

# Village of Virgil

5N939 Meredith Road, Suite 2  
Virgil, IL 60151  
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: [clerk@villageofvirgil.net](mailto:clerk@villageofvirgil.net)  
Website: [villageofvirgil.net](http://villageofvirgil.net)

*President: Jamie LeBlanc  
Treasurer: Darlene Hanks  
Clerk: Daniela LeBlanc  
Trustees: Penny Dyer  
Cheryl Hackbarth  
David Kosarek  
Karen Kosarek  
Robert Neisendorf  
Debbie Washburn  
Zoning Enforcement: Mike Stoffa*

## Board Meeting January 14, 2021 - 7:00 p.m.

### **CALL TO ORDER:**

The meeting was called to order by President LeBlanc at 7:00 PM.

### **PLEDGE OF ALLEGIANCE:**

President LeBlanc led the Pledge of Allegiance.

### **ROLL CALL:**

President Jamie LeBlanc	Present	Trustee Karen Kosarek	Present
Trustee Penny Dyer	Present	Trustee Robert Neisendorf	Present
Trustee Cheryl Hackbarth	Absent	Trustee Debbie Washburn	Present 7:02pm
Trustee David Kosarek	Present	Treasurer Darlene Hanks	Present
Treasurer Darlene Hanks	Present	Clerk Daniela LeBlanc	Present
Zoning Enforcement Officer Mike Stoffa	Absent		

All those answering "present" were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Alex McTavish (Village Attorney), Deputy Humm

### **APPROVAL OF AGENDA:**

President LeBlanc requested that the Board approve the January 14, 2021, agenda as stated.

MOTION: Trustee D Kosarek - to approve the agenda  
SECOND: Trustee Neisendorf  
AYES: Trustees D Kosarek, Dyer, Neisendorf, K Kosarek  
NAYS: None  
ABSENT: Hackbarth, Washburn  
Motion Carried: 4:0:2

### **APPROVAL OF MINUTES:**

President LeBlanc requested that the Board approve the December 10, 2020 Board minutes as stated.

MOTION: Trustee D Kosarek - to approve the minutes.  
SECOND: Trustee K Kosarek  
AYES: Trustees D Kosarek, Dyer, Washburn, Neisendorf, K Kosarek  
NAYS: None  
ABSENT: Hackbarth

Motion Carried: 5:0:1

**PUBLIC COMMENT:** NONE

**SHERIFF'S REPORT:**

- Virgil and Burlington had the least amount of calls
- Burlington had 30
- Virgil had 82
- Aurora had > 1,000
- Elgin 600
- St. Charles 530
- Deputy Humm spoke on HB3653 and its impact on law enforcement and their ability to do so
- He asked for support by signing a petition that Governor Pritzker not sign this bill.

**VILLAGE ENGINEER:**

- Per President LeBlanc, we are waiting on fund approval from the River Boat grant fund

**RESOLUTIONS AND ORDINANCES:**

NONE

**PRESIDENT'S REPORT:**

- Kryder Law Group is looking for college students for scholarships
- The Kane County Forest Preserve was approached to see if they would share costs for the removal of the trees along the ditch between Rte 64 and IC Trail.
- He also asked the Kane County Forest Preserve what the plans are for the trail head in that area.

**ATTORNEY'S REPORT:** NONE

**CLERK'S REPORT:** see attached report

**FINANCE COMMITTEE:**

Treasurer Hanks presented the January bills 2020 for approval as follows:

Baxter & Woodman	\$860.00
Foote, Mielke, Chavez & O'Neil	\$1,069.50
Schenk Custom Builders – Salting & Snowplowing	\$820.00
Schenk Custom Builders – Salting & Snowplowing	\$380.00
Schenk Custom Builders – Salting & Snowplowing	\$240.00
Office Max – D Hanks	\$68.80
Shaw Media	\$64.46
IL Department of Revenue	\$226.21
United States Treasury	\$871.18
<b>DO NOT HAVE TO BE VOTED ON BELOW</b>	
<b>BOARD COMPENSATION FOR MEETING ATTENDANCE:</b>	
Jamie LeBlanc	\$200.00

Jamie LeBlanc – add'l meetings	\$30.00
Penny Dyer	\$70.00
Cheryl Hackbarth	\$140.00
David Kosarek	\$140.00
Karen Kosarek	\$70.00
Bob Neisendorf	\$140.00
Debbie Washburn	\$140.00
<b>Pre-Approved Bills</b>	
STs Peter & Paul Church	\$300.00
AT&T	\$196.80
Fox Valley Internet	\$24.95
Jason Kralka Consulting Services	\$125.00
Total	\$6,176.90

MOTION: Trustee Neisendorf to approve the bills.  
SECOND: Trustee D Kosarek  
AYES: Trustees D Kosarek, Dyer, Washburn, Neisendorf, K Kosarek  
NAYS: None  
ABSENT: Hackbarth  
Motion Carried: 5:0:1 per roll call

**ZONING ENFORCEMENT OFFICER:**

NONE

**PLANNING and ZONING BOARD:** Trustree D Kosarek (chair) - NONE

**COMMITTEE OF THE WHOLE:**

NONE

**COMP. PLAN COMMITTEE:** None

**FINANCE COMMITTEE:** None

**OTHER BUSINESS:**

NONE

**PUBLIC COMMENT:** NONE

**ADJOURN:** at 7:30pm

MOTION: Trustee D Kosarek  
SECOND: Trustee Dyer  
AYES: Trustees D Kosarek, Dyer, Washburn, Neisendorf, K Kosarek  
NAYS: None  
ABSENT: Hackbarth  
Motion Carried: 5:0:1

Respectfully Submitted,

Daniela LeBlanc  
Clerk of the Village of Virgil

## **Village of Virgil**

5N939 Meredith Road, Suite 2  
Virgil, IL 60151  
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: [clerk@villageofvirgil.net](mailto:clerk@villageofvirgil.net)  
Website: [villageofvirgil.net](http://villageofvirgil.net)

*President: Jamie LeBlanc  
Clerk: Daniela LeBlanc  
Treasurer: Darlene Hanks  
Trustees: Penny Dyer  
Cheryl Hackbarth  
David Kosarek  
Karen Kosarek  
Robert Neisendorf  
Debbie Washburn*

### **Board Meeting – Clerk Report January 14, 2021 7:00 p.m.**

- I received and filed all election nominations for the three trustee positions up for election on 4/6/2021.
- I am in the process of completing the certification of the ballot and will file it with the Kane County Clerk's office
- We received a Cyber Liability Supplemental Questionnaire from our insurance carrier. Most of the questions are not relevant to our office but I am completing and submitting it.
- I confirmed our contact information with the Kane County Clerk's office for the submission and filing of the Economic Interest Statement. I just received an email today with instructions to enter to system by 2/1/21 to update the list of filers. I have inquired how to handle this due to the upcoming election and Trustee Dyer not running for re-election.
- With a new year starting, we will need to review and re-sign the sexual harassment training. However, I will wait until after the election in April so we have all elected trustees included. I will send out the training via email at that time. All elected officials and employees must partake.
- The tax levy ordinance was filed with the Kane County Clerk's office.
- The Amusement Fee invoice letter was sent to Chuck's Bar & Grill.
- The Liquor Liability application was sent to St. Peter & Paul and Chuck's Bar & Grill.

Daniela LeBlanc  
Village Clerk