

Village of Virgil

5N939 Meredith Road, Suite 2
Virgil, IL 60151
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: clerk@villageofvirgil.net
Website: villageofvirgil.net

President: Jamie LeBlanc

Treasurer: Bridget Ruf

Clerk: Daniela LeBlanc

Trustees:

Lisa Clark

Cheryl Hackbarth

Roger Markham

Robert Neisendorf

Mark Thompson

Debbie Washburn

Zoning Enforcement: TBD

Board Meeting November 9, 2023 - 7:00 p.m.

CALL TO ORDER:

The meeting was called to order by President LeBlanc at 7:00 PM.

PLEDGE OF ALLEGIANCE:

President LeBlanc led the Pledge of Allegiance.

ROLL CALL:

President Jamie LeBlanc	Present	Trustee Lisa Clark	Present
Trustee Cheryl Hackbarth	Present	Trustee Roger Markham	Present
Trustee Robert Neisendorf	Absent	Trustee Mark Thompson	Present
Trustee Debbie Washburn	Present	Treasurer Bridget Ruf	Present
Clerk Daniela LeBlanc	Present		
Zoning Enforcement Officer	TBD		

All those answering "present" were physically present at the meeting unless noted above.
Phone call means the trustee attended virtually via conference call.

Present also: Alex McTavish; Ryan Markham; Mike Stroebel; Nick Petit

APPROVAL OF AGENDA:

President LeBlanc requested that the Board approve the November 9, 2023, agenda as stated.

MOTION: Trustee Hackbarth

SECOND: Trustee Clark

AYES: Trustees Clark, Hackbarth, Markham, Thompson; Washburn

NAYS: None

ABSENT: Trustee Neisendorf

Motion Carried: 5:0:1

APPROVAL OF MINUTES:

President LeBlanc requested that the Board approve the October 12, 2023 Board minutes as stated.

MOTION: Trustee Thompson
SECOND: Trustee Markham
AYES: Trustees Clark, Hackbarth, Markham, Thompson; Washburn
NAYS: None
ABSENT: Trustee Neisendorf
Motion Carried: 5:0:1

PUBLIC COMMENT:

- NONE

SHERIFF’S REPORT:

- We received no updates.

VILLAGE ENGINEER:

- See attached President’s Report

RESOLUTIONS AND ORDINANCES:

President LeBlanc requested that the Board approve Resolution 2023-04 Resolution to Approve the Meeting Schedule for 2024:

MOTION: Trustee Washington
SECOND: Trustee Clark
AYES: Trustees Clark, Hackbarth, Markham, Thompson; Washburn
NAYS: None
ABSENT: Trustee Neisendorf
Motion Carried: 5:0:1 by roll call

President LeBlanc requested that the Board approve Resolution 2023-05 to Accept the (3) year contract for Snow Plowing with Schenk Builders

MOTION: Trustee Hackbarth
SECOND: Trustee Markham
AYES: Trustees Clark, Hackbarth, Markham, Thompson; Washburn
NAYS: None
ABSENT: Trustee Neisendorf
Motion Carried: 5:0:1 by roll call

PRESIDENT’S REPORT:

- SEE ATTACHED

ATTORNEY’S REPORT:

- Discussion between Treasurer Ruf and Attorney McTavish regarding the levy being based on the appropriations
- Village of Virgil uses 4.9% which does not require “Truth in Taxation” process

CLERK’S REPORT:

- SEE ATTACHED

TREASURER'S REPORT:

Treasurer Ruf presented the treasurer report and the November bills for approval, see attached

MOTION: Trustee Markham
SECOND: Trustee Clark
AYES: Trustees Clark, Hackbarth, Markham, Thompson; Washburn
NAYS: None
ABSENT: Trustee Neisendorf
Motion Carried: 5:0:1 by roll call

ZONING ENFORCEMENT OFFICER:

- Trustee Markham advised the board regarding the application for a variation regarding the Thompson property (6N071 Meredith Rd) to keep their old horse Joey there until he passes with the stipulation that a second horse would have to be approved – he made the recommendation to approve it
- The ordinance will be put on the agenda for the December meeting

COMMITTEE OF THE WHOLE: None

COMP. PLAN COMMITTEE: None

FINANCE COMMITTEE: None

OTHER BUSINESS:

- President LeBlanc asked that the solar company inquiring about a project come and do a proposal to the board and residents (property behind Chuck's)

PUBLIC COMMENT:

- Nick Petit (resident) – owner of the grain dryer on IC Trail discussed his efforts to mitigate the noise due to the complaint of a neighboring resident
- President LeBlanc confirmed that the noise was greatly reduced via those efforts
- Nick Petit also advised he contacted an attorney to clarify his legal rights on the property zoned AG due to continued complaints from the neighbor

ADJOURN: at 7:47pm

MOTION: Trustee Washburn
SECOND: Trustee Hackbarth
AYES: Trustees Clark, Hackbarth, Markham, Thompson; Washburn
NAYS: None
ABSENT: Trustee Neisendorf
Motion Carried: 5:0:1

Respectfully Submitted,

Daniela LeBlanc
Clerk of the Village of Virgil

VILLAGE OF VIRGIL

RESOLUTION NO. 2023-04

A Resolution A Resolution Approving Meeting Schedule for 2024

Be it resolved by the president and the board of trustees of the Village of Virgil, Kane County, Illinois that:

1. The annual schedule of meetings of the Board of Trustees and all subsidiary bodies of the Village on file in the clerk's office is approved and the clerk is directed to publish the schedule according to law.

Adopted on November 9, 2023.

[Signature page follows.]

Trustee	Yes	No	Absent	Abstain
Clark				
Hackbarth				
Markham				
Neisendorf				
Thompson				
Washburn				
LeBlanc				
Totals				

Approved November 9, 2023.

Jamie LeBlanc, President

Attested and filed in my office on November 9, 2023.

Daniela LeBlanc, Village Clerk

VILLAGE OF VIRGIL

RESOLUTION NO. 2023-05
A Resolution Accepting Snow Removal Contract

Be it resolved by the president and the board of trustees of the Village of Virgil, Kane County, Illinois that:

1. The Village accepts the proposal of Schenk Custom Builders for snow removal services within the Village for three one-year periods beginning November 1, 2023 and ending April 30, 2026 according to the proposal on file in the clerk's office. The president and clerk are authorized to sign the proposal on behalf of the Village and take such other steps as they deem reasonably necessary and desirable to carry out the purposes of this resolution.

Adopted by roll call vote on November 9, 2023.

[Signature page follows.]

Trustee	Yes	No	Absent	Abstain
Clark				
Hackbarth				
Markham				
Neisendorf				
Thompson				
Washburn				
LeBlanc				
Totals				

Approved November 9, 2023

President

Attested and filed in my office on November 9, 2023

Clerk of the Village of Virgil, Kane County, Illinois

Village of Virgil
5N939 Meredith Road
Maple Park IL 60151

Bills - November 2023

Baxter & Woodman	\$ 952.50
Alex McTavish	\$ 1,472.50
IML - Debit Card - Handbook	\$ 45.00
PRE-APPROVED BILLS:	
Sts. Peter & Paul Church	\$ 300.00
AT&T - Approx	\$ 50.00
Illinois Department of Revenue 11/23	\$ 65.59
Fox Valley Internet - Approx	\$ 24.95
Jason Kralka Consulting Services	\$ 125.00
Bridget Ruf	\$ 575.00
Daniela LeBlanc	\$ 750.00
	\$ 4,360.54

The attached bills were approved by the Board of Trustees on 11/09/23

Attested this 9th day of November, 2023


Village Treasurer


Village Clerk

Village of Virgil

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Virgil, IL 60151

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Roger Markham

Robert Neisendorf

Mark Thompson

Debbie Washburn

Zoning Enforcement Officer TBD

Board Meeting – Clerk Report

November 9, 2023

7:00 p.m.

- I have sent out the Sexual Harassment training we are required to have. Please read the material and sign/date the last page and return it to me by the next board meeting. All elected officials and employees must comply. This is per the State of IL.
- We received the 3 year proposal from Schenk Builders for Snow Removal per my request.
- We received a FOIA request from a prospective buyer for the property located at 7N060 Sauber Road asking for any info regarding the well or septic system. I referred them to Kane County. They were looking for location and when it was installed.
- The same person inquired what she needed to do to get her mail delivered to her new address (the closing is 11/13/23. I advised her what she needs to do with USPS and anyone who sends her mail.
- We received inquiries regarding the need for different services e.g. janitorial.
- The meeting schedule will be published in the paper once approved and then I will have Jason set up our website so the meeting date gets published at the beginning of every month.
- We will be looking at a new printer, the current one is either not printing at all or only partial documents with weird colors.

Daniela LeBlanc
Village Clerk

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Regular Monthly Meetings

Village Board	2nd Thursday of each month at 7:00 pm.
Committee of the Whole	4th Thursday of each month at 7:00 pm. Scheduled as needed if there is an agenda.
Planning and Zoning Board	1st Tuesday of the month at 7:00 pm. Scheduled as needed if there is an agenda.
Comprehensive Land Use Plan Committee	3rd Tuesday of the month at 7:00 pm. Scheduled as needed if there is an agenda.

- All meetings are open to the public.
- All meetings are held at S.S. Peter and Paul Parish Center located at 5N939 Meredith Road in Virgil.
- Notice of “Special” meetings other than the above regularly scheduled meetings will be posted here and/or published on our website with at least 24 hours notice.
- Approved minutes of the Village of Virgil Board Meetings will be posted on our website after approval.

SCHEDULED VILLAGE BOARD MEETINGS FOR 2024

JANUARY 11
APRIL 11
JULY 11
OCTOBER 10

FEBRUARY 08
MAY 09
AUGUST 08
NOVEMBER 14

MARCH 14
JUNE 13
SEPTEMBER 12
DECEMBER 12

Presidents Report – November 9, 2023

- Working with owner at 07N088 Sauber Road to clean up his property of miscellaneous vehicles, construction debris, and stored equipment. He has asked if he can keep running his business out of the location. I need to talk further with Alex to see what options we have.
- Working with resident & farmer on IC Trail about a noise complaint. Trying to mitigate the sound & light coming from silos/corn dryer. Farmer installed hay bale wall that has decreased the noise exponentially, but resident still is not happy. Farmer is looking into light complaint by installing a shroud to block light to the resident's property. The issue is ongoing.
- 6N221 Meredith Road – Dumdies are being unresponsive to Baxter & Woodman's request for additional information to complete the Storm Water Permit. I need to give them an ultimatum that if they are not willing to complete the process, then I will have Alex send them a citation where they would have to go to a hearing, be assessed a fine, and given a time period to remove the illegal parking lot and put dirt back in and reseed
- I received information about an organization that reworks older tornado sirens and makes them available for smaller municipalities at a fraction of the cost of a new one. I am looking into the option.
- I did an initial meeting with SafeBuilt and there was a disconnect somewhere. They felt we wanted them to only do our permit review. I am meeting with a representative later in the month on-site to further discuss what we want and create a path forward.

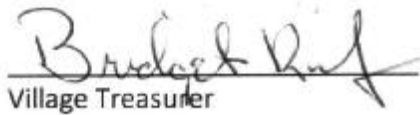
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The attached bills were approved by the Board of Trustees on 11/09/23

Attested this 9th day of November, 2023


Village Treasurer


Village Clerk