

Village of Virgil

5N939 Meredith Road, Suite 2
Virgil, IL 60151
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: clerk@villageofvirgil.net
Website: villageofvirgil.net

President: Jamie LeBlanc

*Treasurer: Bridget Ruf
Clerk: Daniela LeBlanc*

*Trustees:
Lisa Clark
Cheryl Hackbarth
Roger Markham
Robert Neisendorf
Mark Thompson
Debbie Washburn*

Zoning Enforcement: TBD

Board Meeting February 8, 2024 - 7:00 p.m.

CALL TO ORDER:

The meeting was called to order by President LeBlanc at 7:03 PM.

PLEDGE OF ALLEGIANCE:

President LeBlanc led the Pledge of Allegiance.

ROLL CALL:

President Jamie LeBlanc	Present	Trustee Lisa Clark	Present
Trustee Cheryl Hackbarth	Present	Trustee Roger Markham	Present
Trustee Robert Neisendorf	Absent	Trustee Mark Thompson	Present
Trustee Debbie Washburn	Present	Treasurer Bridget Ruf	Present
Clerk Daniela LeBlanc	Present		
Zoning Enforcement Officer	TBD		

All those answering “present” were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Mae Stroebel; Attorney Alex McTavish

APPROVAL OF AGENDA:

President LeBlanc requested that the Board approve the February 8, 2024, agenda as stated.

MOTION: Trustee Clark
 SECOND: Trustee Washburn
 AYES: Trustees Clark, Hackbarth, Markham, Thompson, Washburn
 NAYS: None
 ABSENT: Neisendorf
 Motion Carried: 5:0:1

APPROVAL OF MINUTES:

President LeBlanc requested that the Board approve the January 11, 2024 Board minutes as stated.

MOTION: Trustee Hackbarth
SECOND: Trustee Thompson
AYES: Trustees Clark, Hackbarth, Markham, Thompson, Washburn
NAYS: None
ABSENT: Neisendorf
Motion Carried: 5:0:1

PUBLIC COMMENT:

- NONE

SHERIFF’S REPORT:

- We received no updates.

VILLAGE ENGINEER:

- See attached President’s Report

RESOLUTIONS AND ORDINANCES:

NONE

PRESIDENT’S REPORT:

- SEE ATTACHED
- President LeBlanc is in negotiations regarding a warranty on the rebuilt tornado siren, if the company rebuilding it cannot provide some type of warranty, we will proceed with a new one.

ATTORNEY’S REPORT:

- NONE

CLERK’S REPORT:

- See attached

TREASURER’S REPORT:

Treasurer Ruf presented the treasurer report and the December bills for approval, see attached

MOTION: Trustee Washburn
SECOND: Trustee Markham
AYES: Trustees Clark, Hackbarth, Markham, Thompson, Washburn
NAYS: None
ABSENT: Neisendorf
Motion Carried: 5:0:1 by roll call

President LeBlanc asked Treasurer Ruf to see if she can verify the funds available to us in the Motor Fuel Fund

ZONING ENFORCEMENT OFFICER: None

COMMITTEE OF THE WHOLE: 2/22/204 meeting planned to discuss SafeBuilt and

Tornado Siren

COMP. PLAN COMMITTEE: None

FINANCE COMMITTEE: None

OTHER BUSINESS:

- None

PUBLIC COMMENT:

- Resident Stroebel asked if our agendas and meetings are posted on our website and I confirmed they were.

ADJOURN: at 7:39pm

MOTION: Trustee Clark
SECOND: Trustee Thompson
AYES: Trustees Clark, Hackbarth, Markham, Thompson, Washburn
NAYS: None
ABSENT: Neisendorf
Motion Carried: 5:0:1

Respectfully Submitted,

Daniela LeBlanc
Clerk of the Village of Virgil

Presidents Report – February 8th, 2024

Baxter & Woodman – IC Trail & Welter Rd. – I received the cost estimates for ditch regrading & restoration for both IC Trail & Welter Road. I am being told that water on the pavement is the major contributor to the breakdown of certain parts of both roadbeds. I have asked for a timeline of events moving forward and am awaiting that before moving forward. I will also be looking into grants & Federal funds through Bill Fosters office as a way to fund both projects.

The “New” and improved Chucks – I met with the new owner of Chucks to discuss his vision and plans for the new bar/eatery. Demolition has already ensued as you can all see. We hope to get the final plans for the property this month to review.

Meeting with State Senator Dave Syverson – I met with the Senator Dave Syverson at the end of last month to introduce myself, let him know about Virgil, and our small needs comparable to other Villages/Cities in the area. He was very gracious, gave me some good feedback both on project funding as well as the ongoing in Springfield.

Conversation with Operations Manager of the Kane County Forest Preserve – our conversation included current plans for the Virgil Forest Preserve, the alleged agreement brokered that allows Virgil to buy back certain parcels if we were to ever develop, a proposal to enter and intergovernmental agreement to construct a much larger trail-head parking lot on IC Trail, and lastly a possible intergovernmental agreement for us to purchase/lease a portion of property along Rt. 64 for our new tornado siren.

SafeBuilt – Met with two representatives from SAFEBuilt to detail out in specifics what we are looking for. I want them to take over permits, permit review, inspections, and zoning enforcement. SAFEBuilt put together an addendum to our current contract that has been sent to Alex for review. I am calling a Committee of the Whole for Feb 22nd where the two representatives from SAFEBuilt will be in attendance to host a presentation to the Board and answer any questions you might have. Once Alex has given his thumbs up to the current addendum, I will send it out to all to read over so you can prepare questions for the presentation on the 22nd.

6N221 Meredith Rd. – Recently the Dumdie’s have put the milk factory property up for sale and have been making inquiries to various parties asking if they are interested. I do not want a possible buyer thinking they can utilize the illegal parking lot in the back so I issued a citation and gave it to Alex to process. Legal notice of a hearing was sent out Feb 5th with the hearing scheduled for March 21st.

Horse Ordinance – Roger will be calling a Planning & Zoning Meeting in March to have a Public Hearing about changing our horse ordinance from two acres of unbuilt acreage per horse down to one acre of unbuilt acreage per horse. Once complete, Roger can make his report to the Board and we can vote on it hopefully at the March 14th meeting.

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Zoning Enforcement Officer TBD

Board Meeting – Clerk Report February 8, 2024 7:00 p.m.

- Everyone's information for the EIS was submitted to Kane County.
- I sent the Liquor Liability application for Sts Peter & Paul.
- We received a FOIA request to inquire about details on a septic field which we do not have on file. I responded directing them to Kane County.
- The zoning map was put on our website to assist people with those questions.
- I received declarations coverage pages for our insurance coverage for the 2024-2025 insurance policy and will review the policy documents

Daniela LeBlanc
Village Clerk

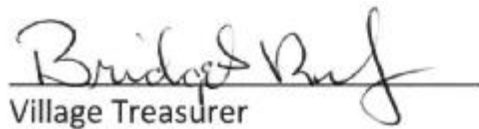
Village of Virgil
5N939 Meredith Road
Maple Park IL 60151

Bills - February 2024

Baxter & Woodman	\$ 765.00
CNA	\$ 30.00
Daniela LeBlanc - Reimbursement Secretary of State Notary	\$ 15.00
Jamie LeBlanc - Reimbursement Banner Up Signs	\$ 116.00
Schenk Custom Builders	\$ 1,810.00
Schenk Custom Builders	\$ 1,350.00
Quicken - Debit Card	\$ 76.91
PRE-APPROVED BILLS:	
Sts. Peter & Paul Church	\$ 300.00
AT&T - Approx	\$ 50.00
Illinois Department of Revenue 02/24	\$ 65.59
Fox Valley Internet - Approx	\$ 24.95
Jason Kralka Consulting Services	\$ 125.00
Bridget Ruf	\$ 575.00
Daniela LeBlanc	\$ 750.00
	\$ 6,053.45

The attached bills were approved by the Board of Trustees on 02/08/24

Attested this 8th day of February, 2024


Village Treasurer


Village Clerk