

Village of Virgil

5N939 Meredith Road, Suite 2
Virgil, IL 60151
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: clerk@villageofvirgil.net
Website: villageofvirgil.net

*President: Jamie LeBlanc
Treasurer: Darlene Hanks
Clerk: Daniela LeBlanc
Trustees: Roger Markham
Cheryl Hackbarth
David Kosarek
Karen Kosarek
Robert Neisendorf
Debbie Washburn
Zoning Enforcement: Mike Stoffa*

Board Meeting May 13, 2021 - 7:00 p.m.

CALL TO ORDER:

The meeting was called to order by President LeBlanc at 7:00 PM.

SWEARING IN OF TRUSTEE MARKHAM:

PLEDGE OF ALLEGIANCE:

President LeBlanc led the Pledge of Allegiance.

ROLL CALL:

President Jamie LeBlanc	Present	Trustee Karen Kosarek	Present
Trustee Robert Neisendorf	Present	Trustee Roger Markham	Present
Trustee Cheryl Hackbarth	Present	Trustee Debbie Washburn	Present
Trustee David Kosarek	Present	Treasurer Darlene Hanks	Present
Treasurer Darlene Hanks	Present	Clerk Daniela LeBlanc	Present
Zoning Enforcement Officer Mike Stoffa	Present		

All those answering "present" were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Alex McTavish (Village Attorney), Mae Stroebel

APPROVAL OF AGENDA:

President LeBlanc requested that the Board approve the May 13, 2021, agenda as stated.

MOTION: Trustee D Kosarek - to approve the agenda
SECOND: Trustee Hackbarth
AYES: Trustees D Kosarek, Hackbarth, Neisendorf, Washburn, K Kosarek, Markham
NAYS: None
ABSENT: None
Motion Carried: 6:0:0

APPROVAL OF MINUTES:

President LeBlanc requested that the Board approve the April 8, 2021 Board minutes as stated.

MOTION: Trustee Hackbarth - to approve the minutes.
SECOND: Trustee Neisendorf
AYES: Trustees D Kosarek, Hackbarth, Neisendorf, Washburn, K Kosarek, Markham

NAYS: None
ABSENT: None
Motion Carried: 6:0:0

PUBLIC COMMENT: NONE

SHERIFF'S REPORT:

- NONE

VILLAGE ENGINEER:

- See President's report

RESOLUTIONS AND ORDINANCES:

NONE

PRESIDENT'S REPORT:

- Per the engineer Baxter & Woodman: damaged paving in Virgil View due to snow plowing was looked at and will be repaired, Chip and Seal planned for mid-June
- Mr Schramer is looking to sell property and President LeBlanc discussed driveway easement, engineering firm will review stormwater ordinance compliance

ATTORNEY'S REPORT: NONE

CLERK'S REPORT: see attached report

FINANCE COMMITTEE:

Treasurer Hanks presented the April bills for approval as follows:

Daniela LeBlanc – stamp	\$1.00
Metro West	\$500.00
Amazon – Battery Backup for office	\$80.27
Pre-Approved Bills	
Sts Peter & Paul Church	\$300.00
AT&T	\$242.94
Fox Valley Internet	\$24.95
Jason Kralka Consulting Services	\$125.00
Total	\$1,274.16

MOTION: Trustee Washburn to approve the bills.
SECOND: Trustee K Kosarek
AYES: Trustees D Kosarek, Hackbarth, Neisendorf, Washburn, K Kosarek, Markham
NAYS: None
ABSENT: None
Motion Carried: 6:0:0 per roll call

ZONING ENFORCEMENT OFFICER:

- No requests for permits at all
- Gil's garage on Rte 64/Meredith was visited today due to an excessive number of vehicles, Business Owner advised he now has titles to several unlicensed vehicles constituting a junk yard. This is in violation of village code. Officer Stoffa will send information to Village Attorney McTavish to address this.
- Property owner for Gil's garage will also be cited.
- President LeBlanc asked that property owners with unmowed lawns be reminded to cut grass regularly.
- Per trustee Hackbarth, Sauber house may be moved to a new property, permitting will depend on route of transport

PLANNING and ZONING BOARD: Trustree D Kosarek (chair) - NONE

COMMITTEE OF THE WHOLE:

NONE

COMP. PLAN COMMITTEE: None

FINANCE COMMITTEE: None

OTHER BUSINESS:

- A quote for the dredging and tree removal of the ditch is being obtained from BLP.
- Street sign for Sunset/Rte 64 is leaning and needs to be fixed. President LeBlanc said he would contact Campton Township to address this.

PUBLIC COMMENT: NONE

ADJOURN: at 7:23pm

MOTION: Trustee D Kosarek

SECOND: Trustee K Kosarek

AYES: Trustees D Kosarek, Hackbarth, Neisendorf, Washburn, K Kosarek, Markham

NAYS: None

ABSENT: None

Motion Carried: 6:0:0

Respectfully Submitted,

Daniela LeBlanc
Clerk of the Village of Virgil

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Board Meeting – Clerk Report May 13, 2021 7:00 p.m.

- We received an inquiry regarding the vacant lot between 5N764 Meredith and 5N800 Meredith regarding buildability etc. I advised as to the zoning (R1) and that any plans would have to go before the Planning and Zoning board as well as adhere to our village code and any other regulations Kane County may have. The realtor inquiring also advised that the Fire Department came out to assign a fire number.
- Roger is now set up with the village email and our website was updated with the new board and renewed terms.
- I am in the process of updating the Illinois Municipal League with our trustees. All updates were submitted and are being processed.
- We received notification from IDOT that the fourth installment of the Rebuild Illinois bond grant will be released. We should receive funds next week.
-

Daniela LeBlanc
Village Clerk