

Village of Virgil

5N939 Meredith Road, Suite 2
Virgil, IL 60151
Phone: (630) 365-6677 Fax: (630) 365-6489

Email: clerk@villageofvirgil.net
Website: villageofvirgil.net

President: Jamie LeBlanc

*Treasurer: Bridget Ruf
Clerk: Daniela LeBlanc*

*Trustees:
Lisa Clark
Cheryl Hackbarth
Roger Markham
Robert Neisendorf
Mark Thompson
Debbie Washburn*

Zoning Enforcement: TBD

Board Meeting May 09, 2024 - 7:00 p.m.

CALL TO ORDER:

The meeting was called to order by President LeBlanc at 7:01 PM.

PLEDGE OF ALLEGIANCE:

President LeBlanc led the Pledge of Allegiance.

ROLL CALL:

President Jamie LeBlanc	Present	Trustee Lisa Clark	Present
Trustee Cheryl Hackbarth	Present	Trustee Roger Markham	Present
Trustee Robert Neisendorf	Absent	Trustee Mark Thompson	Present
Trustee Debbie Washburn	Present	Treasurer Bridget Ruf	Present
Clerk Daniela LeBlanc	Present		
Zoning Enforcement Officer	TBD		

All those answering "present" were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Mae Stroebel; Cheryl O'Brien; Brian Markham

APPROVAL OF AGENDA:

President LeBlanc requested that the Board approve the May 09, 2024, agenda as stated.

MOTION: Trustee Hackbarth
 SECOND: Trustee Thompson
 AYES: Trustees Clark, Hackbarth, Markham, Thompson, Washburn
 NAYS: None
 ABSENT: Trustee Neisendorf
 Motion Carried: 5:0:1

APPROVAL OF MINUTES:

President LeBlanc requested that the Board approve the April, 2024 Board minutes with a correction to Resolution 2024-04 (it reads 'Lily Lake' instead of 'Virgil')

MOTION: Trustee Markham
SECOND: Trustee Hackbarth
AYES: Trustees Clark, Hackbarth, Markham, Thompson, Washburn
NAYS: None
ABSENT: Trustee Neisendorf
Motion Carried: 5:0:1

PUBLIC COMMENT:

- NONE

SHERIFF's REPORT:

- Covered in Clerk's report

VILLAGE ENGINEER:

- NONE

RESOLUTIONS AND ORDINANCES:

- NONE

PRESIDENT'S REPORT:

- SEE ATTACHED
o The link to the SafeBuilt Portal will be sent to the trustees, the treasurer and the clerk to try it out
o They are also willing to come out to do a presentation
o President LeBlanc discussed our options of collecting fees:
▪ By us (checks)
▪ Via online portal through a processing firm
▪ Per discussion: checks were suggested

ATTORNEY'S REPORT:

- NONE

CLERK'S REPORT:

- See attached including the reading of the Sheriff's report
• ComEd will also be out trimming trees over the next three months which may include removal of tree stumps, they will spray them with herbicide

TREASURER'S REPORT:

Treasurer Ruf presented the treasurer report and the May bills for approval, see attached

MOTION: Trustee Markham
SECOND: Trustee Thompson
AYES: Trustees Clark, Hackbarth, Markham, Thompson, Washburn
NAYS: None
ABSENT: Trustee Neisendorf
Motion Carried: 5:0:1 by roll call

- Trustee Markham asked about the Grant Fund and an explanation was provided
- An explanation of the “Special Services” for Dale Schramer item was provided (maintenance of subdivided plots for Southwest Corner of Welter Road/Meredith Road)
- American Rescue Plan Funds had to be obligated by the end of the year, Treasurer Ruf and President LeBlanc did so

ZONING ENFORCEMENT OFFICER:

- NONE

PLANNING AND ZONING BOARD:

- Pete Walker’s term needs to be renewed at the next meeting

COMMITTEE OF THE WHOLE: NONE

COMP. PLAN COMMITTEE: NONE

FINANCE COMMITTEE: NONE

OTHER BUSINESS:

- Resident O’Brien inquired if we used the same company for the tornado siren as Lily Lake and can we get a “deal”
- President LeBlanc confirmed that it is the same company but no deals are available as there aren’t really any other companies providing this service
- There are also (3) levels of sirens and we got the biggest since the cost difference is minimal and it will cover the biggest area
- Resident O’Brien inquired if the placement of our tornado siren is being coordinated with Lily Lake
- President LeBlanc stated no, Lily Lake is placing it at the Village Hall
- Trustee Markham also stated that winds will influence where siren will be heard
- Trustee Markham brought up a couple issues:
 - Gil’s Garage has too many cars again
 - Properties which are not being mowed, what can be done?
 - We need to send letters to homeowners
 - Trustee Hackbarth reminded everyone that May is no-mow May
- Treasurer Ruf stated she will send the budget document to everyone and she wants everyone to review it including the instructions so we can be prepared for next month’s discussion
- Treasurer Ruf also stated that appropriations need to be passed in July
- President LeBlanc: there is a sinkhole on Prairie Street right by the culvert
- Per Campton Township evaluation: the culvert is failing and they are reluctant to handle it
- President LeBlanc will discuss the culvert/sinkhole with the Virgil Township, especially since it is in the State of Illinois Right of Way
- We need to review what solutions we have available for this

- The property at 7N088 Sauber Road which has all sorts of vehicles parked etc has had no movement on amending the issues we advised them on
- President LeBlanc detailed all of our efforts to help resolve the issues over the last several months
- He also stated that the resident will most likely be cited

PUBLIC COMMENT:

- NONE

ADJOURN: at 7:50pm

MOTION: Trustee Clark
SECOND: Trustee Washburn
AYES: Trustees Clark, Hackbarth, Markham, Thompson, Washburn
NAYS: None
ABSENT: Trustee Neisendorf
Motion Carried: 5:0:1

Respectfully Submitted,

Daniela LeBlanc
Clerk of the Village of Virgil

Presidents Report – May 9th, 2024

- TORNADO SIREN
 - I signed the quote, filled out the customer/municipality application for Braniff Communication, supplied our tax-exempt certificate and sent all over to our sales contact.
 - All was acknowledged and our contact will be reaching out in the upcoming weeks to do an on-site visit and to discuss where we want to put the siren.
- SAFEBUILT
 - I had an in-person meeting with Kati and Alan from SafeBuilt.
 - We went over how the portal will work, what my role in the process will be, and discussed various options/tasks that still need to be completed/set up
 - I will be sending the Board a link to the portal.
 - As a homeowner, I want you to submit for a permit.
 - Once complete, let me know how it went, issues/concerns, and any questions.
 - We are the test run. If we can do it without issue, we will then roll it out to the masses.
- 6N221 MEREDITH ROAD CITATION HEARING
 - Alex and I had the second citation hearing in regard to the ongoing Storm Water Ordinance Permit.
 - Baxter & Woodman has received everything they need for issuing the permit.
 - Baxter & Woodman is tallying what is owed by the Dumdie's since August 16th of last year.
 - They are to provide a construction schedule for installing their "infiltration ditch" – part of the drainage requirements.
 - Once installed, Baxter & Woodman will verify all is to plan, sign-off, Dumdie's pay their latest bill, and we will provide them with the Storm Water Permit and close the citation.
 - The Dumdie's have been reminded that this is a "parking lot" and not a "storage lot".

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Mark Thompson

Debbie Washburn

Zoning Enforcement Officer TBD

Board Meeting – Clerk Report

May 9, 2024

7:00 p.m.

- Attorney McTavish advised that he has contacted Lily Lake regarding the boundary agreement. He asked them to request a newly printed map from the county and will advise when received.
- Resident O'Brien received the Sheriff's report and it was forwarded to me by Treasurer Ruf.
- Reading of the Sheriff's report.
- I started the process of scanning some of our passed ordinances/resolutions so we have electronic copies of them. I am working backwards since I already have electronic copies for most of them.
- I will look at purchasing an external hard drive for the village to contain all the electronic documents, organized by category and year (if applicable).
- This should make access and searching for things much easier!

Daniela LeBlanc
Village Clerk

I was looking through all of our Virgil calls for the month of April until today and it looks like the only note-worthy call for service we had was the crash at 38 and Francis on 4/14/24 at about 8:30pm. It was a drunk driver versus an NIU bus. The offending vehicle had a driving complaint called in on it in the Lily Lake area. Deputies followed up with attempts to make contact with family of the vehicle owner after being unable to locate the vehicle. Shortly after, the vehicle went head-on with the bus at 38 and Francis. Injuries were sustained, however, no loss of life as far as I can see.

On 5/3/24 around 10:30pm, a Maple Park Police Officer, as well as a ride-a-long, were on a traffic stop at 38 and Hinkley (DeKalb County) when the squad was struck in the rear by another vehicle. The offender was drunk, and the Officer sustained non-life-threatening injuries. Luckily the ride-a-long seemed to be ok and refused medical treatment on-scene. I know this is DeKalb County, but I spoke to a witness on scene who reported he observed the offending vehicle heading west from inside Kane, east of the County Line.

Other than this, Burlington Township has seen a few Burglaries to Motor Vehicle incidents in the last month further southwest in the township. I would just advise to make sure everyone has their vehicles and homes locked and bundled up before bed or when not home as this could very easily push out towards Virgil.

Any questions, feel free to reply and I'll do my best to answer timely for you.

Respectfully,
Jason



Deputy Jason Katsuleas #152
Kane County Sheriff's Office
Public Safety Division- Midnight Shift Patrol
Drug Recognition Expert (DRE)
Field Training Officer (FTO)
37W755 Rt. 38, St. Charles, IL 60175
Work Cell: (224)239-5061
KatsuleasJason@co.kane.il.us

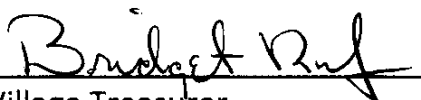
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Maple Park IL 60151

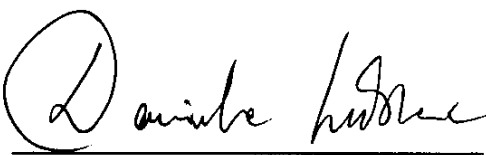
Bills - May 2024

Alex McTavish	\$ 1,245.50
Amazon - Office Supplies	\$ 95.82
Baxter & Woodman	\$ 3,103.75
Metro West Council of Government	\$ 500.00
Schenk Custom Builders	\$ 80.00
Metro West Council of Government	\$ -500.00
Pre-Approved Bills:	
Sts. Peter & Paul Church	\$ 300.00
AT&T - Approx	\$ 50.00
Illinois Department of Revenue 05/24	\$ 65.59
Jason Kralka Consulting Services	\$ 125.00
Bridget Ruf	\$ 575.00
Daniela LeBlanc	\$ 750.00
	\$ 7,390.66

The attached bills were approved by the Board of Trustees on 05/09/24.

Attested this 9th day of May, 2024


Village Treasurer


Village Clerk