

Village of Virgil
5N939 Meredith Road
Virgil, IL 60151
Phone: (630)365-6677 Fax: (630)
365-6489
Email:
Website: villageofvirgil.net

President: Jamie LeBlanc
Clerk: Loren Esposito
Treasurer: Bridget Ruf
Trustees:

Lisa Clark
James Giannini
Cheryl Hackbarth
Roger Markham
Mark Thompson
Debbie Washburn

Zoning Enforcement: TBD

BOARD MEETING – MINUTES

March 13, 2025

7:00PM

CALL TO ORDER:

- The meeting was called to order by President LeBlanc at 7:00 PM.

PLEDGE OF ALLEGIANCE:

- President LeBlanc led the Pledge of Allegiance.

ROLL CALL:

President Jamie LeBlanc	Present
Trustee Lisa Clark	Present
Trustee Cheryl Hackbarth	Absent
Trustee Roger Markham	Present
Trustee James Giannini	Present
Trustee Mark Thompson	Present
Trustee Debbie Washburn	Present
Treasurer Bridget Ruf	Present
Clerk Loren Esposito	Present
Zoning Enforcement Officer TBD	

All those answering "present" were physically present at the meeting unless noted above. Phone call means the trustee attended virtually via conference call.

Present also: Ryan Markham, Jim Wallentin, Mae Strobel, Debby Dewey, Cathy Marion, Nick Petit, and Dan White

APPROVAL OF AGENDA:

- President LeBlanc requested that the Board approve the March 13, 2025, agenda as stated.

MOTION:	Trustee Thompson
SECOND:	Trustee Markham
AYES:	Trustees Giannini, Clark, Washburn, Thompson, and Markham
NAYS:	None
ABSENT	Trustee Hackbarth
Motion Carried:	5:0:1

APPROVAL OF MINUTES:

- President LeBlanc requested that the Board approve the February 13, 2025 minutes

MOTION:	Trustee Clark
SECOND:	Trustee Markham
AYES:	Trustees Thompson, Giannini, Washburn, Clark and Markham
NAYS:	None
ABSENT:	Trustee Hackbarth
Motion Carried:	5:0:1

PUBLIC COMMENT:

- Debbie Dewey mentioned several board meeting minutes were not posted. It was mentioned that July, October, November, December and January were missing. President LeBlanc mentioned we will review and post what is missing.

SHERIFF's REPORT:

- No report received; Trustee Markham asked if we are still paying them. Trustee Clark noted they have been seen driving through Virgil View. Treasurer Ruf stated she has not seen an Invoice from them.

VILLAGE ENGINEER:

- NONE

RESOLUTIONS AND ORDINANCES:

- None

PRESIDENT'S REPORT:

- See attached

ATTORNEY'S REPORT:

- NONE

CLERK'S REPORT:

- None

TREASURER'S REPORT:

- Treasurer Ruf presented the treasurer report and the March 2025 bills for approval, see attached. Treasurer Ruf also presented an update on the IL DOT Motor Fuel Tax. Trustee Markham asked if there were any big projects, President LeBlanc confirmed only big project is the Tornado Siren. See attached IDOT Motor Fuel Tax Allotment and Transactions for January 2025.

MOTION:	Trustee Markham
SECOND:	Trustee Thompson
AYES:	Trustees Clark, Washburn, Giannini
NAYS:	None
ABSENT:	Trustee Hackbarth
Motion Carried:	5:0:1

ZONING ENFORCEMENT OFFICER:

- NONE

PLANNING AND ZONING BOARD:

- Trustee Markham proposed a new date of meeting as the meeting falls on election day Tuesday April 1 and Trustee Markham will be on vacation President LeBlanc proposed April 7. Agenda needs to be posted 2 days prior. Trustee Markham asked if he can appointment a chairperson to cover when he cannot attend the meeting. Attorney Alex noted the Committee will determine a Chair for meeting when Trustee Markham will miss.

COMMITTEE OF THE WHOLE:

- NONE

COMP. PLAN COMMITTEE:

- None

OTHER BUSINESS:

- Treasurer Ruf mentioned Garbage day will change starting in May, new day Wednesday and will start Wednesday May 7. Letters will be sent. Treasurer Ruf also mentioned that the Governor wants to abolish townships, the Township of Virgil may get abolished, if so Kane County would absorb responsibilities. If interested in more information please reach out to Treasurer Ruf.

PUBLIC COMMENT:

- Nick Petit spoke regarding his mothers new garage she wants to build and its placement. President LeBlanc confirmed 10 feet from property line any more there is a \$300 variance fee
- Dan White presented plans and asked about the 2 PINS. President Leblanc informed him the 2 PINS are now one and he can submit everything through the Kane County Portal. Fiber Optic Cables and culvert permit go through IDOT. Mr. White also asked about the Liquor License and Gaming Fees. President LeBlanc stated Village provides approval for Liquor License. The Gaming Fees are separate from the Liquor License. All License expire on March 31 of the following year.

ADJOURN: at 7:59pm

MOTION:	Trustee Markham
SECOND:	Trustee -Washburn
AYES:	Trustees Clark, Giannini, Thompson, Markham, and Washburn
NAYS:	None
ABSENT:	Trustee Hackbarth
Motion Carried:	5:0:1

Respectfully Submitted,

Loren Esposito
Clerk of the Village of Virgil

Presidents Report – March 13th, 2025

- **ComEd & Tornado Siren** – Working with trenching contractor and ComEd to set up an in-person meeting onsite to discuss what needs to be done, what options are available, cost of those options, and a timeline moving forward. Also working with Kane County to submit an “electric service permit” which also gets forwarded to Township Highway Commissioner that then would create a fire address – a requirement of ComEd.
- **6N125 Meredith Rd.** – I talked to Kane County and they have given approval for the owner to move in. They cited four small items that needed to be rectified, but allowed the building to be occupied while they work on fixing those minor issues.
- **Citations:**
 - **07N088 Sauber Rd.** – the owner has not meet certain the timeline I forwarded to him back in December. I have asked Alex to proceed with enforcement of the citation and move to start the fines.
 - **47W504 I.C.Trail** – Alex has requested the Kane County Sheriff serve the owner as we move forward with taking legal action.
- **Chucks** – demolition has been completed on the old building/foundation. There is a request for J.U.L.I.E. to come out and mark utilities so they can add another entrance to the farm field behind. Also, Dan has created an additional parcel behind the original Chucks parcel as he will need that to move the new building further back to accommodate a larger out front parking lot. The Village asked that he combine the two into one new PIN before signing off on our part of the permit.
- **Maple Park Boundary Agreement** – Alex sent me the Maple Park Boundary Agreement earlier in the week. It expired last December. I reached out to Maple Park and am currently working with them to either adjust, or renew the existing agreement hopefully by next month. That would keep all four agreements (Lily Lake, Burlington, Elburn, and Maple Park) expiring at the same time.

VILLAGE OF VIRGIL
BOARD MEETING ROLL CALL SHEET

TIME: 7PM

TITLE	NAME	PRESENT	ABSENT
President	Jamie LeBlance	✓	
Board Trustee	Lisa Clark	✓	
Board Trustee	James Giannini	✓	
Board Trustee	Cheryl Hackbarth		✓
Board Trustee	Roger Markham	✓	
Board Trustee	Mark Thompson	✓	
Board Trustee	Debbie Washburn	✓	
Clerk	Loren Esposito	✓	
Treasurer	Bridget Ruf	✓	

Alex Conway, President

Presidents Report – March 13th, 2025

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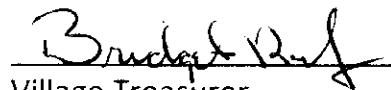
Village of Virgil
5N939 Meredith Road
Maple Park IL 60151


Bills - March 2025

AT&T	\$ 150.64
Bridget Ruf - Reimbursement Villa Verone Ristorante	\$ 1,021.75
Illinois Department of Revenue 03/25	\$ 65.59
Jason Kralka Consulting Services	\$ 125.00
Kane County Collector - Check 6071 Cut 2/27/25	\$ 90.00
Payroll - Bridget Ruf	\$ 575.00
Payroll - Loren Esposito	\$ 750.00
Schenk Custom Builders 2727, 2750, 2770	\$ 710.00
Schenk custom Builders 2808, 2800, 2836	\$ 710.00
Sts. Peter & Paul Church	\$ 300.00
	\$ 4,497.98

The attached bills were approved by the Board of Trustees on 03/13/2025.

Attested this 13th day of March, 2025


Village Treasurer


Village Clerk



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

Bureau of Local Roads & Streets
217-782-1662

Virgil

Municipality Report

February 4, 2025

MOTOR FUEL TAX ALLOTMENT AND TRANSACTIONS FOR JANUARY, 2025

Beginning Unobligated Balance		\$120,982.11
Motor Fuel Tax Fund Allotment	\$510.24	
MFT Transportation Renewal Fund Allotment	\$548.44	
Minus Amount Paid to State	\$0.00	
Net Motor Fuel Tax Allotment		\$1,058.68
Plus Credits Processed		\$0.00
Minus Authorizations Processed		\$0.00
Current Unobligated Balance		\$122,040.79

PROCESSED TRANSACTIONS:

TIME: 7PM

[illegible]