

Village of Virgil

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Email: clerk@villageofvirgil.net
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President: Jamie LeBlanc
Treasurer: Bridget Ruf
Clerk: Daniela LeBlanc
Trustees:
Lisa Clark
Cheryl Hackbarth
Roger Markham
James Giannini
Mark Thompson
Debbie Washburn

Board Meeting July 11, 2024 - 7:00 p.m.

CALL TO ORDER:

The meeting was called to order by President LeBlanc at 7:00 PM.

PLEDGE OF ALLEGIANCE:

President LeBlanc led the Pledge of Allegiance.

ROLL CALL:

President Jamie LeBlanc	Present	Trustee Lisa Clark	Present
Trustee Cheryl Hackbarth	Present	Trustee Roger Markham	Present
Trustee James Giannini	Present	Trustee Mark Thompson	Present
Trustee Debbie Washburn	Present	Treasurer Bridget Ruf	Present
Clerk Daniela LeBlanc	Absent		

All those answering “present” were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Cheryl O’Brien, Ryan Markham, Mae Stroebel,
Alex McTavish

APPROVAL OF AGENDA:

President LeBlanc requested that the Board approve the July 11, 2024 agenda as stated.

MOTION: Trustee Washburn
SECOND: Trustee Hackbarth
AYES: Trustees Hackbarth, Giannini, Washburn, Clark, Markham, Thompson
NAYS: None
ABSENT: None
Motion Carried: 6:0:0

APPROVAL OF MINUTES:

President LeBlanc requested that the Board approve the June 13, 2024 Board minutes with a correction to the Committee of the Whole, page 3. Change July to June. Also, correction - Pete Walker was sworn in with the Oath but still needs to sign the document.

MOTION: Trustee Clark
SECOND: Trustee Markham
AYES: Trustees Hackbarth, Giannini, Washburn, Clark, Markham, Thompson
NAYS: None
ABSENT: None
Motion Carried:6:0:0

APPROVAL OF COMMITTEE OF THE WHOLE MINUTES:

President LeBlanc requested that the Board approve the June 25, 2024 Board minutes.

MOTION: Trustee Giannini
SECOND: Trustee Thompson
AYES: Trustees Hackbarth, Giannini, Washburn, Clark, Markham, Thompson
NAYS: None
ABSENT: None
Motion Carried:6:0:0

PUBLIC COMMENT:

- None

SHERIFF's REPORT:

- None

PUBLIC COMMENT:

- None

VILLAGE ENGINEER:

- Covered in President's Report

RESOLUTIONS AND ORDINANCES:

President LeBlanc requested that the Board approve the following.

1. Request to Pass ORDINANCE NO. 2024-05 AN ORDINANCE APPROPRIATING FOR ALL CORPORATE PURPOSES FOR THE VILLAGE OF VIRGIL, KANE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025

Correction was made to dates on the document. Email to be sent to Alex McTavish for the correction. All other information is correct.

MOTION: Trustee Markham
SECOND: Trustee Clark

ROLL CALL:
Trustee Lisa Clark – Yes
Trustee Mark Thompson – Yes
Trustee Debbie Washburn - Aye
Trustee James Giannini – Yes
Trustee Cheryl Hackbarth – Yes
Trustee Roger Markham – Yes
NAYS: None
ABSENT: None
Motion Carried: 6:0:0

2. Request to Pass ORDINANCE NO. 2024-06 AN ORDINANCE AUTHORIZING THE EXECUTION OF AN AGREEMENT EXTENDING THE AMENDED AND RESTATED BOUNDARY AGREEMENT BETWEEN THE VILLAGE OF VIRGIL AND THE VILLAGE OF LILY LAKE

MOTION: Trustee Markham
SECOND: Trustee Washburn

ROLL CALL:
Trustee Lisa Clark – Yes
Trustee Mark Thompson – Yes
Trustee Debbie Washburn - Aye
Trustee James Giannini – Yes
Trustee Cheryl Hackbarth – Yes
Trustee Roger Markham – Yes
NAYS: None
ABSENT: None
Motion Carried: 6:0:0

PRESIDENT’S REPORT:

- See Attached
- 07N088 – Home owner was advised as long as progress is made to bring his property in compliance, we will extend our deadline for completion of compliance. There is no need to issue a fine at this time.

Tornado Siren:

- Estimate for ComEd install \$10,000 to \$15,000.
- Estimate for Contractor \$3,000 - \$5,000.
- Time frame to get the project started is 9-10 weeks once the process is started.
- Working on getting contractor names from other Townships who have worked for them.
- IGA was received from the forest preserve. Alex McTavish made changes and sent it to the attorney for the forest preserve.
- The forest preserve is on board and should have no issues with the IGA. Its also a plus for them - the transformer can also be used for a pavilion, bathrooms and lighting in the area.

IC Tap Pub:

- Owner is waiting for engineering work.
- Permit is not needed for the fence.

ATTORNEY’S REPORT:

- None

CLERK’S REPORT:

- See Attached

TREASURER’S REPORT:

Treasurer Ruf presented the treasurer report and the July bills for approval, see attached.

MOTION: Trustee Hackbarth

SECOND: Trustee Thompson

ROLL CALL:

Trustee Lisa Clark – Yes

Trustee Mark Thompson – Yes

Trustee Debbie Washburn - Aye

Trustee James Giannini – Yes

Trustee Cheryl Hackbarth – Yes

Trustee Roger Markham – Yes

NAYS: None

ABSENT: None

Motion Carried:6:0:0

ZONING ENFORCEMENT OFFICER:

- None

PLANNING AND ZONING BOARD:

- None

COMMITTEE OF THE WHOLE:

- None

COMP. PLAN COMMITTEE:

- Overall development plan will be developed in the near future.

FINANCE COMMITTEE:

- None

OTHER BUSINESS:

- President LeBlanc to look into removing committees that are no longer currently in place.

ADJOURN:

The meeting was adjourned at 7:37pm.

MOTION: Trustee Washburn
SECOND: Trustee Clark
AYES: Trustees Hackbarth, Giannini, Washburn, Clark, Markham, Thompson
NAYS: None
ABSENT: None
Motion Carried:6:0:0

Respectfully Submitted,

Bridget Ruf
Treasurer of the Village of Virgil