

Village of Virgil

5N939 Meredith Road, Suite 2
Virgil, IL 60151
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: clerk@villageofvirgil.net
Website: villageofvirgil.net

President: Jamie LeBlanc

*Treasurer: Bridget Ruf
Clerk: Daniela LeBlanc*

*Trustees:
Lisa Clark
Cheryl Hackbarth
Roger Markham
Robert Neisendorf
Mark Thompson
Debbie Washburn*

Zoning Enforcement: TBD

Board Meeting October 12, 2023 - 7:00 p.m.

CALL TO ORDER:

The meeting was called to order by President LeBlanc at 7:00 PM.

PLEDGE OF ALLEGIANCE:

President LeBlanc led the Pledge of Allegiance.

ROLL CALL:

| | | | |
|----------------------------|---------|-----------------------|---------|
| President Jamie LeBlanc | Present | Trustee Lisa Clark | Absent |
| Trustee Cheryl Hackbarth | Present | Trustee Roger Markham | Present |
| Trustee Robert Neisendorf | Present | Trustee Mark Thompson | Present |
| Trustee Debbie Washburn | Present | Treasurer Bridget Ruf | Present |
| Clerk Daniela LeBlanc | Present | | |
| Zoning Enforcement Officer | TBD | | |

All those answering "present" were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Alex McTavish; Megan Miller; Joseph Miller

APPROVAL OF AGENDA:

President LeBlanc requested that the Board approve the October 12, 2023, agenda as stated.

MOTION: Trustee Washburn
SECOND: Trustee Neisendorf
AYES: Trustees Hackbarth, Markham, Neisendorf, Thompson; Washburn
NAYS: None
ABSENT: Trustee Clark
Motion Carried: 5:0:1

APPROVAL OF MINUTES:

President LeBlanc requested that the Board approve the September 14, 2023 Board minutes as stated.

MOTION: Trustee Thompson
SECOND: Trustee Markham
AYES: Trustees Hackbarth, Markham, Neisendorf, Thompson; Washburn
NAYS: None
ABSENT: Trustee Clark
Motion Carried: 5:0:1

PUBLIC COMMENT:

- The Millers (living across Frank Hartman’s property on IC Trail) discussed the development of a solar field by a Chicago based developer and their concerns about the speed and lack of consideration of resident’s feedback
- President LeBlanc advised that we unfortunately have planning jurisdiction but Kane County may take our feedback about certain projects into consideration
- The Miller’s advised they also spoke with Lily Lake and that Kane County Zoning Meeting passed the proposal even though there was a lot of opposition
- Their main concern was maintenance of the solar field after construction and what vegetation was being planted to obscure it from view (effect on other properties)
- They also advised that the developer previously communicated but ceased all efforts after their proposal passed
- Their main concern is that nobody seemed to listen
- The property is located between Lily Lake and Virgil (about 50 acres and the proposed solar field would occupy about 40 acres)
- There is increased development of solar fields in the area since the state has incentivized solar farms
- Their main concern was the speed of the approval

SHERIFF’S REPORT:

- We received no updates.

VILLAGE ENGINEER:

- See attached President’s Report

RESOLUTIONS AND ORDINANCES:

- NONE

PRESIDENT’S REPORT:

- SEE ATTACHED

ATTORNEY’S REPORT:

- NONE

CLERK’S REPORT:

- SEE ATTACHED

TREASURER’S REPORT:

- Treasurer Ruf presented the Annual Treasurer's Report and the bills October 2023 bills to be paid.
- See attached report
- A check was sent to Old Second so all funds are now FDIC insured
- Old Second will send a monthly report on all funds over the FDIC limit
- Old Second will also start charging \$5 for each dormant account
- Treasurer Ruf will ask them to have this fee waived
- Checks for the new account were ordered and Old Second agreed to waive the cost of the checks, they should arrive about 10/18/23
- Attorney McTavish advised we could combine accounts to eliminate dormant accounts as long as we can account for the separate funds

MOTION: Trustee Hackbarth
 SECOND: Trustee Neisendorf
 AYES: Trustees Hackbarth, Markham, Neisendorf, Thompson; Washburn
 NAYS: None
 ABSENT: Trustee Clark
 Motion Carried: 5:0:1 per roll call

ZONING ENFORCEMENT OFFICER:

- The Dumdie property (old Milk Factory) may be sold without completing the parking lot
- If the sale goes forward, we will cite them because the current owners have to remove the parking lot
- Baxter and Woodman had reached out to the Dumdie's regarding the missing items on the storm water permit application but have not received any response
- Jenn Creed's property (Rte. 64/Meredith – previously owned by Wasco nursery): Kane County will require her to put in a retention pond

COMMITTEE OF THE WHOLE: None

COMP. PLAN COMMITTEE: None

FINANCE COMMITTEE: None

OTHER BUSINESS: None

PUBLIC COMMENT: None

ADJOURN: at 7:45pm

MOTION: Trustee Washburn
 SECOND: Trustee Markham
 AYES: Trustees Hackbarth, Markham, Neisendorf, Thompson; Washburn
 NAYS: None
 ABSENT: Trustee Clark

Motion Carried: 5:0:1

Respectfully Submitted,

Daniela LeBlanc
Clerk of the Village of Virgil

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Debbie Washburn

Zoning Enforcement Officer TBD

Board Meeting – Clerk Report October 12, 2023 7:00 p.m.

- We received a phone call from a WI firm wanting to install a solar field on a property on the south side of IC Trail. I asked them to email the details but have not received any info. Per an email from Lily Lake, this is their planning area but it's close to our boundary.
- We received the insurance renewal invoice and I will review and advise once we receive the renewal.
- We received a phone call from the owner/resident at 7N088 Sauber Rd regarding the condition of his property and President LeBlanc will discuss the details with him. The resident is very willing to do what is necessary to comply.
- We received our notice to renew our Federal SAM registration (System of Award Management) for being eligible for government funding. We will work on getting this done.
- The Outbound Geneva Metra Platform is being closed starting 10/9/2023 through the end of 2024 for rehabilitation.
- I have sent out the Sexual Harassment training we are required to have. Please read the material and sign/date the last page and return it to me by the next board meeting. All elected officials and employees must comply. This is per the State of IL.
- Dave Kosarek was our GIS contact for Kane County. I need another trustee to take his place. Please let me know who wants to take on this responsibility.
- I submitted a special use permit to Trustee Roger and Attorney McTavish.
- I updated our Hazard Mitigation Plan with Kane County by advising them we are looking at tornado sirens.
- There is a possible new buyer for Chuck's and they inquired about the liquor license. I advised that a new one had to be completed and paid for since the name of the business is changing. I have sent out the application and they will return it to me.

- We received the proposal from Schenk Builders for Snow Removal. I asked if they would give us another 3year proposal and have not heard back. Once we do, I will present.

Daniela LeBlanc
Village Clerk

Presidents Report – October 12, 2023

Kane County Hazard Mitigation

- Virgil has completed the needed requirements and is now included in Kane County Hazard Mitigation Plan.
- This opens up certain funding avenues for the Village and residents in case a Presidential disaster is declared
- I proposed two different ideas as we needed to provide hazard projects. The two were:
 - Tornado sirens
 - Grant to offset cost of back-up generator for all residents
- Kane County went with the tornado siren as our project.

Church Property Drainage

- Baxter & Woodman is advocating a 24" drainage pipe with an additional manhole away from the trees on Meredith using a natural catch basin to take in the surface water. Estimated cost: \$98,000
- Going to a 12" drain tile reduces the estimated cost down to \$81,000
- They also have two other estimates for both 24" & 12" drainage tile that include multiple manholes for \$312,000 & \$287,000 respectively.

SafeBuilt

- My contact has sent over a revised contract with Alex's updates.
- I sent it over for Alex to review. Once good, I will sign and I can start working with their team to set up a portal.

Village of Virgil
5N939 Meredith Road
Maple Park IL 60151

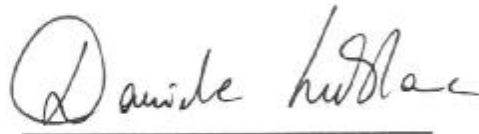
Bills - October 2023

| | |
|--|---------------------|
| Baxter & Woodman | \$ 9,184.91 |
| Amazon - Debit Card, Office Supplies | \$ 30.23 |
| United States Treasury - IRS 3rd Quarter | \$ 788.18 |
| Risk Management Association | \$ 4,983.18 |
| DO NOT HAVE TO BE VOTED ON BELOW: | |
| Jamie LeBlanc | \$ 150.00 |
| Jamie LeBlanc - Additional Meetings | \$ 350.00 |
| Bob Neisendorf | \$ - |
| Cheryl Hackbarth | \$ 105.00 |
| Mark Thompson | \$ 70.00 |
| Debbie Washburn | \$ 105.00 |
| Lisa Clark | \$ 105.00 |
| Roger Markham | \$ 70.00 |
| PRE-APPROVED BILLS: | |
| Sts. Peter & Paul Church | \$ 300.00 |
| AT&T - Approx | \$ 50.00 |
| Illinois Department of Revenue 10/23 | \$ 65.59 |
| Fox Valley Internet - Approx | \$ 24.95 |
| Jason Kralka Consulting Services | \$ 125.00 |
| Bridget Ruf | \$ 575.00 |
| Daniela LeBlanc | \$ 750.00 |
| | \$ 17,832.04 |

The attached bills were approved by the Board of Trustees on 10/12/23

Attested this 12th day of October, 2023


Village Treasurer


Village Clerk