

# Village of Virgil

5N939 Meredith Road, Suite 2  
Virgil, IL 60151  
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: [clerk@villageofvirgil.net](mailto:clerk@villageofvirgil.net)  
Website: [villageofvirgil.net](http://villageofvirgil.net)

*President: Jamie LeBlanc*

*Treasurer: Darlene Hanks  
Clerk: Daniela LeBlanc*

*Trustees:  
Cheryl Hackbarth  
David Kosarek  
Karen Kosarek  
Roger Markham  
Robert Neisendorf  
Debbie Washburn*

*Zoning Enforcement: TBD*

## Board Meeting August 11, 2022 - 7:00 p.m.

### **CALL TO ORDER:**

The meeting was called to order by President LeBlanc at 7:00 PM.

### **PLEDGE OF ALLEGIANCE:**

President LeBlanc led the Pledge of Allegiance.

### **ROLL CALL:**

President Jamie LeBlanc	Present	Trustee Cheryl Hackbarth	Present
Trustee Debbie Washburn	Absent	Trustee David Kosarek	Present
Trustee Karen Kosarek	Present	Trustee Robert Neisendorf	Present
Trustee Roger Markham	Present	Treasurer Darlene Hanks	Present
Clerk Daniela LeBlanc	Present		
Zoning Enforcement Officer TBD			

All those answering "present" were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Mae Strobel; Alex McTavish

### **APPROVAL OF AGENDA:**

President LeBlanc requested that the Board approve the August 11, 2022, agenda as stated.

MOTION: Trustee Hackbarth - to approve the agenda  
 SECOND: Trustee Markham  
 AYES: Trustees Hackbarth, D Kosarek, K Kosarek, Markham, Neisendorf  
 NAYS: None  
 ABSENT: Trustees Washburn  
 Motion Carried: 5:0:1

**APPROVAL OF MINUTES:**

President LeBlanc requested that the Board approve the July 14, 2022 Board minutes as stated.

MOTION: Trustee D Kosarek - to approve the minutes as presented  
SECOND: Trustee Neisendorf  
AYES: Trustees Hackbarth, D Kosarek, K Kosarek, Markham, Neisendorf  
NAYS: None  
ABSENT: Trustees Washburn  
Motion Carried: 5:0:1

**PUBLIC COMMENT:**

- NONE

**SHERIFF’S REPORT:**

- Increased traffic stop – this will be an ongoing effort

**VILLAGE ENGINEER:**

- President LeBlanc asked Attorney if Sauber Mfg needed permit to replace parking lot: Attorney McTavish did not know and advised to call Kane County

**RESOLUTIONS AND ORDINANCES:**

- NONE

**PRESIDENT’S REPORT:**

- NONE

**ATTORNEY’S REPORT: NONE**

**CLERK’S REPORT: see attached report**

**FINANCE COMMITTEE:**

Treasurer presented the July bills for approval as follows:

Darlene Hanks – travel	\$74.10
Foote, Mielke, Chavez & O’Neil LLC	\$852.50
<b>Pre-Approved Bills</b>	
Sts Peter & Paul Church	\$300.00
AT&T	\$48.87
Illinois Department of Revenue	\$65.59
Fox Valley Internet	\$24.95
Jason Kralka Consulting Services	\$125.00
Total	\$1,491.01

MOTION: Trustee Neisendorf to approve the bills.  
SECOND: Trustee K Kosarek  
AYES: Trustees Hackbarth, D Kosarek, K Kosarek, Markham, Neisendorf  
NAYS: None  
ABSENT: Trustees Washburn  
Motion Carried: 5:0:1 per roll call

**ZONING ENFORCEMENT OFFICER:**

- NONE

**PLANNING and ZONING BOARD:** Trustee D Kosarek (chair) - NONE

**COMMITTEE OF THE WHOLE:**

**COMP. PLAN COMMITTEE:** None

**FINANCE COMMITTEE:** None

**OTHER BUSINESS:**

- Trustee Neisendorf said he has a possible contact (Kevin Poust) to help re-design and install signs, he will get in contact with him
- President LeBlanc is in contact with Campton Township regarding the signs
- Drainage tile (Sunset to creek) was discussed: it was put in about 15 years ago and it is not working properly, President LeBlanc will have BLP look at it
- Bridget Ruf will be the new treasurer starting September, she has already been training with Darlene Hanks

**PUBLIC COMMENT:**

**ADJOURN:** at 7:21pm

MOTION: Trustee D Kosarek  
SECOND: Trustee K Kosarek  
AYES: Trustees Hackbarth, D Kosarek, K Kosarek, Markham, Neisendorf  
NAYS: None  
ABSENT: Trustees Washburn  
Motion Carried: 5:0:1

Respectfully Submitted,

Daniela LeBlanc  
Clerk of the Village of Virgil

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Zoning Enforcement Officer TBD*

## Board Meeting – Clerk Report August 11, 2022 7:00 p.m.

- Kane County had requested, through FOIA, the following:

“The undersigned hereby requests that copies of the following public records be emailed by the 15<sup>th</sup> of each month beginning on May 01, 2022 and continuing until notified by the Kane County Division of Transportation.

**COPIES OF BUILDING PERMITS issued between the 1<sup>st</sup> through the 31<sup>st</sup> of each month thereafter for the City for ALL NEW KANE COUNTY CONSTRUCTION AND NON-RESIDENTIAL ADDITIONS ONLY. Remodels, re-roofs, driveways, fences and accessory buildings should not be included. “**

- I advised Kane Co that this request was not FOIA compliant, that Kane Co had all permits on file already and that we had no such permits for the time period. There was no response from them.
- We received an inquiry regarding parcel 07-15-126-011 from a potential buyer regarding building a home/garage/shed. The lot is 0.45acres and sits between 05N800 Meredith and 05N762 Meredith. I advised that they would also need to consider putting in a septic field per our attorney Alex McTavish.
- Kane County released the assessment changes for Virgil Township. Each non-farm property for Virgil Township was equalized by a 1.0537 factor.

Daniela LeBlanc  
Village Clerk