

Village of Virgil

5N939 Meredith Road, Suite 2
Virgil, IL 60151
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: clerk@villageofvirgil.net
Website: villageofvirgil.net

President: Jamie LeBlanc

*Treasurer: Bridget Ruf
Clerk: Daniela LeBlanc*

*Trustees:
Lisa Clark
Cheryl Hackbarth
Roger Markham
Robert Neisendorf
Mark Thompson
Debbie Washburn*

Zoning Enforcement: TBD

Board Meeting April 11, 2024 - 7:00 p.m.

CALL TO ORDER:

The meeting was called to order by President LeBlanc at 7:00 PM.

PLEDGE OF ALLEGIANCE:

President LeBlanc led the Pledge of Allegiance.

ROLL CALL:

President Jamie LeBlanc	Present	Trustee Lisa Clark	Present
Trustee Cheryl Hackbarth	Present	Trustee Roger Markham	Present
Trustee Robert Neisendorf	Present	Trustee Mark Thompson	Present
Trustee Debbie Washburn	Present	Treasurer Bridget Ruf	Present
Clerk Daniela LeBlanc	Present		
Zoning Enforcement Officer	TBD		

All those answering “present” were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Mae Stroebel; Attorney Alex McTavish; Cheryl O’Brien; Dan White; Eric Wicklund; Karen White; Ryan Markham; Todd Williams

APPROVAL OF AGENDA:

President LeBlanc requested that the Board approve the March 14, 2024, agenda as stated.

MOTION: Trustee Thompson

SECOND: Trustee Clark

AYES: Trustees Clark, Hackbarth, Markham, Neisendorf, Thompson, Washburn

NAYS: None

ABSENT: None

Motion Carried: 6:0:0

APPROVAL OF MINUTES:

President LeBlanc requested that the Board approve the February 8, 2024 Board minutes as stated.

MOTION: Trustee Markham
SECOND: Trustee Hackbarth
AYES: Trustees Clark, Hackbarth, Markham, Neisendorf, Thompson, Washburn
NAYS: None
ABSENT: None
Motion Carried: 6:0:0

PUBLIC COMMENT:

- Resident Cheryl O'Brien stated that she spoke to Commander Wolf of the KCSD and a deputy will be coming to our meetings again

SHERIFF'S REPORT:

- We received no updates.

VILLAGE ENGINEER:

- See attached President's Report

RESOLUTIONS AND ORDINANCES:

President LeBlanc requested that the Board approve the following:

1. ORDINANCE NO. 2024-03 An Ordinance Amending the Village Code (Chapter 1 – Administration, Subchapter 2 – Bidding)

MOTION: Trustee Neisendorf
SECOND: Trustee Clark
AYES: Trustees Clark, Hackbarth, Markham, Neisendorf, Thompson, Washburn
NAYS: None
ABSENT: None
Motion Carried: 6:0:0 roll call

2. ORDINANCE NO. 2024-04 An Ordinance Amending the Village Code (Chapter 1 – Administration, Subchapter 3 – Compensation)

MOTION: Trustee Clark
SECOND: Trustee Hackbarth
AYES: Trustees Clark, Hackbarth, Markham, Neisendorf, Thompson, Washburn
NAYS: None
ABSENT: None
Motion Carried: 6:0:0 roll call

3. RESOLUTION NO. 2024-04 A resolution accepting the proposal for Federal Signal Safety and Security Systems for the Purchase and Installation of the Tornado Siren

MOTION: Trustee Washburn
SECOND: Trustee Markham

AYES: Trustees Clark, Hackbarth, Markham, Neisendorf, Thompson, Washburn
NAYS: None
ABSENT: None
Motion Carried: 6:0:0 roll call

PRESIDENT’S REPORT:

- SEE ATTACHED
 - A discussion was held on the Dumdie property (old Milk Factory) regarding the “parking lot”
 - It still needs a storm water permit
 - Since more than 2/3 of the board agree on the tornado siren purchase, putting it out to bid was not necessary, especially since there are limited companies providing this service

ATTORNEY’S REPORT:

- NONE

CLERK’S REPORT:

- Nothing of note to report
- The clerk reminded everyone that the EIS needed to be filed on or before 5/1/24 or late filers will incur fees

TREASURER’S REPORT:

Treasurer Ruf presented the treasurer report and the March bills for approval, see attached

MOTION: Trustee Neisendorf as amended regarding interest
SECOND: Trustee Thompson
AYES: Trustees Clark, Hackbarth, Markham, Neisendorf, Thompson, Washburn
NAYS: None
ABSENT: None
Motion Carried: 6:0:0 by roll call

- Trustee Markham: he wanted to confirm we are using the funds from the American Rescue plan for the tornado siren before we lose the funds
- Treasurer Ruf stated that the Kane County Tax Computation was signed
- Treasurer Ruf stated that the “paid leave act” is now shown on paychecks

ZONING ENFORCEMENT OFFICER: President LeBlanc will be meeting with SafeBuilt to put up the portal for permits etc.

PLANNING AND ZONING BOARD: Nothing per Roger Markham

COMMITTEE OF THE WHOLE: NONE

COMP. PLAN COMMITTEE: NONE

FINANCE COMMITTEE: NONE

OTHER BUSINESS:

- Dan White presented his plans for the former Chuck's Bar and Grill, now IC Tap. He laid out future ideas for the property as well as the adjacent farm he purchased

PUBLIC COMMENT:

- NONE

ADJOURN: at 8:17pm

MOTION: Trustee Markham
SECOND: Trustee Washburn
AYES: Trustees Clark, Hackbarth, Markham, Neisendorf, Thompson, Washburn
NAYS: None
ABSENT: None
Motion Carried: 6:0:0

Respectfully Submitted,

Daniela LeBlanc
Clerk of the Village of Virgil

VILLAGE OF VIRGIL

ORDINANCE NO. 2024-03

AN ORDINANCE AMENDING THE VILLAGE CODE

(Chapter 1—Administration, Subchapter 2—Bidding)

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF VIRGIL

April 11, 2024

Published in pamphlet form by authority of the President and Board of Trustees of
the Village of Virgil, Kane County, Illinois

April 11, 2024

ORDINANCE NO. 2024-03
AN ORDINANCE AMENDING VILLAGE CODE
(Chapter 1—Administration, Subchapter 2—Bidding)

BE IT ORDAINED by the President and the Board of Trustees of the Village of VIRGIL, Kane County, Illinois, that the Village Code, as amended, be further amended as follows:

§ 1. Amending Village Code

Chapter 1—Administration, Subchapter 2—Bidding, §§ 105 and 113 are amended to read as follows:

§105. Competitive bidding required

(a) Any work or other public improvement costing more than \$25,000 must be constructed pursuant to a contract let to the lowest responsible bidder after advertising for bids in the manner prescribed in this subchapter except—

(1) contracts there are to be paid for in whole or in part by special assessment or special taxation;

(2) contracts that are approved by a two-thirds vote of the trustees then holding office;

(3) contracts with the federal government or an agency of the federal government; and

(4) contracts for the purchase of supplies or services not related to a public work or improvement.

* * * * *

§ 113. Open market procedure

The village shall construct any work or other public improvement, or purchase supplies, materials, services, or equipment, when the cost will not exceed

\$25,000, by a contract or purchase made in the open market, without newspaper advertisement and without observing the procedure prescribed by this subchapter for the award of formal contracts, but in a manner that will ensure the best interests of the public by soliciting bids on proposals.

§ 2. Repealer

Any ordinance or any provision of any ordinance in conflict with the provisions of this ordinance is, to the extent of the conflict, repealed.

§ 3. Effective Date

This ordinance is effective when it is passed, approved and published as provided by law.

Adopted by roll call vote on April 11, 2024:

[Signature page follows.]

Trustee	Yes	No	Absent	Abstain
Clark				
Hackbarth				
Markham				
Neisendorf				
Thompson				
Washburn				
LeBlanc				
Totals				

Approved April 11, 2024.

Jamie LeBlanc, President

Attested, Filed in my office, and published in pamphlet form on April 11, 2024.

Daniela LeBlanc, Village Clerk

VILLAGE OF VIRGIL

ORDINANCE NO. 2024-04

AN ORDINANCE AMENDING THE VILLAGE CODE

(Chapter 1—Administration, Subchapter 3—Compensation)

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF VIRGIL

April 11, 2024

Published in pamphlet form by authority of the President and Board of Trustees of
the Village of Virgil, Kane County, Illinois

April 11, 2024

ORDINANCE NO. 2024-04

AN ORDINANCE AMENDING VILLAGE CODE

(Chapter 1—Administration, Subchapter 3—Compensation)

BE IT ORDAINED by the President and the Board of Trustees of the Village of VIRGIL, Kane County, Illinois, that the Village Code, as amended, be further amended as follows:

§ 1. Amending Village Code

Chapter 1—Administration, Subchapter 3—Compensation, §§ 120 and 121 are amended to read as follows:

§ 120. President

The village shall pay the president \$8000 per year for his or her services as president at the rate of \$666.67 per month.

§ 121. Trustees

The village shall pay each of the trustees \$50 for each meeting of the village board or committee of the village board attended, not to exceed \$100 per month, plus \$15 per hour for all other time spent on the business of the village.

§ 2. Repealer

Any ordinance or any provision of any ordinance in conflict with the provisions of this ordinance is, to the extent of the conflict, repealed.

§ 3. Effective Date

This ordinance is effective when it is passed, approved and published as provided by law. The village shall begin to pay the compensation provided for in this ordinance on the earliest day allowed under the Illinois Municipal Code.

Adopted by roll call vote on April 11, 2024:

Trustee	Yes	No	Absent	Abstain
Clark				
Hackbarth				
Markham				
Neisendorf				
Thompson				
Washburn				
LeBlanc				
Totals				

Approved April 11, 2024.

Jamie LeBlanc, President

Attested, Filed in my office, and published in pamphlet form on April 11, 2024.

Daniela LeBlanc, Village Clerk

VILLAGE OF VIRGIL

RESOLUTION NO. 2024-04

A Resolution Accepting the Proposal of Federal Signal Safety and Security Systems for the Purchase and Installation of a Tornado Siren

Be it resolved by the president and the board of trustees of the Village of Virgil, Kane County, Illinois that:

1. The village accepts the proposal of Federal Signal Safety and Security Systems in the amount of \$38506 for the purchase and installation of a tornado siren, plus annual service fees of \$1309, in accordance with its proposal on file in the clerk's office. Acceptance of the proposal is subject to the following modifications:

(a) The following language is added:

“ The Standard Terms and Conditions for Contracts with the Village of Virgil are incorporated into this proposal and made a part hereof. In the event of a conflict between any term of this proposal and the Standard Terms, the Standard Terms will prevail.”

2. The clerk shall send a copy of this resolution to the contractor along with the signed copy of the proposal. The contractor's commencement of work constitutes the contractor's acceptance of the changes made by this resolution.

Adopted by roll call vote on April 11, 2024.

[Signature page follows.]

Trustee	Yes	No	Absent	Abstain
Clark				
Hackbarth				
Markham				
Neisendorf				
Thompson				
Washburn				
LeBlanc				
Totals				

Approved April 11, 2024.

Jamie LeBlanc, President

Attested and filed in my office on April 11, 2024.

Daniela LeBlanc, Village Clerk

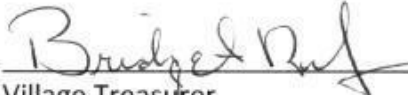
**Village of Virgil
5N939 Meredith Road
Maple Park IL 60151**


Bills - April 2024

Alex McTavish	\$ 1,106.50
Alex McTavish	\$ 1,116.00
Baxter & Woodman	\$ 1,888.75
CNA Surety	\$ 100.00
Villa Verone Ristorante	\$ 1,202.83
United States Treasury - IRS 4th Quarter	\$ 788.18
Board Compensation For Meeting Attendance 1st Quarter 2024:	
Jamie LeBlanc Regular Meeting/Committee of the Whole	\$ 200.00
Jamie LeBlanc - Additional Meetings	\$ 729.50
Bob Neisendorf	\$ 70.00
Cheryl Hackbarth	\$ 140.00
Mark Thompson	\$ 140.00
Roger Markham	\$ 140.00
Lisa Clark	\$ 140.00
Debbie Washburn	\$ 140.00
Pre-Approved Bills:	
Sts. Peter & Paul Church	\$ 300.00
AT&T	\$ 44.13
Illinois Department of Revenue 04/24	\$ 65.59
Jason Kralka Consulting Services	\$ 125.00
Bridget Ruf	\$ 575.00
Daniela LeBlanc	\$ 750.00
	\$ 9,761.48

The attached bills were approved by the Board of Trustees on 04/11/24

Attested this 11th day of April, 2024


Village Treasurer


Village Clerk

Presidents Report – April 11th, 2024

- **6N125 Meredith Rd.**
 - Met with Paul from B&W at 6N125 Meredith Rd.
 - Question about retention pond dug up near eastern property line
 - Was supposed to be part of Phase 2 – needed for backfilling foundation
 - Not sure if current Storm Water Permit covers – Paul looking into
- **07N088 Sauber Rd.**
 - Met with Alex to discuss timeline for resident to clean up property
 - Alex sent a letter covering all topics resident is to rectify
 - Set time limit of June 1st, or will be cited
 - I called resident to give him a head's-up about letter, explained why he is receiving, what he needs to do, and what happens if he does not.
- **Congressman Bill Foster**
 - Met with Congressman Bill Foster to discuss needs of Virgil.
 - He asked where I saw Virgil heading into the future and what it might look like 25 years out
 - I explained my vision, certain challenges, and where he could help.
 - I came away with a sound understanding of what is needed to be considered for any funding from Federal sources.
- **State Representative Jeff Keicher**
 - Met with State Representative Jeff Keicher to discuss needs of Virgil
 - He wanted to know where I saw Virgil going
 - Talked about the widening of Rt. 47
 - Discussed at length the garbage along Rt. 64.
 - He is proposing a bill to require all trash haulers to transport in closed trailers only.
- **Chuck's**
 - Discussed new design and expansion of Chucks.
 - Dan is working on something else that would further enhance Chucks
 - Needs to get a few items finalized before announcing.
- **6N221 Meredith Rd.**
 - Owners was cited for trying to sell the property without completing the Special Use permit.
 - Discussed what is needed for parking lot with Kane County
 - Owners stated that they are no longer pursuing the storage lot, now it is just the buildings "parking lot"
 - If we allow them to move forward with their idea of a parking lot, I believe any new owner will want to use it as a storage lot and we will continually be frustrated by an ongoing battle over what can and can not be placed there and for how long.
 - I would like the boards input on this.

- **Tornado Siren**
 - Kane County Forest Preserve held a Land Acquisition Meeting at the end of last month.
 - Our contact brought up our desire to place our tornado siren on forest preserve property.
 - There were no concerns and they are preparing an easement agreement for final approval.
 - Once approved, we will have the needed permission to move forward.
- **Tornado Siren – Bidding**
 - While reviewing the Village Code for another request, I came upon a passage that allows us to move forward with a project over the \$25,000 limit if 2/3 of the Board agrees.
 - This is why we are approving the \$38,500 quote for Braniff Communications without sending it to bid.
 - It is not something I want to pursue regularly, but Braniff Communications is a one-stop-shop, other than running power to the siren, they are doing everything and providing warranty.
 - I talked to six different municipalities in the area and they all held Braniff Communications in high regard and reported no issues surrounding any of their dealings.