

# Village of Virgil

5N939 Meredith Road, Suite 2  
Virgil, IL 60151  
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: [clerk@villageofvirgil.net](mailto:clerk@villageofvirgil.net)  
Website: [villageofvirgil.net](http://villageofvirgil.net)

*President: Jamie LeBlanc*

*Treasurer: Bridget Ruf  
Clerk: Daniela LeBlanc*

*Trustees:  
Cheryl Hackbarth  
David Kosarek  
Karen Kosarek  
Roger Markham  
Robert Neisendorf  
Debbie Washburn*

*Zoning Enforcement: TBD*

## Board Meeting January 12, 2023 - 7:00 p.m.

### **CALL TO ORDER:**

The meeting was called to order by President LeBlanc at 7:00 PM.

### **PLEDGE OF ALLEGIANCE:**

President LeBlanc led the Pledge of Allegiance.

### **ROLL CALL:**

President Jamie LeBlanc	Present	Trustee Cheryl Hackbarth	Absent
Trustee Debbie Washburn	Absent	Trustee David Kosarek	Present Phone
Trustee Karen Kosarek	Absent	Trustee Robert Neisendorf	Present
Trustee Roger Markham	Present	Treasurer Bridget Ruf	Present
Clerk Daniela LeBlanc	Present		
Zoning Enforcement Officer	TBD		

All those answering "present" were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Cheryl O'Brien; Mae Stroebel; Deputy Sheriff Latham

### **APPROVAL OF AGENDA:**

President LeBlanc requested that the Board approve the January 12, 2023, agenda as stated.

MOTION: Trustee Markham - to approve the agenda  
 SECOND: Trustee Neisendorf  
 AYES: Trustees D Kosarek, Markham, Neisendorf  
 NAYS: None  
 ABSENT: Trustees Hackbarth, K Kosarek; Washburn  
 Motion Carried: 3:0:3

**APPROVAL OF MINUTES:**

President LeBlanc requested that the Board approve the December 8, 2022 Board minutes as stated. Trustee D Kosarek noted that the Sheriff’s report was missing and Clerk LeBlanc noted it and stated the sheriff had not been in attendance. The minutes were updated nonetheless before posting.

MOTION: Trustee Neisendorf - to approve the minutes as presented  
SECOND: Trustee Markham  
AYES: Trustees D Kosarek, Markham, Neisendorf  
NAYS: None  
ABSENT: Trustees Hackbarth, K Kosarek; Washburn  
Motion Carried: 3:0:3

**PUBLIC COMMENT:**

- The gas station on Rte 64 and Rte 47 in Lily Lake will have a public hearing regarding the development of the land. The residents asked if we knew anything about it and the trustees and the president stated they did not. Concerns were raised if this would have an effect on our village and a brief discussion was held.

**SHERIFF’S REPORT:**

- Increased burglaries have been reported in Pingree Grove and Hampshire areas
- Thefts in the Elburn and Millcreek areas
- Break-ins have also been reported
- Perpetrators come mostly from Rockford or Chicago
- The Kane County Sheriff has been patrolling Virgil View after trustee Neisendorf reported a vehicle parked on his property with no reason to be there
- Daytime traffic controls have been increased to curb speeding

**VILLAGE ENGINEER:**

- Per President LeBlanc, Kane County had to get involved regarding the Dumdee property (old Milk Factory on Meredith/IC Trail) regarding the owner’s plans to install a parking lot and additional driveways; Both the County Highway Commissioner and the Village Engineer are engaged; No permit was pulled for any of the work already done and this has resulted in violations
- The County Highway Planner stated that the property is only allowed one access point and the property already has two, the granting of a third one (new driveway) is unlikely
- The Engineering firm sent out a letter regarding the violation, fines are \$500 per day if the owner does not remedy the situation

**RESOLUTIONS AND ORDINANCES:**

- Resolution 2023-01 in Support of Tax Increment Financing

MOTION: Trustee Markham - to approve the resolution as presented  
 SECOND: Trustee D Kosarek  
 AYES: Trustees D Kosarek, LeBlanc, Markham, Neisendorf  
 NAYS: None  
 ABSENT: Trustees Hackbarth, K Kosarek; Washburn  
 Motion Carried: 4:0:3 by roll call

**PRESIDENT’S REPORT:**

- President LeBlanc stated that he got a village sign and suggested a \$230 gift card for our retired Treasurer for her 23 years of service, to be presented at the Village Appreciation Dinner in February
- President LeBlanc discussed the rezoning of the property at Rte 64/Meredith property since the new owner wants to add a private residence on the property
- President LeBlanc also called the assessor to determine any tax impact regarding the rezoning
- President LeBlanc also advised resident on what is needed to apply for rezoning including the fee etc

**ATTORNEY’S REPORT:**

- NONE – President LeBlanc advised that he will ask Attorney McTavish we will reach out when needed and his regular attendance at board meetings is not needed at this time

**CLERK’S REPORT:** see attached report

**TREASURER’S REPORT:**

Treasurer Ruf presented the treasurer report and the January bills for approval as follows:

Campton Township Highway District	\$1,389.48
Schenk Custom Builders – December Snow Plowing	\$1,435.00
Schenk Custom Builders – January Snow Plowing	\$320.00
Quickbooks	\$42.50
Banner Up Signs	\$46.00
<b>Pre-Approved Bills</b>	
<b>Board Compensation for OCT-DEC meeting attendance</b>	
Jamie LeBlanc	\$150.00
Jamie LeBlanc- additional meetings	\$53.00
Cheryl Hackbarth	\$105.00
David Kosarek	\$0.00
Karen Kosarek	\$0,00
Roger Markham	\$70.00
Bob Neisendorf	\$105.00
Debbie Washburn	\$105.00

Sts Peter & Paul Church	\$300.00
AT&T	\$48.58
Illinois Department of Revenue	\$65.59
IRS 4 <sup>th</sup> quarter	\$897.40
Fox Valley Internet	\$24.95
Jason Kralka Consulting Services	\$125.00
Total	\$5,282.50

MOTION: Trustee D Kosarek to approve the bills.  
 SECOND: Trustee Neisendorf  
 AYES: Trustees D Kosarek, LeBlanc, Markham, Neisendorf  
 NAYS: None  
 ABSENT: Trustees Hackbarth, K Kosarek; Washburn  
 Motion Carried: 4:0:3 by roll call

**ZONING ENFORCEMENT OFFICER:**

- No updates on a firm handling our zoning and permitting issues

**PLANNING and ZONING BOARD:** Trustee D Kosarek (chair) –  
 President LeBlanc asked the attending trustees to consider becoming chair on this board in case Trustee D Kosarek resigns

**COMMITTEE OF THE WHOLE:**

**COMP. PLAN COMMITTEE:** None

**FINANCE COMMITTEE:** None

**OTHER BUSINESS:**

- NONE

**PUBLIC COMMENT:** None

**ADJOURN:** at 7:37pm

MOTION: Trustee D Kosarek  
 SECOND: Trustee Markham  
 AYES: Trustees D Kosarek, Markham, Neisendorf  
 NAYS: None  
 ABSENT: Trustees Hackbarth, K Kosarek; Washburn  
 Motion Carried: 3:0:3

Respectfully Submitted,

Daniela LeBlanc  
 Clerk of the Village of Virgil

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*Robert Neisendorf*

*Roger Markham*

*Debbie Washburn*

*Zoning Enforcement Officer TBD*

## **Board Meeting – Clerk Report January 12, 2023 7:00 p.m.**

- A township resident on Welter Rd will be applying for a zoning change and the county asked them to contact us and let us know as well. The private residence will be parceled out from the surrounding AG zoning.
- All election forms were submitted and I will certify and submit it to Kane County.
- I will have to confirm the contact info for individual having to file EIS by 2/1/2023. Please let me know if your phone number or email address needs to be updated.
- The meeting schedule was published in the Kane County Chronicle on 1/12/2023.
- We will need to update the holiday dinner date since I double-booked myself that day.

Daniela LeBlanc  
Village Clerk

VILLAGE OF VIRGIL

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RESOLUTION NO. 2023-01  
A Resolution in Support of  
Tax Increment Financing

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- The village of Virgil has the responsibility to promote economic development and revitalization of underperforming areas within the village.
- The village recognizes that tax increment financing (TIF) is a means to address areas of blight, support development and promote local job creation and retention.
- TIF incentives directly contribute to the expansion of the local tax base and attract private development and new businesses to the village.
- The availability of TIF is a critical mechanism to spur economic development for the village.
- The president and board of trustees of the village find that the availability of TIF as an economic development tool is essential for the continuing economic vitality of the village.

Now, therefore, be it resolved by the president and the board of trustees of the Village of Virgil, Kane County, Illinois as follows:

1. The foregoing recitals are incorporated as findings of fact as if fully set forth herein.
2. The village urges the Illinois Gen. Assembly and Governor to protect TIF in its current form as a valuable economic development tool without additional restrictions on municipal governments and the communities they serve.
3. The clerk shall forward a copy of this resolution to the Illinois Municipal League.

Adopted on January 12, 2023.

[Signature page follows.]

Trustee	Yes	No	Absent	Abstain
Hackbarth				
Kosarek, K				
Kosarek, D				
Markham				
Neisendorf				
Washburn				
LeBlanc				
Totals				

Approved January 12, 2023.

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President

Attested and filed in my office on January 12, 2023.

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Clerk of the Village of Virgil, Kane County,  
Illinois