

Village of Virgil

5N939 Meredith Road, Suite 2
Virgil, IL 60151
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: clerk@villageofvirgil.net
Website: villageofvirgil.net

President: Jamie LeBlanc

*Treasurer: Bridget Ruf
Clerk: Daniela LeBlanc*

*Trustees:
Cheryl Hackbarth
David Kosarek
Karen Kosarek
Roger Markham
Robert Neisendorf
Debbie Washburn*

Zoning Enforcement: TBD

Board Meeting April 13, 2023 - 7:00 p.m.

CALL TO ORDER:

The meeting was called to order by President LeBlanc at 7:00 PM.

PLEDGE OF ALLEGIANCE:

President LeBlanc led the Pledge of Allegiance.

ROLL CALL:

President Jamie LeBlanc	Present	Trustee Cheryl Hackbarth	Present
Trustee Debbie Washburn	Present	Trustee David Kosarek	Absent
Trustee Karen Kosarek	Absent	Trustee Robert Neisendorf	Absent
Trustee Roger Markham	Phone Call	Treasurer Bridget Ruf	Present
Clerk Daniela LeBlanc	Present		
Zoning Enforcement Officer	TBD		

All those answering "present" were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Mae Stroebel; Alex McTavish; James Giannini; Todd Williams; Michelle Williams; Pete Walker; Matt Ekstrom; Lisa Clark

APPROVAL OF AGENDA:

President LeBlanc requested that the Board approve the April 13, 2023, agenda as stated.

MOTION: Trustee Washburn - to approve the agenda
SECOND: Trustee Markham
AYES: Trustees Hackbarth, Markham, Washburn
NAYS: None
ABSENT: Trustees D Kosarek, K Kosarek; Neisendorf
Motion Carried: 3:0:3

APPROVAL OF MINUTES:

President LeBlanc requested that the Board approve the March 9, 2023 Board minutes as stated.

MOTION: Trustee Washburn
SECOND: Trustee Hackbarth
AYES: Trustees Hackbarth, Markham, Washburn
NAYS: None
ABSENT: Trustees D Kosarek, K Kosarek; Neisendorf
Motion Carried: 3:0:3

PUBLIC COMMENT:

- NONE

SHERIFF’S REPORT:

- NONE

VILLAGE ENGINEER:

- President LeBlanc will meet with Baxter & Woodman to discuss the field tile south of the church, the manhole and drain by Meredith and how the water is draining toward the ditch

RESOLUTIONS AND ORDINANCES:

- NONE

PRESIDENT’S REPORT:

- President LeBlanc gave a quick summary of the matter regarding the Dumdie property (old Milk Factory), not much movement on it as this point
- IC Trail bridge – it’s about 5 years until we need to replace it, it is also not up to code and will be converted to a culvert bridge. This will cost approximately \$800,000-\$1mil and the village will need to pay at least 20% of this. Trustee Markham asked if the American Rescue Plan funds can be used for this and President LeBlanc advised that those funds have a time limit and must be used prior to us replacing the bridge

ATTORNEY’S REPORT:

- NONE

CLERK’S REPORT: see attached report

TREASURER’S REPORT:

Treasurer Ruf presented the treasurer report and the April bills for approval, see attached

MOTION: Trustee Hackbarth to approve the bills.
SECOND: Trustee Markham
AYES: Trustees Hackbarth, LeBlanc; Markham, Washburn

NAYS: None
ABSENT: Trustees D Kosarek, K Kosarek; Neisendorf
Motion Carried: 4:0:3 roll call

ZONING ENFORCEMENT OFFICER:

PLANNING and ZONING BOARD: Trustee Markham

- President LeBlanc swore in the new members of the Zoning and Planning board: Todd Williams; Matt Ekstrom; James Giannini; Peter Walker

COMMITTEE OF THE WHOLE: None

COMP. PLAN COMMITTEE: None

FINANCE COMMITTEE: None

OTHER BUSINESS:

- Trustee Hackbarth will cover the remainder of Dave Kosarek's term
- Trustee Markham stated someone approached him about trees being planted on the southeast corner of Meredith and Rte 64; they are planted close to the intersection and will obstruct visibility; President LeBlanc will discuss with Trustee Markham

PUBLIC COMMENT:

- NONE

ADJOURN: at 7:20pm

MOTION: Trustee Markham
SECOND: Trustee Hackbarth
AYES: Trustees Hackbarth, Markham, Washburn
NAYS: None
ABSENT: Trustees D Kosarek, K Kosarek; Neisendorf
Motion Carried: 3:0:3

Respectfully Submitted,

Daniela LeBlanc
Clerk of the Village of Virgil

Village of Virgil
5N939 Meredith Road
Maple Park IL 60151

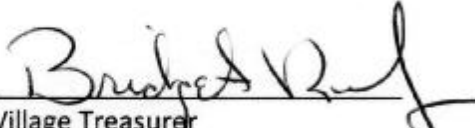
Bills - April 2023

Foote, Mielke, Chavez & O'Neil	\$ 728.50
Baxter & Woodman	\$ 525.00
Schenk Custom Builders - March	\$ 795.00
CAN Surety	\$ 100.00
DO NOT HAVE TO BE VOTED ON BELOW:	
Board Compensation for meeting attendance Jan-March 2023	
Jamie LeBlanc	\$ 150.00
Jamie LeBlanc - additional meetings	\$ 183.75
Cheryl Hackbarth	\$ 70.00
David Kosarek	\$ 35.00
Karen Kosarek	\$ -
Roger Markham	\$ 105.00
Bob Neisendorf	\$ 105.00
Debbie Washburn	\$ 70.00
PRE-APPROVED BILLS:	
Sts. Peter & Paul Church	\$ 300.00
AT&T	\$ 50.00
Illinois Department of Revenue 4/23	\$ 65.59
IRS 1st Qtr 2023, Paid 4/23	\$ 788.18
Fox Valley Internet	\$ 24.95
Jason Kralka Consulting Services	\$ 125.00
Bridget Ruf	\$ 575.00
Daniela LeBlanc	\$ 750.00
	\$ 5,545.97

APPROX.

The attached bills were approved by the Board of Trustees on 04/13/23

Attested this 13th day of April, 2023


 Village Treasurer


 Village Clerk

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Roger Markham

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Zoning Enforcement Officer TBD

Board Meeting – Clerk Report **April 13, 2023** **7:00 p.m.**

- Roger Markham, President LeBlanc and I worked to gather the new members for the Planning and Zoning board.
- I have received the completed liquor liability application and payment from Chuck's and I have issued the liquor license.
- I contacted Lisa Clarke and Mark Thompson on how we are proceeding after them being elected as new board members.
- We will proceed in filling Dave Kosarek's position as trustee. We extend our sincere condolences to his wife, Karen Kosarek, and his family. Both Karen and Dave served on the board and served our community for many years.
- This is also a reminder to file your EIS. You should have received an email from Kane County (your personal email) and must file by May 2, 2023. If you file late, you will incur a fee, which is payable by you personally. I know several of us have already filed. If you HAVE filed already, please email me a copy of the receipt of your filing.
- Once the new board is assembled (next month), I will send out the Sexual Harassment training we all need to review and sign off on.
- Bridget and I have also spoken, and the minutes will now include an attachment for the Treasurer's Report. This streamlines the process and ensures accuracy.

Daniela LeBlanc
Village Clerk