

Village of Virgil

5N939 Meredith Road, Suite 2
Virgil, IL 60151
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: clerk@villageofvirgil.net
Website: villageofvirgil.net

President: Jamie LeBlanc

*Treasurer: Bridget Ruf
Clerk: Daniela LeBlanc*

*Trustees:
Cheryl Hackbarth
David Kosarek
Karen Kosarek
Roger Markham
Robert Neisendorf
Debbie Washburn*

Zoning Enforcement: TBD

Board Meeting November 10, 2022 - 7:00 p.m.

CALL TO ORDER:

The meeting was called to order by President LeBlanc at 7:00 PM.

PLEDGE OF ALLEGIANCE:

President LeBlanc led the Pledge of Allegiance.

ROLL CALL:

President Jamie LeBlanc	Present	Trustee Cheryl Hackbarth	Present
Trustee Debbie Washburn	Present	Trustee David Kosarek	Absent
Trustee Karen Kosarek	Absent	Trustee Robert Neisendorf	Present
Trustee Roger Markham	Present	Treasurer Bridget Ruf	Present
Clerk Daniela LeBlanc	Present		
Zoning Enforcement Officer TBD			

All those answering "present" were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Mae Strobel; Deputy Latham; Alex McTavish; Cheryl O'Brien; Lisa Clark

APPROVAL OF AGENDA:

President LeBlanc requested that the Board approve the November 10, 2022, agenda as stated.

MOTION: Trustee Neisendorf - to approve the agenda
 SECOND: Trustee Hackbarth
 AYES: Trustees Hackbarth, Markham, Neisendorf, Washburn
 NAYS: None
 ABSENT: Trustees D Kosarek; K Kosarek
 Motion Carried: 4:0:2

APPROVAL OF MINUTES:

President LeBlanc requested that the Board approve the October 13, 2022 Board minutes as stated.

MOTION: Trustee Markham - to approve the minutes as presented
SECOND: Trustee Washburn
AYES: Trustees Hackbarth, Markham, Neisendorf, Washburn
NAYS: None
ABSENT: Trustees D Kosarek; K Kosarek
Motion Carried: 4:0:2

PUBLIC COMMENT:

- Trustee Neisendorf reported that a neighbor saw a dark car sitting in his driveway by his shed; the neighbor asked the driver what he was doing and the driver claimed he was looking for MacLean Blvd and he was lost; he was most likely casing the area
- Another neighbor saw the same vehicle in the neighborhood
- Sheriff: increased number of thefts, home invasions and vehicle thefts

SHERIFF'S REPORT:

- Traffic stops have tripled
- Some vehicle accidents (most on Rte 38, some on Rte 64)
- One accident involved a vehicle rear-ending a bus resulting in two deaths (Empire Rd)
- Increased number of home invasions in St.Charles, Geneva, north of I-90 and Elburn

VILLAGE ENGINEER:

- Village signs have been replaced except on Meredith
- Sign shop had to recreate our file and President LeBlanc is approving the changes

RESOLUTIONS AND ORDINANCES:

- Ordinance 2022-03 The Levy and Assessment of Taxes for the Fiscal Year Beginning May 1, 2022 and ending April 30, 2023 for the Village of Virgil, County of Kane was approved as stated

MOTION: Trustee Neisendorf - to approve the ordinance as presented
SECOND: Trustee Washburn
AYES: Trustees Hackbarth, Markham, Neisendorf, Washburn
NAYS: None
ABSENT: Trustees D Kosarek; K Kosarek
Motion Carried: 4:0:2 by role call

PRESIDENT'S REPORT:

- President LeBlanc called Kane County to get them to fix the street lights on Meredith Road

- A beaver made a dam under the bridge on IC Trail, the Kane County Forest Preserve will remove the beaver and relocate him

ATTORNEY’S REPORT:

CLERK’S REPORT: see attached report

TREASURER’S REPORT:

Treasurer Ruf asked about the time frame of the American Rescue Plan funds. The type of projects eligible were discussed with President LeBlanc and the board (bridges, roads, etc). Kane County hired an accounting firm to help with eligibility and fit. President LeBlanc said the drainage projects may be the best fit but the engineering firm has to come out and look at the actual projects to determine the scope of work.

We need to inquire with Kane County by what date we need to use the funds.

Treasurer Ruf spoke about the bank moving money from our money market account to checking account. She is waiting for an explanation and will move the money back.

Treasurer presented the November bills for approval as follows:

Foote, Mielke, Chavez & O’Neil	\$356.50
Risk Management Association	4,802.01
Pre-Approved Bills	
Sts Peter & Paul Church	\$300.00
AT&T	\$48.58
Illinois Department of Revenue	\$56.92
Fox Valley Internet	\$24.95
Jason Kralka Consulting Services	\$125.00
Total	\$5,713.96

MOTION: Trustee Washburn to approve the bills.
 SECOND: Trustee Markham
 AYES: Trustees Hackbarth, Markham, Neisendorf, Washburn
 NAYS: None
 ABSENT: Trustees D Kosarek; K Kosarek
 Motion Carried: 4:0:2 by role call

ZONING ENFORCEMENT OFFICER:

- None

PLANNING and ZONING BOARD: Trustee D Kosarek (chair) - NONE

COMMITTEE OF THE WHOLE:

COMP. PLAN COMMITTEE: None

FINANCE COMMITTEE: None

OTHER BUSINESS:

- None

PUBLIC COMMENT: None

ADJOURN: at 7:26pm

MOTION: Trustee Washburn

SECOND: Trustee Neisendorf

AYES: Trustees Hackbarth, Markham, Neisendorf, Washburn

NAYS: None

ABSENT: Trustees D Kosarek; K Kosarek

Motion Carried: 4:0:2 by role call

Respectfully Submitted,

Daniela LeBlanc

Clerk of the Village of Virgil

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Roger Markham
Robert Neisendorf
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Zoning Enforcement: TBD

Board Meeting October 13, 2022 - 7:00 p.m.

CALL TO ORDER:

The meeting was called to order by President LeBlanc at 7:00 PM.

PLEDGE OF ALLEGIANCE:

President LeBlanc led the Pledge of Allegiance.

ROLL CALL:

President Jamie LeBlanc	Present	Trustee Cheryl Hackbarth	Present
Trustee Debbie Washburn	Present	Trustee David Kosarek	Absent
Trustee Karen Kosarek	Absent	Trustee Robert Neisendorf	Present
Trustee Roger Markham	Absent	Treasurer Bridget Ruf	Present
Clerk Daniela LeBlanc	Present		
Zoning Enforcement Officer TBD			

All those answering "present" were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Mae Strobel; Deputy Latham; Alex McTavish

APPROVAL OF AGENDA:

President LeBlanc requested that the Board approve the October 13, 2022, agenda as stated.

MOTION: Trustee Hackbarth - to approve the agenda
 SECOND: Trustee Washburn
 AYES: Trustees Hackbarth, Neisendorf; Washburn
 NAYS: None
 ABSENT: Trustees D Kosarek; K Kosarek; Roger Markham
 Motion Carried: 3:0:3

APPROVAL OF MINUTES:

President LeBlanc requested that the Board approve the September 8, 2022 Board minutes as stated.

MOTION: Trustee Hackbarth - to approve the minutes as presented
SECOND: Trustee Washburn
AYES: Trustees Hackbarth, Neisendorf; Washburn
NAYS: None
ABSENT: Trustees D Kosarek; K Kosarek; Roger Markham
Motion Carried: 3:0:3

PUBLIC COMMENT:

- NONE

SHERIFF’S REPORT:

- Overall it’s been quiet
- A vehicle was stolen in Burlington and recovered in Chicago (a running car at a gas station)
- The same happened in Geneva – these are mostly unlocked vehicles/evening
- Trustee Hackbarth inquired about the new “all black” sheriff vehicles (“ghost lettering”): The Sheriff’s department is transitioning all vehicles to this

VILLAGE ENGINEER:

- Schenk Custom Builders sent over a proposal for snow plowing, Clerk LeBlanc advised we are in the third year of our three-year contract
- Campton Township Estimate was received for the replacement of the village sign at Chuck’s Bar & Grill, replacing the sign on Sauber Rd & Meredith Rd and use steel posts with those signs as they are located in ditches; all (4) signs can be done for under \$1200; a replacement sign is needed for the one on Meredith
- Trustee Hackbarth’s daughter has ideas on redesigning the actual design; Trustee Hackbarth will ask her to work up a design for consideration in January/February
- Drainage projects will be delayed until spring since all contractors are too busy now

RESOLUTIONS AND ORDINANCES:

- NONE

PRESIDENT’S REPORT:

- NONE

ATTORNEY’S REPORT: The treasurer’s annual report was discussed and Attorney McTavish said the Lily Lake clerk would be able to walk our treasurer through it.

CLERK’S REPORT: see attached report

FINANCE COMMITTEE:

Treasurer Ruf audited our invoices/amounts paid for Foote, Mielke, Chavez & O’Neil back to 2020. She also spoke to PNC Bank regarding the \$30 (transferring funds fee) and she

will be handling the transferring from now on, eliminating this fee. The balance of the checking account will also be lowered, limiting our exposure. Darlene Hanks submitted the Annual Financial Report to the State Comptroller.

Treasurer presented the October bills for approval as follows:

Foote, Mielke, Chavez & O'Neil	\$1,514.50
United States Treasury	\$1,006.63
Amazon Printer Ink	\$49.56
Pre-Approved Bills	
Board Compensation for Meeting Attendance July-Sept	
Jamie LeBlanc	\$150.00
Jamie LeBlanc – add'l meetings	\$75.00
Cheryl Hackbarth	\$105.00
David Kosarek	\$105.00
Karen Kosarek	\$35.00
Roger Markham	\$70.00
Bob Neisendorf	\$70.00
Debbie Washburn	\$70.00
Sts Peter & Paul Church	\$300.00
AT&T	\$48.58
Illinois Department of Revenue	\$0
Fox Valley Internet	\$24.95
Jason Kralka Consulting Services	\$125.00
Total	\$3,749.22

MOTION: Trustee Neisendorf to approve the bills.
 SECOND: Trustee Washburn
 AYES: Trustees Hackbarth, LeBlanc; Neisendorf; Washburn
 NAYS: None
 ABSENT: Trustees D Kosarek; K Kosarek; Roger Markham
 Motion Carried: 4:0:3 per roll call

ZONING ENFORCEMENT OFFICER:

- President LeBlanc said: nothing yet, once firm is chosen, they will be listed as contact on our website
- They will not drive through the village though, too cost-prohibitive and not a regular practice
- They would investigate and issue permits and complaints

PLANNING and ZONING BOARD: Trustee D Kosarek (chair) - NONE

COMMITTEE OF THE WHOLE:

COMP. PLAN COMMITTEE: None

FINANCE COMMITTEE: None

OTHER BUSINESS:

- Former Treasurer Darlene Hanks said her good bye after 23 years of service as our village treasurer. She will be missed.

PUBLIC COMMENT:

ADJOURN: at 7:32pm

MOTION: Trustee Neisendorf
SECOND: Trustee Hackbarth
AYES: Trustees Hackbarth, Neisendorf; Washburn
NAYS: None
ABSENT: Trustees D Kosarek; K Kosarek; Roger Markham
Motion Carried: 3:0:3

Respectfully Submitted,

Daniela LeBlanc
Clerk of the Village of Virgil

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Karen Kosarek

Robert Neisendorf

Roger Markham

Debbie Washburn

Zoning Enforcement Officer TBD

Board Meeting – Clerk Report November 10, 2022 7:00 p.m.

- It's been very quiet, nothing to report.

Daniela LeBlanc
Village Clerk