

Village of Virgil

5N939 Meredith Road, Suite 2
Virgil, IL 60151
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: clerk@villageofvirgil.net
Website: villageofvirgil.net

President: Jamie LeBlanc

*Treasurer: Darlene Hanks
Clerk: Daniela LeBlanc*

*Trustees:
Cheryl Hackbarth
David Kosarek
Debbie Washburn
Karen Kosarek
Robert Neisendorf
Roger Markham*

Zoning Enforcement: Mike Stoffa

Board Meeting January 13, 2022 - 7:00 p.m.

CALL TO ORDER:

The meeting was called to order by President LeBlanc at 7:00 PM.

PLEDGE OF ALLEGIANCE:

President LeBlanc led the Pledge of Allegiance.

ROLL CALL:

President Jamie LeBlanc	Present	Trustee Cheryl Hackbarth	Absent
Trustee Debbie Washburn	Present 7:04pm	Trustee David Kosarek	Present
Trustee Karen Kosarek	Absent	Trustee Robert Neisendorf	Present
Trustee Roger Markham	Present	Treasurer Darlene Hanks	Present
Clerk Daniela LeBlanc	Present		
Zoning Enforcement Officer Mike Stoffa	Absent		

All those answering "present" were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Deputy Latham #122 (Kane County Sheriff Dept); Lisa Clark; Alex McTavish; Mae Strobel

APPROVAL OF AGENDA:

President LeBlanc requested that the Board approve the January 13, 2022, agenda as stated.

MOTION: Trustee D Kosarek - to approve the agenda
SECOND: Trustee Neisendorf
AYES: Trustees D Kosarek, Markham, Neisendorf
NAYS: None
ABSENT: Trustees K Kosarek; Hackbarth; Washburn
Motion Carried: 3:0:3

APPROVAL OF MINUTES:

President LeBlanc requested that the Board approve the December 9, 2021 Board minutes as stated.

MOTION: Trustee D Kosarek - to approve the minutes.
SECOND: Trustee Markham
AYES: Trustees D Kosarek, Markham, Neisendorf
NAYS: None
ABSENT: Trustees K Kosarek; Hackbarth; Washburn
Motion Carried: 3:0:3

PUBLIC COMMENT:

- NONE

SHERIFF’S REPORT:

- 10 traffic accidents (3 with minor injuries)
- Deputy Latham asked where our major concerns were regarding traffic violations
- She was advised regarding the speeding on Meredith Rd and passing on the shoulder on Rte 64

VILLAGE ENGINEER:

- President LeBlanc started the 5-year process of replacing the IC Trail bridge
- Most likely the solution will be to turn it into a culvert bridge instead of a span brige
- It will take 3-4 years for the preparatory and paperwork
- The bridge will also be brought up to zoning ordinance, e.g. aprons will be put in place
- The need for temporary repair work will also be evaluated this coming summer.

RESOLUTIONS AND ORDINANCES:

- NONE

PRESIDENT’S REPORT:

- See engineer’s report

ATTORNEY’S REPORT: NONE

CLERK’S REPORT: see attached report

FINANCE COMMITTEE:

Treasurer Hanks presented the January bills for approval as follows:

Baxter & Woodman	\$370.00
Foote, Mielke, Chavez & O’Neill LLC	\$356.50
Villa Verone Ristorante	\$200.00
United States Treasury	\$1,005.27
Darlene Hanks – travel	\$64.40
Shaw Media	\$64.46

Schenk Custom Builders – snow plowing 12/28-30/21	\$915.00
Schenk Custom Builders – snow plowing 1/1-2/22	\$510.00
Schenk Custom Builders – snow plowing 1/5/22	\$110.00
Schenk Custom Builders – snow plowing 1/8-10/22	\$500.00
DO NOT HAVE TO BE VOTED ON – BELOW:	
Board Compensation Meeting Attendance Oct-Dec 2021	
Jamie LeBlanc	\$150.00
Cheryl Hackbarth	\$105.00
David Kosarek	\$105.00
Karen Kosarek	\$0
Roger Markham	\$105.00
Bob Neisendorf	\$105.00
Debbie Washburn	\$70.00
Pre-Approved Bills	
Sts Peter & Paul Church	\$300.00
AT&T	\$48.37
Illinois Department of Revenue	\$84.15
Fox Valley Internet	\$24.95
Jason Kralka Consulting Services	\$125.00
Total	\$5,318.10

MOTION: Trustee Neisendorf to approve the bills.
 SECOND: Trustee Markham
 AYES: Trustees D Kosarek, Markham, Neisendorf; Washburn
 NAYS: None
 ABSENT: Trustees K Kosarek; Hackbarth
 Motion Carried: 4:0:2 per roll call

ZONING ENFORCEMENT OFFICER:
 NONE

PLANNING and ZONING BOARD: Trustree D Kosarek (chair) - NONE

COMMITTEE OF THE WHOLE:
 NONE

COMP. PLAN COMMITTEE: None

FINANCE COMMITTEE: None

OTHER BUSINESS:

- Sunset Street Sign is leaning again

PUBLIC COMMENT:

- NONE

ADJOURN: at 7:18pm

MOTION: Trustee D Kosarek

SECOND: Trustee Washburn

AYES: Trustees D Kosarek, Markham, Neisendorf; Washburn

NAYS: None

ABSENT: Trustees K Kosarek; Hackbarth

Motion Carried: 4:0:2

Respectfully Submitted,

Daniela LeBlanc

Clerk of the Village of Virgil

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Robert Neisendorf

Roger Markham

Zoning Enforcement Officer Mike

Stoffa

Board Meeting – Clerk Report January 13, 2022 7:00 p.m.

- We received a notice from Kane County Planning Commission regarding a petition to change the zoning for a property at 8N510 Thomas Rd in Hampshire since it falls within the 1.5 miles of our planning area of jurisdiction:

"The petitioner is requesting the portion of the subject property containing a residence and farm out building be rezoned and subdivided from that larger farm acreage. This request also triggers a land use change petition, because if approved the subdivision would increase the lot area density. This change in land use would then pose a conflict with the Kane County 2040 Land Use Map which establishes density parameters for parcels within the Countryside / Estate Residential land use area – which the subject property falls within.

For further background, the Kane County Zoning Board of appeals shall be considering a rezoning petition for the site concurrently. This pending petition seeks to change the zoning of the subject site from F District-Farming to E2 District-Estate.

Because the subject property falls within the Village of Virgil's mile and a half area of extraterritorial planning jurisdiction, Virgil Village officials are welcome to provide comments on the proposed land use change and/or attend the Regional Planning Commission meeting next month to address the matter. The next meeting of the Kane County Regional Planning Commission is tentatively scheduled for Wednesday, January 12 at 7:00 PM. Any comments provided by Virgil Village officials in advance of the meeting will be included in the land use petition staff report. Please submit any comments for the staff report to me no later than January 3, 2022."

- After speaking with Kane County in person, they also wanted to clarify any boundary agreements we have with Lily Lake and Burlington for their records. I subsequently inquired with attorney McTavish regarding the boundary agreements and the agreements for Lily Lake (through 2026), Maple Park (2024) and Burlington were sent. All were

- forwarded to Kane County.
- Our 2022 meeting schedule was published in the Kane County Chronicle on 12/16/2021.
 - I updated our website and listed all 2022 meeting dates scheduled so far.
 - Our file keeping for meeting notes etc was updated for 2022.
 - We received a FOIA request regarding waste management services and a response was sent.
 - The US Department of Treasury has issued the Final Rule regarding the remaining funds available to us under the American Rescue Plan Act. I have emailed those links to everyone since the full document is over 400 pages and even the summary is 44 pages.
 - Kane County has adopted the 2021 editions of the International Code Council. This pertains to building permits, their administration, plan review and inspections for our village. Kane County is also transitioning to email for applications, documents and online payments. This email notice was forwarded to our zoning officer. Kane County is ready to assist in discussing any of the changes with builders and residents if need be.
 - The letters and applications regarding the liquor license renewal and amusement fee are being sent out.

Daniela LeBlanc
Village Clerk