

# Village of Virgil

5N939 Meredith Road, Suite 2  
Virgil, IL 60151  
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: [clerk@villageofvirgil.net](mailto:clerk@villageofvirgil.net)  
Website: [villageofvirgil.net](http://villageofvirgil.net)

*President: Jamie LeBlanc  
Treasurer: Darlene Hankes  
Clerk: Daniela LeBlanc  
Trustees: Roger Markham  
Cheryl Hackbarth  
David Kosarek  
Karen Kosarek  
Robert Neisendorf  
Debbie Washburn  
Zoning Enforcement: Mike Stoffa*

## Board Meeting August 12, 2021 - 7:00 p.m.

### **CALL TO ORDER:**

The meeting was called to order by President LeBlanc at 7:00 PM.

### **PLEDGE OF ALLEGIANCE:**

President LeBlanc led the Pledge of Allegiance.

### **ROLL CALL:**

President Jamie LeBlanc	Present	Trustee Karen Kosarek	Present
Trustee Robert Neisendorf	Absent	Trustee Roger Markham	Absent
Trustee Cheryl Hackbarth	Present	Trustee Debbie Washburn	Present
Trustee David Kosarek	Present	Treasurer Darlene Hankes	Present
Treasurer Darlene Hankes	Present	Clerk Daniela LeBlanc	Present
Zoning Enforcement Officer Mike Stoffa	Absent		

All those answering "present" were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Alex McTavish (Village Attorney), Mae Stroebel, Deputy Humm, Bridget Ruf, Lara Ekstrom, George Barrick, Thomas Ruf, Lisa Clark

### **APPROVAL OF AGENDA:**

President LeBlanc requested that the Board approve the August 12, 2021, agenda as stated.

MOTION: Trustee D Kosarek - to approve the agenda  
SECOND: Trustee K Kosarek  
AYES: Trustees D Kosarek, Hackbarth, K Kosarek, Washburn  
NAYS: None  
ABSENT: Trustee Neisendorf, Markham  
Motion Carried: 4:0:2

### **APPROVAL OF MINUTES:**

President LeBlanc requested that the Board approve the July 8, 2021 Board minutes as stated.

MOTION: Trustee Hackbarth - to approve the minutes.  
SECOND: Trustee Washburn  
AYES: Trustees D Kosarek, Hackbarth, K Kosarek, Washburn  
NAYS: None  
ABSENT: Trustee Neisendorf, Markham

Motion Carried: 4:0:2

**PUBLIC COMMENT:** NONE

**SHERIFF'S REPORT:**

- Huge spike in public service calls from 7/1/21 to 8/1/21
- Over 100 calls for Virgil Township (including the Village of Virgil) and surrounding areas
- Usually they number around 30-40
- No burglaries
- (4) individuals were caught in Campton Hills, (3) of them were juveniles
- The crew was out of Rockford and the police used spikes to strip the tires of the car
- The burglaries are still crimes of opportunity, so Deputy Humm reiterated to lock all cars, keep garage doors closed and to lock the house.
- Trustee Hackbarth inquired about cars sitting on Sauber Rd (silver Impala) the last two Friday mornings and another one on Sauber/IC trail
- Sheriff advised they could be counting traffic, investigating a WC injury at Sauber Manufacturing
- He also advised to call 911 and it would be investigated as a suspicious vehicle, a plate # is not needed to call it in

**VILLAGE ENGINEER:**

- See President's report

**RESOLUTIONS AND ORDINANCES:**

Resolution No 2021-01 Accepting the Proposal of AC Pavement Striping Co for Vacuum Sweeping and Fog Sealing of Chip and Seal Roads

MOTION: Trustee D Kosarek – motion to table the resolution.  
SECOND: Trustee K Kosarek  
AYES: Trustees D Kosarek, Hackbarth, K Kosarek, Washburn  
NAYS: None  
ABSENT: Trustee Neisendorf, Markham  
Motion Carried: 4:0:2 per roll call

**PRESIDENT'S REPORT:**

- Discussion of Chip and Seal Roads in Virgil View – the information on the process as well as the financial and engineering aspects were repeated as originally presented during the July 8, 2021 board meeting
- President LeBlanc stressed that big project such as this require our engineering firm's expertise for bid specifications and bidding the projects out
- President LeBlanc also discussed that the life expectancy of the roads would not be increased by the fog sealing application
- Trustee Hackbarth inquired how often this process is used and President LeBlanc said about 50/50
- The chemical for dust control on gravel roads is also not a good option in a residential neighborhood as mentioned by Bridget Ruf

**ATTORNEY'S REPORT:** NONE

**CLERK'S REPORT:** see attached report

**FINANCE COMMITTEE:**

Clerk LeBlanc presented the June bills for approval as follows:

Baxter & Woodman	\$1,413.42
Illinois Department of Revenue	\$84.15
<b>Pre-Approved Bills</b>	
Sts Peter & Paul Church	\$300.00
AT&T	\$50.80
Fox Valley Internet	\$24.95
Jason Kralka Consulting Services	\$125.00
Total	\$1,998.32

MOTION: Trustee Washburn to approve the bills.  
SECOND: Trustee K Kosarek  
AYES: Trustees D Kosarek, Hackbarth, K Kosarek, Washburn  
NAYS: None  
ABSENT: Trustee Neisendorf, Markham  
Motion Carried: 4:0:2 per roll call

**ZONING ENFORCEMENT OFFICER:**

- NONE

**PLANNING and ZONING BOARD:** Trustree D Kosarek (chair) - NONE

**COMMITTEE OF THE WHOLE:**

NONE

**COMP. PLAN COMMITTEE:** None

**FINANCE COMMITTEE:** None

**OTHER BUSINESS:** NONE

**PUBLIC COMMENT:**

- Lisa Clark inquired about our chicken ordinance since she has a hen who makes some noise and she doesn't want any trouble with her neighbor who has previously complained. Attorney McTavish will email her the information. Attorney McTavish also advised that the County Ordinance is not enforceable since we have our own.
- Can the replacement of the posts for the Village signs be made a priority? Not at this time since we will need state approval/permits and we also need quotes.

**ADJOURN:** at 7:56pm

MOTION: Trustee D Kosarek  
SECOND: Trustee K Kosarek  
AYES: Trustees D Kosarek, Hackbarth, K Kosarek, Washburn  
NAYS: None  
ABSENT: Trustee Neisendorf, Markham  
Motion Carried: 4:0:2

Respectfully Submitted,

Daniela LeBlanc  
Clerk of the Village of Virgil

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## **Board Meeting – Clerk Report August 12, 2021 7:00 p.m.**

- We received a report from Baxter & Woodman on the Schramer property/subdivision on Welte Rd regarding compliance with Kane County Stormwater Ordinance and this was forwarded to parties requesting the information.
- I have re-requested an inspection of 7N088 Sauber Rd by Baxter & Woodman regarding compliance with Floodplain guidelines per the IL EPA and Army Corps of Engineer. This request was triggered by the rooftop solar installation even though they are separate issues. Kane Co cannot approve the solar panels going online unless the property owner is in compliance with Floodplain regulations.
- We have received numerous inquiries as to website development etc, IT services, janitorial services and more. Due to our minimal needs, none of these are needed at this time.
- Our IT service and I reviewed the safety of our website in regards to hacking and have deemed adequate at this time.
- The treasurer and I worked to set up our AT&T bill for paperless delivery and also auto-pay to streamline the process.
- We received a couple additional email inquiries regarding the Chip and Seal project in Virgil View and I sent on the information as discussed during our July board meeting.
- The document for our annual mandated Sexual Harassment Training will be emailed to the board members and staff.

Daniela LeBlanc  
Village Clerk

**VILLAGE OF VIRGIL**

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**RESOLUTION NO. 2021-01**

**A Resolution Accepting the Proposal of AC Pavement Striping Co. for  
Vacuum Sweeping and Fog Sealing of Chip and Seal Roads**

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Be it resolved by the president and the board of trustees of the Village of Virgil, Kane County, Illinois that:

1. The village accepts the proposal of AC Pavement Striping Co., 695 Church Rd., Elgin, IL 60123, in the amount of \$15,750, for vacuum sweeping and fog sealing of chip and seal roads, in accordance with its proposal on file in the clerk's office. Acceptance of the proposal is subject to the following modifications:

(a) The following language is added:

“The Standard Terms and Conditions for Contracts with the Village of Virgil are incorporated into this proposal and made a part hereof. In the event of a conflict between any term of this proposal and the Standard Terms, the Standard Terms will prevail.”

2. The clerk shall send a copy of this resolution to the contractor along with the signed copy of the proposal. The contractor's commencement of work constitutes the contractor's acceptance of the changes made by this resolution.

Adopted by roll call vote on August 12, 2021.

[Signature page follows.]

Trustee	Yes	No	Absent	Abstain
Hackbarth				
Kosarek, K				
Kosarek, D				
Markham				
Neisendorf				
Washburn				
LeBlanc				
Totals				

Approved August 12, 2021.

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President

Attested and filed in my office on August 12, 2021.

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Clerk of the Village of Virgil, Kane County, Illinois