

Village of Virgil

5N939 Meredith Road, Suite 2
Virgil, IL 60151
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: clerk@villageofvirgil.net
Website: villageofvirgil.net

*President: Jamie LeBlanc
Treasurer: Darlene Hankes
Clerk: Daniela LeBlanc
Trustees: Roger Markham
Cheryl Hackbarth
David Kosarek
Karen Kosarek
Robert Neisendorf
Debbie Washburn
Zoning Enforcement: Mike Stoffa*

Board Meeting October 14, 2021 - 7:00 p.m.

CALL TO ORDER:

The meeting was called to order by President LeBlanc at 7:00 PM.

PLEDGE OF ALLEGIANCE:

President LeBlanc led the Pledge of Allegiance.

ROLL CALL:

President Jamie LeBlanc	Present	Trustee Karen Kosarek	Absent
Trustee Robert Neisendorf	Present	Trustee Roger Markham	Present
Trustee Cheryl Hackbarth	Present	Trustee Debbie Washburn	Present
Trustee David Kosarek	Present	Treasurer Darlene Hankes	Present
Treasurer Darlene Hankes	Present	Clerk Daniela LeBlanc	Present
Zoning Enforcement Officer Mike Stoffa	Present 7:15pm		

All those answering "present" were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Mae Stroebel, Bridget Ruf, George Barrick, Thomas Ruf, Lisa Clark, Loren Esposito, Pat Esposito, David Morales Jr, Steven Markham, Ryan Markham, Maureen Gannon, Deputy Sheriff Humm (Kane County Sheriff Dept)

APPROVAL OF AGENDA:

President LeBlanc requested that the Board approve the October 14, 2021, agenda as stated.

MOTION: Trustee Neisendorf - to approve the agenda
SECOND: Trustee D Kosarek
AYES: Trustees D Kosarek, Hackbarth, Neisendorf, Washburn, Markham
NAYS: None
ABSENT: Trustee K Kosarek
Motion Carried: 5:0:1

APPROVAL OF MINUTES:

President LeBlanc requested that the Board approve the September 9, 2021 Board minutes as stated.

MOTION: Trustee Hackbarth - to approve the minutes.
SECOND: Trustee Markham
AYES: Trustees D Kosarek, Hackbarth, Neisendorf, Washburn, Markham
NAYS: None

ABSENT: Trustee K Kosarek
Motion Carried: 5:0:1

PUBLIC COMMENT:

- Resident G Barrick inquired about the status of reinstalling the Village of Virgil Sign on Rt. 64. Trustee D Kosarek apologized that he forgot he had volunteered and Resident Morales offered his assistance in getting it done.
- Resident G Barrick inquired about the speed bumps a resident had put in place in Virgil View. President LeBlanc advised that they will be removed and Trustee Markham also stated he was looking into a way to sweep the roads to remove some of the loose gravel.
- Deputy Sheriff Humm advised that they would not be able to have a speed trap in the neighborhood since there is not enough traffic on a consistent basis. He did offer to speak to any specific individuals if needed.

SHERIFF'S REPORT:

- The number of service calls in September were very high but it was regular calls. The number of accidents doubled in the township but there were no burglaries.

VILLAGE ENGINEER:

- NONE

RESOLUTIONS AND ORDINANCES:

ORDINANCE No 2021-02 – VOTE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2021, AND ENDING APRIL 30, 2022, FOR THE VILLAGE OF VIRGIL, KANE COUNTY, ILLINOIS

MOTION: Trustee D Kosarek – motion to vote on the ordinance.

SECOND: Trustee Washburn

AYES: Trustees D Kosarek, Hackbarth, Neisendorf, Washburn, Markham

NAYS: None

ABSENT: Trustee K Kosarek

Motion Carried: 5:0:1 per roll call

PRESIDENT'S REPORT:

- The new buyer for the Schramer Lots 1&2 does not like the easement currently in place for driveways. President LeBlanc advised them that they will have to get the easement removed and the plat amended by Kane County.
- As stated during the public comment period, we are looking to have the speed bumps as well as the loose gravel in Virgil View removed.

ATTORNEY'S REPORT: NONE

CLERK'S REPORT: see attached report

FINANCE COMMITTEE:

Treasurer Hanks presented the October bills for approval as follows:

Amazon – ink cartridge	\$72.12
Jewel – batteries	\$9.17

Gordon Flesch	\$470.00
United States Treasury	\$1005.27
Risk Management Association Insurance	\$4,710.93
Baxter & Woodman	\$92.50
Do not have to be voted on:	
Board Compensation for Meeting Attendance	
Jamie LeBlanc	\$150.00
Jamie LeBlanc – add'l meetings	\$15.00
Cheryl Hackbarth	\$105.00
David Kosarek	\$105.00
Karen Kosarek	\$105.00
Roger Markham	\$70.00
Bob Neisendorf	\$ -
Debbie Washburn	\$105.00
Pre-Approved Bills	
Sts Peter & Paul Church	\$300.00
AT&T	\$48.64
Illinois Department of Revenue	\$84.15
Fox Valley Internet	\$24.95
Jason Kralka Consulting Services	\$125.00
Total	\$7,597.73

MOTION: Trustee Washburn to approve the bills.
 SECOND: Trustee Hackbarth
 AYES: Trustees D Kosarek, Hackbarth, Neisendorf, Washburn, Markham
 NAYS: None
 ABSENT: Trustee K Kosarek
 Motion Carried: 5:0:1 per roll call

ZONING ENFORCEMENT OFFICER:

- A resident was advised on her fence extension and permitting.
- No additional information was available on the Tischhauser Property on Rt64/Meredith.

PLANNING and ZONING BOARD: Trustree D Kosarek (chair) - NONE

COMMITTEE OF THE WHOLE:

NONE

COMP. PLAN COMMITTEE: None

FINANCE COMMITTEE: None

OTHER BUSINESS: Per President LeBlanc, the owner (Mr Dunham) for the farm on the corner of Rte 64 and Meredith passed and the estate is going through probate. It is currently zoned AG, we will

stay attuned as to what will happen with the property.

PUBLIC COMMENT:

- none

ADJOURN: at 7:25pm

MOTION: Trustee D Kosarek

SECOND: Trustee Washburn

AYES: Trustees D Kosarek, Hackbarth, Neisendorf, Washburn, Markham

NAYS: None

ABSENT: Trustee K Kosarek

Motion Carried: 5:0:1

Respectfully Submitted,

Daniela LeBlanc
Clerk of the Village of Virgil

VILLAGE OF VIRGIL

ORDINANCE NO. 2021-02

AN ORDINANCE FOR THE LEVY AND
ASSESSMENT OF TAXES FOR THE FISCAL YEAR
BEGINNING MAY 1, 2021, AND ENDING APRIL
30, 2022, FOR THE VILLAGE OF VIRGIL, KANE
COUNTY, ILLINOIS

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF VIRGIL
October 14, 2021

Published in pamphlet form by authority of the
President and Board of Trustees of the Village of Virgil,
Kane County, Illinois

October 14, 2021

ORDINANCE NO. 2021-02

AN ORDINANCE FOR THE LEVY AND
ASSESSMENT OF TAXES FOR THE FISCAL YEAR
BEGINNING MAY 1, 2021, AND ENDING APRIL
30, 2022, FOR THE VILLAGE OF VIRGIL, KANE
COUNTY, ILLINOIS

BE IT ORDAINED by the president and the board of trustees of the village of Virgil, Kane County, Illinois, as follows:

§ 1. Ascertainment of tax levy

The total amount of appropriations for all corporate purposes to be collected from the tax levy of the current fiscal year is hereby ascertained to be \$32,600.

§ 2. Tax Levy

The sum of \$32,600 of the amount appropriated for the current fiscal year by the annual appropriation ordinance of the village for the year 2021, passed by the president and board of trustees of the village at the legally convened meeting of June 10, 2021, is hereby levied upon all property within the village of Virgil subject to taxation for the current year. The specific amounts levied for each object and purpose is placed in a separate column under the heading *To Be Raised by Tax Levy* as follows:

Village of virgil

Appropriations 5/1/2021 through 4/30/2022

<u>Account</u>		<u>Total Appropriation</u>	<u>Estimated Receipts from Sources Other than Tax Levy</u>	<u>To be Raised by Tax Levy</u>
General Fund				
<i>Administration</i>				
Personnel				
421	Expense Allowance / Appointed	\$0	\$0	\$0
430	Expense Allowance / Elected	\$5,000	\$5,000	\$0
461	FICA/Medicare/Payroll taxes	\$4,500	\$4,500	\$0
470	State Contributions	\$1,250	\$1,250	\$0
420	Salaries - Employees	\$25,000	\$25,000	\$0
	Total Personnel	<u>\$35,750</u>	<u>\$35,750</u>	<u>\$0</u>
Contractual Services				
952	Meeting Place -- Reimbursement	\$5,000	\$5,000	\$0
533	Legal	\$20,000	\$20,000	\$0
	Accounting Services	\$0	\$0	\$0
554	Printing	\$1,000	\$1,000	\$0
591	Insurance / Liability	\$6,000	\$6,000	\$0
	Code Hearing Officer	\$1,000	\$1,000	\$0
	Insurance / Bonds	\$3,000	\$3,000	\$0
552	Telephone/Internet	\$5,000	\$5,000	\$0
	Workers Compensation	\$0	\$0	\$0
549	Other Professional Services	\$6,000	\$6,000	\$0
	Total Contractual Services	<u>\$47,000</u>	<u>\$47,000</u>	<u>\$0</u>
Commodities				
651	Office Supplies	\$2,000	\$2,000	\$0
551	Postage	\$2,000	\$2,000	\$0
	Total Commodities	<u>\$4,000</u>	<u>\$4,000</u>	<u>\$0</u>

Village of virgil

Appropriations 5/1/2021 through 4/30/2022

<u>Account</u>		<u>Total Appropriation</u>	<u>Estimated Receipts from Sources Other than Tax Levy</u>	<u>To be Raised by Tax Levy</u>
	Other Expenditures			
911	Community Relations	\$0	\$0	\$0
	Training & Education	\$0	\$0	\$0
	Communications	\$0	\$0	\$0
	Liquor Commission	\$0	\$0	\$0
900	Bank Fees	\$550	\$550	\$0
562	Travel	\$1,000	\$1,000	\$0
	Subscriptions	\$0	\$0	\$0
561	Dues	\$1,250	\$1,250	\$0
565	Publications	\$1,000	\$1,000	\$0
567	Misc. Expenditures	\$5,000	\$5,000	\$0
	Total Other Expenditures	<u>\$8,800</u>	<u>\$8,800</u>	<u>\$0</u>
	Capital Outlay			
	Equipment	\$3,000	\$3,000	\$0
	Furniture	\$1,000	\$1,000	\$0
	Total Capital Outlay	<u>\$4,000</u>	<u>\$4,000</u>	<u>\$0</u>
	Total Administration	<u>\$99,550</u>	<u>\$99,550</u>	<u>\$0</u>
	<i>Public Works</i>			
	Contractual Services			
532	Engineering	\$20,000	\$20,000	\$0
516	Snow Removal	\$25,000	\$25,000	\$0
	Salt Storage	\$0	\$0	\$0
514	Maintenance Services -- Streets	\$10,000	\$10,000	\$0
517	Maintenance Services -- Mowing	\$2,500	\$2,500	\$0
	Capital Improvements	\$75,000	\$42,400	\$32,600
	Total Contractual Services	<u>\$132,500</u>	<u>\$99,900</u>	<u>\$32,600</u>
	Commodities			
	Bulk & Signs	\$500	\$500	\$0
	Total Commodities	<u>\$500</u>	<u>\$500</u>	<u>\$0</u>
	Other Expenditures			
	Training & Education	\$0	\$0	\$0
	Total Other Expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	Total Public Works	<u>\$133,000</u>	<u>\$100,400</u>	<u>\$32,600</u>

Village of Virgil

Appropriations 5/1/2021 through 4/30/2022

<u>Account</u>	Total Appropriation	Estimated Receipts from Sources Other than Tax Levy	To be Raised by Tax Levy
<i>Development</i>			
	Contractual Services		
	Engineering	\$0	\$0
	Building Inspections	\$0	\$0
538	Planning	\$0	\$0
539	Zoning	\$0	\$0
	Total Contractual Services	\$0	\$0
	Other Expenditures		
	Training & Education	\$0	\$0
	Publication	\$0	\$0
	Total Other Expenditures	\$0	\$0
	Total Development	\$0	\$0
<i>Finance</i>			
	Other Expenditures		
	Training & Education	\$500	\$500
	Total Other Expenditures	\$500	\$0
	Total Finance	\$500	\$0
<i>Other Contractual Services</i>			
	Police Protection	\$5,000	\$5,000
	Total Other Contractual Services	\$5,000	\$0
	Contingencies	\$10,000	\$0
	Total General Fund	\$248,050	\$215,450
	Motor Fuel Fund		
	Street Contractual Services	\$0	\$0
	Street Maintenance Services	\$20,000	\$20,000
	Total Motor Fuel Fund	\$20,000	\$0

Village of virgil

Appropriations 5/1/2021 through 4/30/2022

<u>Account</u>	<u>Total Appropriation</u>	<u>Estimated Receipts from Sources Other than Tax Levy</u>	<u>To be Raised by Tax Levy</u>
Schramer Special Service Area			
Contractual Services			
Snow Removal	\$0	\$0	\$0
Mowing	\$0	\$0	\$0
Mosquito Control	\$0	\$0	\$0
Commodities	\$0	\$0	\$0
Administration	\$0	\$0	\$0
Legal	\$0	\$0	\$0
Total Schramer Special Service Area	\$0	\$0	\$0
Total Appropriations	\$268,050	\$235,450	\$32,600

§ 3. Certification

There is hereby certified to the county clerk of Kane County, Illinois, the total amount of \$32,600, which amount the village of Virgil requires to be raised by taxation for the current fiscal year of the village.

§ 4. Filing

The clerk shall file a certified copy of this ordinance with the county clerk within the time provided by law.

§ 5. Savings clause

If any section, subdivision, or sentence of this ordinance is for any reason held invalid or unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

§ 6. Effective Date

This ordinance is effective after its passage, approval and publication as provided by law.

Adopted on October 14, 2021 pursuant to a roll call vote as follows:

[Signature page follows.]

Trustee	Yes	No	Absent	Abstain
Hackbarth				
Kosarek, D.				
Kosarek, K.				
Markham				
Neisendorf				
Washburn				
LeBlanc				
Totals				

Approved October 14, 2021

President

Attested, filed in my office, and published in pamphlet form on
October 14, 2021

Clerk of the Village of Virgil, Kane County, Illinois

**VILLAGE OF VIRGIL
SUMMARY SHEET OF 2021 TAX LEVY PAYABLE IN 2022**

Rate Limit	Fund No.	Name	Amount
.25%	1	General Corporate Fund	\$32,600.00
1.00%	3	Special Service Area No. 1 - Schramer	\$0.00
Total Levy			\$32,600.00

Village Clerk

STATE OF ILLINOIS)
)
COUNTY OF KANE)

**TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE**

I, Jamie LeBlanc, hereby certify that I am the duly elected and acting President of the Village of Virgil, Kane County, Illinois and as President I certify that the ordinance to which this certificate is attached, Ord. No. 2021-02 - AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2021 AND ENDING APRIL 30, 2022, FOR THE VILLAGE OF VIRGIL, KANE COUNTY, ILLINOIS, was adopted pursuant to, and in all respects in compliance with the provisions of 35 ILCS 200/18-60 through 35 ILCS 200/18-85 of the Truth in Taxation Act, no public hearing being required because the amount levied does not exceed 105% of the amount extended for the previous year.

Dated: October 14, 2021.

Village President

Subscribed and Sworn to on
October 14, 2021.

(SEAL)

Notary Public

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Debbie Washburn*

Board Meeting – Clerk Report October 14, 2021 7:00 p.m.

- I communicated with Baxter & Woodman regarding the property at 7N088 Sauber Rd regarding compliance with Floodplain guidelines per the IL EPA and Army Corps of Engineer. Kane County provided clarification on the vehicles allegedly stored on the property and B&W will inspect for compliance.
- We received two FOIA requests from the Painters District 30 regarding water towers, water storage tanks, water storage facilities, any contracts and/or employee info regarding them. I sent a response and followed up via phone call and email since the first responses were returned as undeliverable.
- We received a FOIA request from NBC5 regarding unclaimed property and our treasurer sent our response.
- We received our insurance renewal and I recommend we pay early and in full to receive a slight discount. As mentioned last month, the rates stayed the same as last year.
- Our response to the American Rescue Plan Act was submitted by our treasurer and we successfully qualified for \$44,453.76. I also spoke with the Kane County Board Chairwoman and Kane County will engage an accounting firm to advise on eligibility in the fund usage. She offered this firm's services to validate any potential projects we would consider using the funds on. The funds must be used within five years.
- Our copier lease is up for renewal, the invoice is included in this month's bills to be voted on.

Daniela LeBlanc
Village Clerk