

Village of Virgil

5N939 Meredith Road, Suite 2
Virgil, IL 60151
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: clerk@villageofvirgil.net
Website: villageofvirgil.net

*President: Jamie LeBlanc
Treasurer: Darlene Hanks
Clerk: Daniela LeBlanc
Trustees: Roger Markham
Cheryl Hackbarth
David Kosarek
Karen Kosarek
Robert Neisendorf
Debbie Washburn
Zoning Enforcement: Mike Stoffa*

Board Meeting September 9, 2021 - 7:00 p.m.

CALL TO ORDER:

The meeting was called to order by President LeBlanc at 7:00 PM.

PLEDGE OF ALLEGIANCE:

President LeBlanc led the Pledge of Allegiance.

ROLL CALL:

President Jamie LeBlanc	Present	Trustee Karen Kosarek	Present
Trustee Robert Neisendorf	Absent	Trustee Roger Markham	Present
Trustee Cheryl Hackbarth	Present	Trustee Debbie Washburn	Present
Trustee David Kosarek	Present	Treasurer Darlene Hanks	Present
Treasurer Darlene Hanks	Present	Clerk Daniela LeBlanc	Present
Zoning Enforcement Officer Mike Stoffa	Absent		

All those answering "present" were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Alex McTavish (Village Attorney), Mae Stroebel, Bridget Ruf, George Barrick, Thomas Ruf, Lisa Clark

APPROVAL OF AGENDA:

President LeBlanc requested that the Board approve the September 9, 2021, agenda as stated.

MOTION: Trustee D Kosarek - to approve the agenda
SECOND: Trustee Hackbarth
AYES: Trustees D Kosarek, Hackbarth, K Kosarek, Washburn, Markham
NAYS: None
ABSENT: Trustee Neisendorf
Motion Carried: 5:0:1

APPROVAL OF MINUTES:

President LeBlanc requested that the Board approve the August 12, 2021 Board minutes as stated.

MOTION: Trustee K Kosarek - to approve the minutes.
SECOND: Trustee Hackbarth
AYES: Trustees D Kosarek, Hackbarth, K Kosarek, Washburn, Markham
NAYS: None
ABSENT: Trustee Neisendorf

Motion Carried: 5:0:1

PUBLIC COMMENT: Resident Bridget Ruff offered to pay for wooden posts for the Village sign on Route 64, Trustee D Kosarek and President LeBlanc stated they will handle the actual sign being put up

SHERIFF’S REPORT:

- NONE

VILLAGE ENGINEER:

- Engineering firm Baxter & Woodman is tying things up with the Schramer property

RESOLUTIONS AND ORDINANCES:

Resolution No 2021-01 Accepting the Proposal of AC Pavement Striping Co for Vacuum Sweeping and Fog Sealing of Chip and Seal Roads

MOTION: Trustee D Kosarek – motion to vote on the resolution.
 SECOND: Trustee Markham
 AYES: NONE
 NAYS: Trustees D Kosarek, Hackbarth, K Kosarek, Washburn, Markham
 ABSENT: Trustee Neisendorf
 Motion Carried: 0:5:1 per roll call

PRESIDENT’S REPORT:

- We put a 3year snow plowing contract in place last year so we are all set for this season.

ATTORNEY’S REPORT: NONE

CLERK’S REPORT: see attached report

FINANCE COMMITTEE:

Treasurer Hanks presented the September bills for approval as follows:

Baxter & Woodman	\$693.75
Darlene Hanks – Travel	\$69.44
Pre-Approved Bills	
Sts Peter & Paul Church	\$300.00
AT&T	\$45.80
Illinois Department of Revenue	\$84.15
Fox Valley Internet	\$24.95
Jason Kralka Consulting Services	\$125.00
Total	\$1,343.09

MOTION: Trustee Washburn to approve the bills.
 SECOND: Trustee K Kosarek

AYES: Trustees D Kosarek, Hackbarth, K Kosarek, Washburn, Markham
NAYS: None
ABSENT: Trustee Neisendorf
Motion Carried: 5:0:1 per roll call

ZONING ENFORCEMENT OFFICER:

- NONE

PLANNING and ZONING BOARD: Trustree D Kosarek (chair) - NONE

COMMITTEE OF THE WHOLE:

NONE

COMP. PLAN COMMITTEE: None

FINANCE COMMITTEE: None

OTHER BUSINESS: NONE

PUBLIC COMMENT:

- none

ADJOURN: at 7:15pm

MOTION: Trustee D Kosarek
SECOND: Trustee K Kosarek
AYES: Trustees D Kosarek, Hackbarth, K Kosarek, Washburn, Markham
NAYS: None
ABSENT: Trustee Neisendorf
Motion Carried: 5:0:1

Respectfully Submitted,

Daniela LeBlanc
Clerk of the Village of Virgil

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Board Meeting – Clerk Report September 9, 2021 7:00 p.m.

- I have spoke with Baxter & Woodman regarding the property at 7N088 Sauber Rd regarding compliance with Floodplain guidelines per the IL EPA and Army Corps of Engineer. This request was triggered by the rooftop solar installation even though they are separate issues. Kane Co cannot approve the solar panels going online unless the property owner is in compliance with Floodplain regulations. Baxter & Woodman had sent a response to Kane County asking for clarification on their ordinance as it appears the resident only temporarily stored items in the flood plain and this would not seem to be a violation. Kane County did not respond back and Baxter & Woodman will follow up.
- We received a FOIA request for a 1992 Audit, which was scanned and sent.
- We received our notification of the insurance renewal and rates remain frozen and unchanged for the fourth year in a row. We should receive the invoice within the next month or so.
- The sexual harassment training was sent out to all board members and staff and I will need the sign-off from everyone no later than the October board meeting.

Daniela LeBlanc
Village Clerk

VILLAGE OF VIRGIL

RESOLUTION NO. 2021-01

**A Resolution Accepting the Proposal of AC Pavement Striping Co. for
Vacuum Sweeping and Fog Sealing of Chip and Seal Roads**

Be it resolved by the president and the board of trustees of the Village of Virgil, Kane County, Illinois that:

1. The village accepts the proposal of AC Pavement Striping Co., 695 Church Rd., Elgin, IL 60123, in the amount of \$15,750, for vacuum sweeping and fog sealing of chip and seal roads, in accordance with its proposal on file in the clerk's office. Acceptance of the proposal is subject to the following modifications:

(a) The following language is added:

“The Standard Terms and Conditions for Contracts with the Village of Virgil are incorporated into this proposal and made a part hereof. In the event of a conflict between any term of this proposal and the Standard Terms, the Standard Terms will prevail.”

2. The clerk shall send a copy of this resolution to the contractor along with the signed copy of the proposal. The contractor's commencement of work constitutes the contractor's acceptance of the changes made by this resolution.

Adopted by roll call vote on August 12, 2021.

[Signature page follows.]

Trustee	Yes	No	Absent	Abstain
Hackbarth				
Kosarek, K				
Kosarek, D				
Markham				
Neisendorf				
Washburn				
LeBlanc				
Totals				

Approved August 12, 2021.

President

Attested and filed in my office on August 12, 2021.

Clerk of the Village of Virgil, Kane County, Illinois