

Village of Virgil

5N939 Meredith Road, Suite 2
Virgil, IL 60151
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: clerk@villageofvirgil.net
Website: villageofvirgil.net

President: Jamie LeBlanc

*Treasurer: Bridget Ruf
Clerk: Daniela LeBlanc*

*Trustees:
Cheryl Hackbarth
David Kosarek
Karen Kosarek
Roger Markham
Robert Neisendorf
Debbie Washburn*

Zoning Enforcement: TBD

Board Meeting March 9, 2023 - 7:00 p.m.

CALL TO ORDER:

The meeting was called to order by President LeBlanc at 7:00 PM.

PLEDGE OF ALLEGIANCE:

President LeBlanc led the Pledge of Allegiance.

ROLL CALL:

President Jamie LeBlanc	Present	Trustee Cheryl Hackbarth	Present
Trustee Debbie Washburn	Present	Trustee David Kosarek	Absent
Trustee Karen Kosarek	Absent	Trustee Robert Neisendorf	Present
Trustee Roger Markham	Present	Treasurer Bridget Ruf	Present
Clerk Daniela LeBlanc	Present		
Zoning Enforcement Officer	TBD		

All those answering "present" were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Mae Stroebe; Alex McTavish

APPROVAL OF AGENDA:

President LeBlanc requested that the Board approve the March 9, 2023, agenda as stated.

MOTION: Trustee Washburn - to approve the agenda
 SECOND: Trustee Hackbarth
 AYES: Trustees Hackbarth, Markham, Neisendorf; Washburn
 NAYS: None
 ABSENT: Trustees D Kosarek, K Kosarek
 Motion Carried: 4:0:2

APPROVAL OF MINUTES:

President LeBlanc requested that the Board approve the February 9, 2023 Board minutes as stated.

MOTION: Trustee Neisendorf - to approve the minutes as presented with one minor change (deletion of the word "the")

SECOND: Trustee Markham

AYES: Trustees Hackbarth, Markham, Neisendorf; Washburn

NAYS: None

ABSENT: Trustees D Kosarek, K Kosarek

Motion Carried: 4:0:2

PUBLIC COMMENT:

- NONE

SHERIFF's REPORT:

- NONE

VILLAGE ENGINEER:

- Storm water permitting for the Dumdie property (old milk factory on Meredith/IC Trail)

RESOLUTIONS AND ORDINANCES:

- NONE

PRESIDENT'S REPORT:

- A resident in Virgil View applied for a permit to erect a shed (prefab), President LeBlanc helped him complete the appropriate forms and talked him through the process
- President LeBlanc responded to Mr/Mrs Dumdie's inquiries into what needs to happen regarding their property on IC Trail/Meredith Rd (the old milk factory):
 - Per Kane County, they have to remove the new drive way they tried to put in on IC trail – it requires a \$450 permit to remove it, the reason given was that they already have two access points to the property on Meredith Road
 - The village is requiring them to pay the incurred fees of approximately \$1100 for the storm water permit – this fee stems from the engineering firm Baxter & Woodman for services rendered in this matter
 - The resident needs to submit a proposal on what their intended use of the property is to determine zoning and ordinance impact as well as impact to the residents bordering the property

- President LeBlanc proposed Trustee Roger Markham as chair of the Planning and Zoning Board:

MOTION: Trustee Neisendorf - to approve the nomination

SECOND: Trustee Washburn

AYES: Trustees Hackbarth, Neisendorf; Washburn

NAYS: None

ABSENT: Trustees D Kosarek, K Kosarek

ABSTAIN: Trustee Markham

Motion Carried: 3:0:2:1

- A discussion was held that (4) additional people need to be appointed to the board, term expirations will be March 31 of each year with one term expiring on a rolling calendar basis (2024, 2025 etc)

ATTORNEY'S REPORT:

- NONE

CLERK'S REPORT: see attached report

TREASURER'S REPORT:

Treasurer Ruf presented the treasurer report and the March bills for approval, see attached

MOTION: Trustee Hackbarth to approve the bills.
SECOND: Trustee Neisendorf
AYES: Trustees Hackbarth, Markham, Neisendorf; Washburn
NAYS: None
ABSENT: Trustees D Kosarek, K Kosarek
Motion Carried: 4:0:2 by roll call

ZONING ENFORCEMENT OFFICER:

- President LeBlanc has a phone meeting with a firm called Safeguard to discuss our needs and their services (this firm was recommended by our engineering firm Baxter & Woodman)

PLANNING and ZONING BOARD: Trustee Markham – see above entry (chair)

COMMITTEE OF THE WHOLE: None

COMP. PLAN COMMITTEE: None

FINANCE COMMITTEE: None

OTHER BUSINESS:

- Trustee Hackbarth showed (2) designs for the village sign and logo/letterhead, she will pursue this per the discussion held

PUBLIC COMMENT:

- NONE

ADJOURN: at 7:30pm

MOTION: Trustee Markham
SECOND: Trustee Neisendorf
AYES: Trustees Hackbarth, Markham, Neisendorf; Washburn
NAYS: None
ABSENT: Trustees D Kosarek, K Kosarek

Motion Carried: 4:0:2

Respectfully Submitted,

Daniela LeBlanc
Clerk of the Village of Virgil

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Roger Markham

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Zoning Enforcement Officer TBD

Board Meeting – Clerk Report

March 9, 2023

7:00 p.m.

- The resident who purchased the property on the Rte.64 and Meredith is mailing in the application for a zoning change for a portion of the property.
- We received our new insurance declarations pages and I have reviewed them for accuracy.
- I have received the completed liquor liability application and payment from St.Peter & Paul and will issue their liquor license.
- I had sent out the liquor liability application and amusement fee request to Chuck's Bar & Grill in February but have not received anything back
- We received a FOIA request for all individuals running for election in April which was fulfilled.
- A resident inquired about permitting for a shed and this was passed on to President LeBlanc
- We received an inquiry from Mr & Mrs Dumdie regarding their violations letter and how to proceed. President LeBlanc has been in contact with the county and will respond to them with a list of items to address and in what manner.

Daniela LeBlanc
Village Clerk

VILLAGE OF VIRGIL BILLS
March 2023

Amazon - Office Supplies Paid 3/6 Debit Card	\$ 131.78
Jewel/Osco - Gift Card Paid 2/11 Debit Card	\$ 235.95
Villa Verone Ristorante - Paid 2/11 Debit Card	\$ 769.76
Schenk Custom Builders	\$ 1,275.00
Baxter & Woodman	\$ 512.73
Foote, Mielke, Chavez & O'Neil	\$ 790.50
DO NOT HAVE TO BE VOTED ON BELOW:	
PRE-APPROVED BILLS:	
Sts. Peter & Paul Church	\$ 300.00
AT&T (Approx)	\$ 50.00
Illinois Department of Revenue	\$ 65.59
Fox Valley Internet	\$ 24.95
Jason Kralka Consulting Services	\$ 125.00
Bridget Ruf	\$ 575.00
Daniela LeBlanc	\$ 750.00
	\$ 5,606.26