

Village of Virgil

5N939 Meredith Road, Suite 2
Virgil, IL 60151
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: clerk@villageofvirgil.net
Website: villageofvirgil.net

President: Jamie LeBlanc

Treasurer: Bridget Ruf

Clerk: Daniela LeBlanc

Trustees:

Lisa Clark

Cheryl Hackbarth

Roger Markham

Robert Neisendorf

Mark Thompson

Debbie Washburn

Zoning Enforcement: TBD

Board Meeting January 11, 2024 - 7:00 p.m.

CALL TO ORDER:

The meeting was called to order by President LeBlanc at 7:00 PM.

PLEDGE OF ALLEGIANCE:

President LeBlanc led the Pledge of Allegiance.

ROLL CALL:

| | | | |
|----------------------------|---------|-----------------------|---------|
| President Jamie LeBlanc | Present | Trustee Lisa Clark | Present |
| Trustee Cheryl Hackbarth | Present | Trustee Roger Markham | Present |
| Trustee Robert Neisendorf | Present | Trustee Mark Thompson | Present |
| Trustee Debbie Washburn | Present | Treasurer Bridget Ruf | Present |
| Clerk Daniela LeBlanc | Present | | |
| Zoning Enforcement Officer | TBD | | |

All those answering "present" were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Mae Stroebel; Kelly Diehl; Ryan Markham; Todd Williams; Nick Petit; Jessica Peterson

APPROVAL OF AGENDA:

President LeBlanc requested that the Board approve the January 11, 2024, agenda as stated.

MOTION: Trustee Hackbarth

SECOND: Trustee Thompson

AYES: Trustees Clark, Hackbarth, Markham, Neisendorf, Thompson, Washburn

NAYS: None

ABSENT: None

Motion Carried: 6:0:0

APPROVAL OF MINUTES:

President LeBlanc requested that the Board approve the December 14, 2023 Board minutes as stated.

MOTION: Trustee Markham
SECOND: Trustee Neisendorf
AYES: Trustees Clark, Hackbarth, Markham, Neisendorf, Thompson, Washburn
NAYS: None
ABSENT: None
Motion Carried: 6:0:0

PUBLIC COMMENT:

- NONE

SHERIFF’S REPORT:

- We received no updates.

VILLAGE ENGINEER:

- See attached President’s Report

RESOLUTIONS AND ORDINANCES:

- President LeBlanc requested that the Board approve RESOLUTION NO. 2024-01 A Resolution Accepting the Proposal of Midwest Warning Systems LLC for a Refurbished American Signal DC Warning Siren and Installation

MOTION: Trustee Clark
SECOND: Trustee Markham
AYES: Trustees Clark, Hackbarth, Markham, Neisendorf, Thompson, Washburn
NAYS: None
ABSENT: None
Motion Carried: 6:0:0 roll call

A discussion was also had regarding the additional steps needed for the later installation; a new tornado siren would cost about \$55,000

- President LeBlanc requested that the Board approve Ordinance Ord No. 2024-01 Amending Village Code – Unscheduled Bus Stops with the amendment to include charter buses

MOTION: Trustee Markham
SECOND: Trustee Clark
AYES: Trustees Clark, Hackbarth, Markham, Neisendorf, Thompson, Washburn
NAYS: None
ABSENT: None
Motion Carried: 6:0:0 roll call

PRESIDENT’S REPORT:

- SEE ATTACHED

ATTORNEY’S REPORT:

- NONE

CLERK'S REPORT:

- See attached

TREASURER'S REPORT:

Treasurer Ruf presented the treasurer report and the December bills for approval, see attached

MOTION: Trustee Hackbarth
 SECOND: Trustee Washburn
 AYES: Trustees Clark, Hackbarth, Markham, Neisendorf, Thompson, Washburn
 NAYS: None
 ABSENT: None
 Motion Carried: 6:0:0 by roll call

Comptroller's office was contacted regarding the bank transfer
 W2/W3s will be done soon
 New IL law regarding paid leave (effective 1/1/2024) was discussed – 1hr of paid leave for every 40hours worked, the first 90 days are upon approval

ZONING ENFORCEMENT OFFICER:

- A follow up is needed for a property (Freddie) regarding vehicles, machinery etc and the clean up of the property

COMMITTEE OF THE WHOLE: None

COMP. PLAN COMMITTEE: None

FINANCE COMMITTEE: None

OTHER BUSINESS:

- None

PUBLIC COMMENT:

- Nick Petit brought up that someone has been driving 4wheelers through his fields
- Jessica Peterson is Freddie's new neighbor and President LeBlanc explained the situation regarding the clean up of the property and the process to get it done

ADJOURN: at 7:49pm

MOTION: Trustee Clark
 SECOND: Trustee Thompson
 AYES: Trustees Clark, Hackbarth, Markham, Neisendorf, Thompson, Washburn
 NAYS: None
 ABSENT: None
 Motion Carried: 6:0:0

Respectfully Submitted,

Daniela LeBlanc
 Clerk of the Village of Virgil

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President: Jamie LeBlanc

Clerk: Daniela LeBlanc

Treasurer: Bridget Ruf

Trustees:

Lisa Clark

Cheryl Hackbarth

Roger Markham

Robert Neisendorf

Mark Thompson

Debbie Washburn

Zoning Enforcement Officer TBD

Board Meeting – Clerk Report

January 11, 2024

7:00 p.m.

- I have updated our events page on our website and all of our regular board meetings are scheduled to automatically appear for several years. The website home page shows the next (3) upcoming meetings. If there is another event such as a public hearing etc, I can schedule those manually as well.
- I am sending out the Amusement Fee letter and Liquor Liability application to Chuck's and also the Liquor Liability application for Sts Peter & Paul.
- I have to submit everyone's info for the EIS coming up to Kane County. If there are any changes to your personal contact info (e.g. email, phone number etc), please let me know ASAP.
- I received the proof of coverage for the 2024-2025 insurance policy and will review the policy documents once received.

Daniela LeBlanc
Village Clerk

VILLAGE OF VIRGIL

ORDINANCE NO. 2024-01

AN ORDINANCE AMENDING THE VILLAGE CODE

(Chapter 8—Public Safety, Subchapter 2—Motor Vehicles)

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF VIRGIL

January 11, 2024

Published in pamphlet form by authority of the President and Board of Trustees of
the Village of Virgil, Kane County, Illinois

January 11, 2024

ORDINANCE NO. 2024-01
AN ORDINANCE AMENDING VILLAGE CODE
(Chapter 8—Public Safety, Subchapter 2—Motor Vehicles)

§ 1. Recitals

(a) Pursuant to the Illinois Municipal Code, (65 ILCS 5/1-1-1 *et seq.*), generally, the corporate authorities of each municipality are charged with the responsibility of protecting the health, safety and welfare of their residents and to that end may exercise powers and perform functions for the protection of the public health, safety, morals and welfare. Pursuant to 65 ILCS 5/1-2-1, the corporate authorities of the Village of Virgil (the "*Village*") may pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities, with such fines or penalties as are allowed by statute.

(b) In December of 2023 a number of intercity buses made unscheduled stops in several suburban municipalities to unload passengers.

(c) There are no bus lines that regularly serve the Village and no established schedule of bus stops within the Village. Moreover, there are no designated and established locations within the Village designed for a bus to safely stop and unload its passengers. The unloading of passengers from an unscheduled intercity bus or at varied unscheduled hours, days, or locations in the Village, and especially in inclement or severe weather conditions, without a coordinated plan poses a significant threat to the health, welfare, and safety of the passengers being unloaded and the residents of the Village and members of the general public using Village streets.

(d) The corporate authorities of the Village further find that time is of the essence due to the incoming inclement weather within the Chicagoland area and the immediate increase in demands on limited Village resources resulting from the unloading of passengers from an unscheduled intercity bus within the Village. A crisis would exist

within the Village if it experienced the haphazard unloading of passengers with no specific destination from unscheduled intercity buses.

(e) Accordingly, the corporate authorities of the village find that it is in the best interests of the Village, its employees, its residents, and visitors to establish regulations for the safe and orderly stopping, standing, and parking of unscheduled buses and the discharge of passengers within the Village.

NOW, THEREFORE, BE IT ORDAINED by the President and the Board of Trustees of the Village of Virgil, Kane County, Illinois, as follows:

§ 2. Amending Village Code

Chapter 8—Public Safety, Subchapter 2—Motor Vehicles as amended, is further amended by inserting the following as § 812 and renumbering the following sections accordingly:

§ 812. Unscheduled bus stops within the Village

(a) The above recitals and legislative findings are found to be true and correct by the corporate authorities of the Village and are hereby incorporated and made a part of this section as if fully set forth in their entirety.

(b) The corporate authorities of the Village find and declare that the requirements established in this section are adopted to protect and ensure the health, safety, and welfare of the Village, its employees, its residents, and visitors to the Village and are further undertaken in accordance with and pursuant to the exercise of the Village's police powers and general powers over the health, safety and welfare of the residents of the Village.

(c) The president is authorized to take to take any action reasonably necessary to effectuate and carry out the provisions of this section.

(d) Definitions. In this section—

(1) “ Application ” means a form approved by the president and available from the clerk for permission to conduct proposed intercity bus operations within the Village.

(2) “ Approval ” means written notice that the president has received, reviewed, and determined that an Application satisfies the requirements of this section.

(3) “ Intercity Bus ” or “ Intercity Coach ” (also called a long-distance, express, over-the-road, commercial, long-haul, or highway bus or coach service) is a public or chartered transport service using coaches to carry passengers significant distances between different cities, towns, or other populated areas. Unlike a transit bus service, which has frequent stops throughout a city or town, an intercity bus service generally has a single stop at one location in or near a city, and travels long distances without stopping at all. Intercity bus services may be operated by government agencies or private industry, for profit and not-for-profit.

(4) “ Regularly Scheduled Intercity Bus ” means—

(A) an Intercity Bus that operates on a predictable and recurring basis between two or more designated and authorized locations or established routes and, within the Village, stops only designated and approved bus stops, following a fixed schedule that is published in advance and available to the general public, and provides transportation service in exchange for payment of a fare; and

(B) has received Approval of its Application.

(5) “ Unscheduled Intercity Bus ” means any intercity bus that does not meet the definition of a Regularly Scheduled Intercity Bus.

(e) Applicability. The application, review, and approval process established under this section applies to all operators seeking to operate an intercity bus service within the Village.

(f) Application required. The operator of any intercity bus must make an Application to arrive and load or unload passengers within the Village. All Applications for intercity bus service must be filed with the clerk a minimum of five business days before the requested date identified in the Application for operations to commence. Applications for one-time or irregular service must include a proposed passenger list and background checks on each passenger over the age of 18.

Applications for one-time or irregular service must include an order authorizing such service executed by the head of the public body originating the transfer or loading and unloading of passengers.

(g) Processing and Approval of Application. Applications will be reviewed on first-come, first-served basis. No more than one application, regardless of operator, will be approved by the president for one-time or irregular operations and then only for a specific date and location.

(h) Passenger loading and unloading—restrictions. Approved one-time or irregular operations must load or unload passengers within the Village at the location designated in the Approval and only between the hours of 10:00 a.m. and 4:00 p.m., Monday through Friday. No passengers may be loaded or unloaded at any time on a Saturday, Sunday, or designated federal, state or Village legal holiday.

(i) Punctuality of passenger loading and unloading. Approved one-time or irregular operations must arrive at the designated location no earlier than 15 minutes before, and no later than 30 minutes after, the approved arrival time or the Approval is rendered invalid. Any loading or unloading of passengers outside of the approved schedule window is a violation of this section.

(j) Proof of Approved Application. Every operator of an intercity bus within the Village must carry a physical or electronic copy of the Approved Application and present it for inspection at the location of loading or unloading passengers at the request of any employee or officer of the Village.

(k) Penalty. Any operator of an intercity bus that (a) operates within the Village without an Approval of its Application, or (b) fails to comply with all of the terms and restrictions of the Approval of its Application, commits a violation of this section and may be fined up to \$750 per violation. If the violation is loading or unloading passengers without and Approval the operator and the driver of the bus may be fined up to \$750 per passenger. Each day that a violation is permitted to continue or remains in effect constitutes a separate violation.

§ 3. Savings clause

If any section, subdivision, or sentence of this ordinance is for any reason held invalid or unconstitutional, such decision will not affect the validity of the remaining portion of this ordinance.

§ 4. Repealer

Any ordinance or any provision of any ordinance in conflict with the provisions of this ordinance is, to the extent of the conflict, repealed.

§ 5. Effective Date

This ordinance is effective when it is passed, approved and published as provided by law.

Adopted by roll call vote on January 11, 2024:

[Signature page follows.]

| Trustee | Yes | No | Absent | Abstain |
|------------|-----|----|--------|---------|
| Clark | | | | |
| Hackbarth | | | | |
| Markham | | | | |
| Neisendorf | | | | |
| Thompson | | | | |
| Washburn | | | | |
| LeBlanc | | | | |
| Totals | | | | |

Approved January 11, 2024.

Jamie LeBlanc, President

Attested, Filed in my office, and published in pamphlet form on January 11, 2024.

Daniela LeBlanc, Village Clerk

VILLAGE OF VIRGIL

RESOLUTION NO. 2024-01

A Resolution Accepting the Proposal of Midwest Warning Systems LLC for a Refurbished American Signal DC Warning Siren and Installation

Be it resolved by the president and the board of trustees of the Village of Virgil, Kane County, Illinois that:

1. The village accepts the proposal of Midwest Warning Systems LLC in the amount of \$3400, for a refurbished American Signal DC Warning Siren plus installation, in accordance with its proposal on file in the clerk's office. Acceptance of the proposal is subject to the following modifications:

(a) The following language is added:

“ The Standard Terms and Conditions for Contracts with the Village of Virgil are incorporated into this proposal and made a part hereof. In the event of a conflict between any term of this proposal and the Standard Terms, the Standard Terms will prevail.”

2. The clerk shall send a copy of this resolution to the contractor along with the signed copy of the proposal. The contractor's commencement of work constitutes the contractor's acceptance of the changes made by this resolution.

Adopted by roll call vote on January 11, 2024.

[Signature page follows.]

| Trustee | Yes | No | Absent | Abstain |
|------------|-----|----|--------|---------|
| Clark | | | | |
| Hackbarth | | | | |
| Markham | | | | |
| Neisendorf | | | | |
| Thompson | | | | |
| Washburn | | | | |
| LeBlanc | | | | |
| Totals | | | | |

Approved January 11, 2024.

Jamie LeBlanc, President

Attested and filed in my office on January 11, 2024.

Daniela LeBlanc, Village Clerk

Presidents Report – January 11th, 2024

Attended Elburn's Emergency Board Meeting – this was a quick meeting to pass an ordinance requiring out-of-state bus companies to register and provide certain information prior to dropping off migrants at the Elburn METRA Station. This was in response to Chicago passing their ordinance forcing the various bus companies to look to the easiest solutions – putting people on METRA trains outside of Chicago's jurisdiction. There was a lot of public comment prior to the vote.

45W505 IC Trail - Worked with new owner, Kane County, and Alex on questions concerning number of horses they can have on property and what he needs to submit and to who in regards to putting up a new equipment barn as well as an addition to the house on-site. They will be having an open house this Saturday for any that are interested in attending.

Post Office – met with the postal supervisor in regards to bringing back a post office to Virgil. I am looking to understand what parameters need to be met (population, who owns building/size of building etc.) to be considered for a new post office within the Village. Need to meet with Postmaster and find out who up the food chain I would need to talk to. Post office is currently closing Maple Park and Burlington post offices this year. Burlington is to be transformed into a training facility of sorts.

Tornado Siren – The ordinance on the docket tonight is to purchase a refurbished tornado siren from Midwest Warning Systems. This includes a refurbished siren, battery back-up system, and installation as well as two years of maintenance. This is only the beginning of the process as we still need to find a suitable location to place the siren. This will require an intergovernmental agreement (Forest Preserve), sign a lease with the property owner, or buy a parcel outright. Then we need to work with COMED to drop an appropriate line and meter to the space, and find a contractor to erect the pole & siren. There are a lot of moving parts, but passing the initial ordinance starts the refurbishing process. All included is still cheaper than a new siren! If all goes well, it should be up and ready by Memorial Day.

SafeBuilt – I am still waiting to connect with out "local" (read southern Wisconsin) representative to work with her through what we are looking for and what that entails.

Rep Jeff Keicher & Sen. Dave Syverson – I have reached out to both of their offices requesting a meet & greet this month. I want to make sure both know we are here and can use any monetary help that they may have to offer.

Kane County Forest Preserve – I have reached out to the Kane County Forest Preserve requesting a meeting to discuss the land they have purchased around Virgil, placement of the tornado siren (inter-governmental agreement/lease), as well as a possible inter-governmental project in regards to the proposed parking lot they had planned for 10 years ago in regards to the Virgil Forest Preserve.

Horse Ordinance – I am requesting that Alex update our current ordinance in regards to horses and the amount of land required. The current ordinance requires two (2) unbuild acres per horse. I looked at five local horse stables all within Kane County jurisdiction and none meet that requirement. Most of our original ordinances come from Kane County and even the county has updated their requirements. I am proposing to change the ordinance from two (2) acres to one (1) unbuild acre per horse. This seems much more in-line with current practices. If all are in agreement, Alex will need to publish an announcement in the local papers and we'll need to have a public hearing prior to changing the ordinance. To save time/cost, are there any other ordinances on the books that we would want to update/change. We might as well make this worth or while.

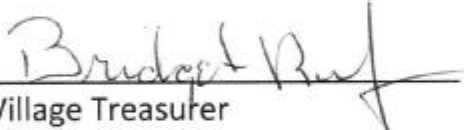
Village of Virgil
5N939 Meredith Road
Maple Park IL 60151

Bills - January 2024

| | |
|---|--------------------|
| Baxter & Woodman | \$ 405.00 |
| Schenk Custom Builders | \$ 755.00 |
| Schenk Custom Builders | \$ 1,260.00 |
| Office Max - W2s/W3 - Debit Card | \$ 26.01 |
| United States Treasury - IRS 4th Quarter | \$ 788.18 |
| | |
| Board Compensation for meeting attendance Oct-Dec: | |
| Jamie LeBlanc | \$ 150.00 |
| Jamie LeBlanc - Additional Meetings | \$ 258.75 |
| Bob Neisendorf | \$ 70.00 |
| Cheryl Hackbarth | \$ 105.00 |
| Mark Thompson | \$ 105.00 |
| Roger Markham | \$ 70.00 |
| Lisa Clark | \$ 35.00 |
| Debbie Washburn | \$ 105.00 |
| | |
| PRE-APPROVED BILLS: | |
| Sts. Peter & Paul Church | \$ 300.00 |
| AT&T - Approx | \$ 50.00 |
| Illinois Department of Revenue 01/24 | \$ 65.59 |
| Fox Valley Internet - Approx | \$ 24.95 |
| Jason Kralka Consulting Services | \$ 125.00 |
| Bridget Ruf | \$ 575.00 |
| Daniela LeBlanc | \$ 750.00 |
| | \$ 6,023.48 |

The attached bills were approved by the Board of Trustees on 01/11/24

Attested this 11th day of January, 2024


Village Treasurer


Village Clerk