

# Village of Virgil

5N939 Meredith Road, Suite 2  
Virgil, IL 60151  
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: [clerk@villageofvirgil.net](mailto:clerk@villageofvirgil.net)  
Website: [villageofvirgil.net](http://villageofvirgil.net)

*President: Jamie LeBlanc  
Treasurer: Darlene Hanks  
Clerk: Daniela LeBlanc  
Trustees: Roger Markham  
Cheryl Hackbarth  
David Kosarek  
Karen Kosarek  
Robert Neisendorf  
Debbie Washburn  
Zoning Enforcement: Mike Stoffa*

## Board Meeting June 10, 2021 - 7:00 p.m.

### **CALL TO ORDER:**

The meeting was called to order by President LeBlanc at 7:00 PM.

### **SWEARING IN OF TRUSTEE MARKHAM:**

### **PLEDGE OF ALLEGIANCE:**

President LeBlanc led the Pledge of Allegiance.

### **ROLL CALL:**

President Jamie LeBlanc	Present	Trustee Karen Kosarek	Absent
Trustee Robert Neisendorf	Absent	Trustee Roger Markham	Present
Trustee Cheryl Hackbarth	Present	Trustee Debbie Washburn	Present (7:03pm)
Trustee David Kosarek	Present	Treasurer Darlene Hanks	Absent
Treasurer Darlene Hanks	Present	Clerk Daniela LeBlanc	Present
Zoning Enforcement Officer Mike Stoffa	Present		

All those answering "present" were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Alex McTavish (Village Attorney), Mae Stroebel

### **APPROVAL OF AGENDA:**

President LeBlanc requested that the Board approve the June 10, 2021, agenda as stated.

MOTION: Trustee Hackbarth - to approve the agenda  
SECOND: Trustee D Kosarek  
AYES: Trustees D Kosarek, Hackbarth, Markham  
NAYS: None  
ABSENT: Trustees Washburn, K Kosarek, Neisendorf  
Motion Carried: 3:0:3

### **APPROVAL OF MINUTES:**

President LeBlanc requested that the Board approve the May 13, 2021 Board minutes as stated.

MOTION: Trustee Washburn - to approve the minutes.  
SECOND: Trustee Hackbarth  
AYES: Trustees D Kosarek, Hackbarth, Markham, Washburn

NAYS: None  
 ABSENT: Trustees K Kosarek, Neisendorf  
 Motion Carried: 4:0:2

**PUBLIC COMMENT:** NONE

**SHERIFF'S REPORT:**

- NONE

**VILLAGE ENGINEER:**

- See President's report

**RESOLUTIONS AND ORDINANCES:**

ORDINANCE NO. 2021-01 AN ORDINANCE APPROPRIATING FOR ALL CORPORATE PURPOSES FOR THE VILLAGE OF VIRGIL, KANE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2021 AND ENDING APRIL 30, 2022

MOTION: Trustee Markham - to to pass the ordinance.  
 SECOND: Trustee Washburn  
 AYES: Trustees D Kosarek, Hackbarth, Markham, Washburn  
 NAYS: None  
 ABSENT: Trustees K Kosarek, Neisendorf  
 Motion Carried: 4:0:2 by roll call

**PRESIDENT'S REPORT:**

- Nicor gave an estimate to hook up Schramer properties on Meredith & Welter, \$13,400 down and he gets a refund as he sells them up to \$13,400
- Baxter & Woodman will inspect the Schramer property lot 1 on Welter for compliance with stormwater ordinance

**ATTORNEY'S REPORT:** NONE

**CLERK'S REPORT:** see attached report

**FINANCE COMMITTEE:**

Clerk LeBlanc presented the June bills for approval as follows:

Foote, Mielk, Chavez & O'Neill, LLC	\$449.50
AT&T	\$25.00
C N A Surety	\$100.00
<b>Pre-Approved Bills</b>	
Sts Peter & Paul Church	\$300.00
AT&T	\$74.72
Fox Valley Internet	\$24.95
Jason Kralka Consulting Services	\$125.00

Total	\$1,099.17
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MOTION: Trustee Hackbarth to approve the bills.  
 SECOND: Trustee D Kosarek  
 AYES: Trustees D Kosarek, Hackbarth, Markham, Washburn  
 NAYS: None  
 ABSENT: Trustees K Kosarek, Neisendorf  
 Motion Carried: 4:0:2 by roll call

**ZONING ENFORCEMENT OFFICER:**

- NONE

**PLANNING and ZONING BOARD:** Trustree D Kosarek (chair) - NONE

**COMMITTEE OF THE WHOLE:**

NONE

**COMP. PLAN COMMITTEE:** None

**FINANCE COMMITTEE:** None

**OTHER BUSINESS:**

- Street sign on Sunset/Rt 64 was fixed
- Per Hackbarth: Colette will paint the village sign by Gil's garage, D Kosarek asked Markham to find out who is lighting up explosives in the neighborhood so it can be stopped

**PUBLIC COMMENT:** NONE

**ADJOURN:** at 7:26pm

MOTION: Trustee D Kosarek  
 SECOND: Trustee Washburn  
 AYES: Trustees D Kosarek, Hackbarth, Markham, Washburn  
 NAYS: None  
 ABSENT: Trustees K Kosarek, Neisendorf  
 Motion Carried: 4:0:2

Respectfully Submitted,

Daniela LeBlanc  
 Clerk of the Village of Virgil

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Robert Neisendorf  
Debbie Washburn*

## **Board Meeting – Clerk Report June 10, 2021 7:00 p.m.**

- We received more requests to confirm utility availability regarding the vacant lot between 5N764 Meredith and 5N800 Meredith
- The Schramer property on Welter Rd (lot 1) was assigned an address (47W707 Welter Rd) by Kane County after several phone calls. A letter from our office was requested and it was sent. Kane County also had to be notified by us of this address to add to the GIS.
- We received a request from Vidint Solar regarding the property at 7N088 Sauber Rd. They said Kane County Dept of Development needed a letter from us although she wasn't clear what it was about so I have a call into Kane County.
- I changed our AT&T plan since our phone usage was not in line with the plan we were on. Our office phone is now a cell phone (no more forwarding to any other personal cell phones required) with the Village Clerk voicemail. The plan cost is also greatly reduced (from \$247 to \$74.72 for July (no bill due in June) and \$67.72 thereafter. We also eliminated the fax number since we do not utilize it at all.
- We received our insurance renewal packet and I will review it for accuracy.

Daniela LeBlanc  
Village Clerk