:

President LeBlanc requested that the Board approve the September 10 Board minutes as stated.

MOTION: Trustee Washburn - to approve the minutes.
SECOND: Trustee Hackbarth
AYES: Trustees D Kosarek, Hackbarth, Dyer, Washburn, Neisendorf
NAYS: None
ABSENT: Trustee K Kosarek
Motion Carried: 5:0:1

PUBLIC COMMENT: NONE

SHERIFF'S REPORT:

- Business as usual
- Some accidents, numerous traffic stops (over 5) due to Rt 38 closure and rerouting of traffic
- Some burglaries although none in the Village of Virgil
- Reminder that hunting season started
- Crimes of opportunity during broad daylight are still happening so keep garages closed and doors/vehicles locked

VILLAGE ENGINEER:

See President's report

RESOLUTIONS AND ORDINANCES:

NONE

PRESIDENT'S REPORT:

- Drainage Project was started and should be done by the Monday following the meeting
- Engineer looked at both projects and also marked the damaged pavement for seal contract
- IDOTS needs to still approve the seal coating contract
- Farmer Brian Petit is currently harvesting the soybeans and the ditch project will commence once he is finished
- Weight limit on IC Trail bridge is posted by the State, an inspection is scheduled in November and the weight limit will be reviewed at that time
- We could pass an ordinance regarding the weight limit but the question is on how we would enforce it

ATTORNEY'S REPORT: NONE

CLERK'S REPORT: see attached report

FINANCE COMMITTEE:

Treasurer Hankes presented the October 2020 for approval as follows:

Baxter & Woodman	\$1,211.31
Darlene Hankes – Travel	\$94.01
Gordon Flesch Company Inc	\$427.00
The School of Extended Learning, Eastern Illinois Univ - Municipal Clerks of Illinois-On-line Course	\$25.00
Illinois Department of Revenue	\$213.09
United States Treasury	\$804.13
Pre-Approved Bills	
BOARD COMPENSATION FOR MEETINGS ATTENDANCE:	
Jamie LeBlanc	\$250.00
Penny Dyer	\$70.00
Cheryl Hackbarth	\$105.00
David Kosarek	\$105.00
Karen Kosarek	\$35.00
Bob Neisendorf	\$70.00
Debbie Washburn	\$105.00

STs Peter & Paul Church	\$300.00
AT&T	\$196.51
Fox Valley Internet	\$24.95
Jason Kralka Consulting Services	\$125.00
Total	\$4161.00

MOTION: Trustee Hackbarth to approve the bills.
SECOND: Trustee Neisendorf
AYES: Trustees D Kosarek, Hackbarth, Dyer, Washburn, Neisendorf
NAYS: None
ABSENT: Trustee K Kosarek
Motion Carried: 5:0:1 per roll call

ZONING ENFORCEMENT OFFICER:

- Wedding party inquiring about noise ordinance and permitting has not set a specific date
- (3) building permits were issued but none of them were started
- Out of mosquito pellets

ZONING BOARD OF APPEALS: None

COMMITTEE OF THE WHOLE: None

COMP. PLAN COMMITTEE: None

FINANCE COMMITTEE: None

OTHER BUSINESS: Trustee Neisendorf spoke with BLP Construction regarding drainage problems on west side of Meredith Rd that also causes issues under Neisendorf Residence on East side of Meredith, Trustee Neisendorf is working with BLP Construction to remedy this situation and tying into the new tile being laid down; Attorney McTavish stated that this is all on private property and the consent of those property owners needs to be obtained; he also stated that the project would need to be inspected; President LeBlanc will forward the contact for the owner of the nursery to Trustee Neisendorf

PUBLIC COMMENT: NONE

ADJOURN: at 7:34pm

MOTION: Trustee D Kosarek
SECOND: Trustee Dyer
AYES: Trustees D Kosarek, Hackbarth, Dyer, Washburn, Neisendorf
NAYS: None
ABSENT: Trustee K Kosarek
Motion Carried: 5:0:1

Respectfully Submitted,

Daniela LeBlanc
 Clerk of the Village of Virgil

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Board Meeting – Clerk Report October 8, 2020 7:00 p.m.

- Contracts for both the drainage and sealcoat/patching project were executed, reviewed signed and delivered.
- I responded to all FOIA requests regarding the bid results and signed contracts.
- I received a phone call regarding a backyard wedding and a DJ. The inquiry was regarding a permit and I forwarded the request to our zoning officer.
- The roof was leaking into our office (in three places) and I coordinated with the church to have it fixed ASAP.
- I had to reload the Microsoft Office on our computer and reinstall it since none of the programs worked.
- The contract with Gordon Flesh/copier is up for renewal and I reported our data to them as well regarding the usage. We are well within our limits.
- We received our insurance renewal and rates are stable. We will also receive a 1% discount if we pay prior to 11/20/20 which is my recommendation
- Our printer in the office needs to be replaced.

Daniela LeBlanc
Village Clerk