



BOARD MEETING MINUTES
July 10, 2025 AT 7PM

5N939 Meredith Road, Suite 2 Virgil, IL 60151
Email: clerk@villageofvirgil.net
WEBSITE: villageofvirgil.net

PRESIDENT: Jamie LeBlanc
CLERK: Loren Esposito
TREASURER: Bridget Ruf
TRUSTEES:
Lisa Clark
James Giannini
Cheryl Hackbarth
Roger Markham
Mark Thompson
Debbie Washburn

ZONING ENFORCEMENT: TBD

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

President Jamie LeBlanc	Present
Clerk Loren Esposito	Present
Treasurer Bridget Ruf	Present
Trustee Lisa Clark	Present
Trustee James Giannini	Present
Trustee Cheryl Hackbarth	Present
Trustee Roger Markham	Absent
Trustee Mark Thompson	Absent
Trustee Debbie Washburn	Present
Village Attorney Alex McTavish	Present

4. ADOPT AGENDA for **August 14th meeting**

MOTION	Trustee Giannini
SECOND	Trustee Washburn
AYES	Trustees; Giannini, Clark, Washburn, and Hackbarth
NAYS	None
ABSENT	Trustee Markham and Trustee Thompson
MOTION CARRIED	4:0:2



5. APPROVE MINUTES OF MEETING HELD; **June 12,2025**

MOTION	Trustee Hackbarth
SECOND	Trustee Giannini
AYES	Trustees; Giannini, Clark, Washburn, and Hackbarth
NAYS	None
ABSENT	Trustee Markham; Trustee Thompson
MOTION CARRIED	4:0:2

6. PUBLIC COMMENT (Limited to 5 minutes)

7. SHERIFFS REPORT

A. None

8. VILLAGE ENGINEER

A. None

9. RESOLUTIONS AND ORDINANCES

A. ORDINANCE NO. 2025-05

AN ORDINANCE APPROPRIATING FOR ALL CORPORATE PURPOSES FOR THE VILLAGE OF VIRGIL, KANE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY1, 2025 AND ENDING APRIL 30, 2026

MOTION	Trustee Giannini
SECOND	Trustee Clark
AYES	Trustees; Giannini, Clark, Washburn, and Hackbarth
NAYS	None
ABSENT	Trustee Markham; Trustee Thompson
MOTION CARRIED	4:0:2

10. REPORTS OF VILLAGE OFFICIALS

- PRESIDENT**

SEE ATTACHED



- **VILLAGE ATTORNEY**
NONE
- **VILLAGE CLERK**
SEE ATTACHED
- **VILLAGE TREASURER**
SEE ATTACHED

Treasurer Ruf commented on adjusting the potential liquor license fee from 64 Corral and land acquisition was added

Trustee Clark asked where the fencing around the siren would come out of. President LeBlanc stated the General Fund

11. REPORTS OF BOARDS, COMMISSIONS, AND COMMITTEES

A. SPECIAL COMMITTEES, BOARDS, AND COMMISSIONS

1. PLANNING AND ZONING BOARD – **President LeBlanc mentioned we need Trustee Markham to be present**
2. ZONING ENFORCEMENT OFFICER - **none**

B. STANDING COMMITTEES

1. COMPREHENSIVE LAND USE PLAN REVIEW COMMITTEE
2. CHAIRMAN: JAMIE LEBLANC; **President LeBlanc mentioned we need Trustee Markham to be present**

C. INC Mental Health

Treasurer Ruf explained with INC Mental Health was and how many get serviced. She also mentioned that Trustee Cheryl Hackbarth attended the Virgil Township INC Board meeting. She provided the INC Mental Health Minutes from the Thursday June 25, 2025 meeting.

Treasurer Ruf stated there are people in Virgil that are serviced by INC Mental Health and that Cheryl Hackbarth the background to be a part of INC. Mental Health.

She showed how much money was made on page 16 and how the money was used. Cheryl Hackbarth will do a presentation either monthly, quarterly or annually pending what the board would like. She walked through the provided meeting minutes, showing what programs work and what programs don't. A determination will need to be made as to how often Trustee Hackbarth would present.

12. OTHER BUSINESS

Treasurer Ruf recommended the Village implement a budget that way it is known how much the village has and what it can be used on. She provided an example of what she does for the Township; Road Budget Analysis Trustee Washburn mentioned that the appropriations are a budget. Treasurer Ruf answered "No". The appropriations are just numbers. You cannot spend money that you do not have The Village does not have a million dollars to spend, which is the amount of the appropriations She mentioned that the township does a budget and treats appropriations the



same. As of now the village of Virgil is one big checkbook. She recommends the budget be done monthly, so we would know what the money is being spent on. If President LeBlanc is doing a plan for the village it would be a way to track how much is being spent and if we are overspending.

President LeBlanc mentioned that Elburn received a grant to build a village hall. He will research how to get a grant. His vision for The Village of Virgil is to have a hall with 3 offices, one for the president, one for the clerk and one for the treasurer. It will include a meeting room and a small banquet room.

Treasurer presented the Annual Highway Road Report that she created for the Township. She then asked about how many tiles. It was mentioned that an Annual Highway Road Report can be created to include start/stop/what kind of road. Treasurer recommend that she can put something together like what she does for the township. It can list all that was done to the roads, including tiles. President LeBlanc stated it would be harder to track the tiles. The village does have a map, that shows the amount of tiles going through the village. The treasurer asked what the tiles were made of? President LeBlanc responded with 120 year old clay and some are plastic.

13. PUBLIC COMMENT (Limited to 5 minutes)

George Barrick asked what was going on with Gils Garage. President LeBlanc explained that Attorney Alex and he had contacted Gils about removing the Semi tractor trailers that was blocking view getting onto Rout 64. President LeBlanc also stated he did not know anything more just that a dumpster showed up and people were cleaning things out. Does not look like the business is there anymore. President LeBlanc will try to have more information at the August meeting.

14. ADJOURNMENT

Motion to adjourn was made at 7:55pm

MOTION	Trustee Clark
SECOND	Trustee Washburn
AYES	Trustees; Giannini, Clark, Washburn, and Hackbarth
NAYS	None
ABSENT	Trustee Markham; Trustee Thompson
MOTION CARRIED	4:0:2



REGULAR MONTHLY MEETINGS

VILLAGE BOARD MEETINGS	2 ND THURSDAY OF EACH MONTH AT 7PM
COMMITTEE OF THE WHOLE	4 TH THURSDAY OF EACH MONTH AT 7PM. SCHEDULED AS NEEDED IF THERE IS AN AGENDA
PLANNING AND ZONING BOARD	1 ST TUESDAY OF THE MONTH AT 7PM. SCHEDULED AS NEEDED IF THERE IS AN AGENDA
COMPREHENSIVE LAND USE PLAN COMMITTEE	3 RD TUESDAY OF THE MONTH AT 7PM. SCHEDULED AS NEEDED IF THERE IS AN AGENDA

SCHEDULED VILLAGE BOARD MEETINGS FOR 2025

JANUARY 09	FEBRUARY 13	MARCH 13
APRIL 10	MAY 08	JUNE 12
JULY 10	AUGUST 14	SEPTEMBER 11
OCTOBER 09	NOVEMBER 13	DECEMBER 11