



BOARD MEETING MINUTES
August 14th, 2025 AT 7PM

5N939 Meredith Road, Suite 2 Virgil, IL 60151
Email: clerk@villageofvirgil.net
WEBSITE: villageofvirgil.net

PRESIDENT: Jamie LeBlanc
CLERK: Loren Esposito
TREASURER: Bridget Ruf
TRUSTEES:
Lisa Clark
James Giannini
Cheryl Hackbarth
Roger Markham
Mark Thompson
Debbie Washburn

ZONING ENFORCEMENT: TBD

1. CALL MEETING TO ORDER: at 7pm
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

President Jamie LeBlanc	Present
Clerk Loren Esposito	Present
Treasurer Bridget Ruf	Present
Trustee Lisa Clark	Present
Trustee James Giannini	Present
Trustee Cheryl Hackbarth	Present
Trustee Roger Markham	Absent
Trustee Mark Thompson	Present
Trustee Debbie Washburn	Present
Village Attorney Alex McTavish	Absent

4. ADOPT AGENDA for **August 14, 2025**

MOTION	Trustee Clark
SECOND	Trustee Hackbarth
AYES	Trustees; Giannini, Clark, Washburn, Hackbarth and Thompson
NAYS	None
ABSENT	Trustee Markham
MOTION CARRIED	5:0:1



5. APPROVE MINUTES OF MEETING HELD; **July 10,2025**

MOTION	Trustee Washburn
SECOND	Trustee Giannini
AYES	Trustees; Giannini, Clark, Washburn, Hackbarth and Thompson
NAYS	None
ABSENT	Trustee Markham
MOTION CARRIED	5:0:1

6. PUBLIC COMMENT (Limited to 5 minutes)

None

7. SHERIFFS REPORT

A. None

8. VILLAGE ENGINEER

9. RESOLUTIONS AND ORDINANCES

ComEd contract; additional information will be found in the Presidents report

President LeBlanc requested an approval from the board to cut a check so installation can be started on August 28th.

MOTION	Trustee Giannini
SECOND	Trustee Clark
AYES	Trustees; Giannini, Clark, Washburn, Hackbarth and Thompson
NAYS	None
ABSENT	Trustee Markham
MOTION CARRIED	5:0:1



10. REPORTS OF VILLAGE OFFICIALS

- **PRESIDENT**

SEE ATTACHED

- **VILLAGE ATTORNEY**

NONE

- **VILLAGE CLERK**

Mentioned Ordinance No. 2025-05 has been filed with Kane County and accepted.

- **VILLAGE TREASURER**

SEE ATTACHED

1. Approval of bills & treasurers report

DOT added to report Motor Fuel Tax

No projects on the books

\$21, 682.38 is obligated money for the pot holes. President LeBlanc questioned, he thought the money was coming out of “Rebuild America” and not Motor Fuel Tax. Treasurer Ruf will check with the DOT and respond back.

\$2,000 was moved from Savings to Motor Fuel, that is not reflected on the reports

11. REPORTS OF BOARDS, COMMISSIONS, AND COMMITTEES

A. SPECIAL COMMITTEES, BOARDS, AND COMMISSIONS

1. PLANNING AND ZONING BOARD – Nothing
2. ZONING ENFORCEMENT OFFICER -Nothing

B. STANDING COMMITTEES

1. COMPREHENSIVE LAND USE PLAN REVIEW COMMITTEE

12. OTHER BUSINESS

A. INC Mental Health Update

Trustee Hackbarth provided an update and brief history. She was a part of Conley Out Reach for 10 years and no longer elected to the board. Organizations like Conley want to know what we are interested in. Trustee Hackbarth provided a list of outreach
President LeBlanc wants to add the Brochure to the Village Website.

Focus on something every other month.

Treasurer Ruf explained INC Mental Health is not set up to get funding.

Will figure out process for someone to get help/provide services for residents

Trustee Hackbarth recorded who would get the money and why.

Treasurer Ruf is connected to a lot of outreach programs that can help people

Trustee Washburn asked; is this all about mental health?

Trustee Hackbarth answered Substance abuse, suicide ect.

Trustee Clark asked; Does the Township give money

Treasurer Ruf answered; yes through taxes.

Trustee Clark; A lot of children have used these services, as a teacher its good to know

President LeBlanc mentioned that he meets with the Mayors regularly



Treasurer Ruf mentioned she will get the financials from the INC Board.

Trustee Thompson mentioned if services are available to the public; its getting the information out into the public.

Trustee Washburn asked about the Financials

Treasurer Ruf stated the packet from last month has all the financial information. The money is pooled into a pot and the board will use a percentage across the board.

Trustee Clark asked about what was happening on LaFox Road. President LeBlanc stated he will find out.

Trustee Thompson mentioned the big by pass right now

Nick Petit mentioned Shodeen picked up a project to build townhomes by the Train Station and the forest preserve took some land.

13. PUBLIC COMMENT (Limited to 5 minutes)

None

14. ADJOURNMENT was at 7:45pm

Motion to adjourn

MOTION	Trustee Washburn
SECOND	Trustee Thompson
AYES	Trustees; Giannini, Clark, Washburn, Hackbarth and Thompson
NAYS	None
ABSENT	Trustee Markham
MOTION CARRIED	5:0:1



REGULAR MONTHLY MEETINGS

VILLAGE BOARD MEETINGS	2 ND THURSDAY OF EACH MONTH AT 7PM
COMMITTEE OF THE WHOLE	4 TH THURSDAY OF EACH MONTH AT 7PM. SCHEDULED AS NEEDED IF THERE IS AN AGENDA
PLANNING AND ZONING BOARD	1 ST TUESDAY OF THE MONTH AT 7PM. SCHEDULED AS NEEDED IF THERE IS AN AGENDA
COMPREHENSIVE LAND USE PLAN COMMITTEE	3 RD TUESDAY OF THE MONTH AT 7PM. SCHEDULED AS NEEDED IF THERE IS AN AGENDA

SCHEDULED VILLAGE BOARD MEETINGS FOR 2025

JANUARY 09	FEBRUARY 13	MARCH 13
APRIL 10	MAY 08	JUNE 12
JULY 10	AUGUST 14	SEPTEMBER 11
OCTOBER 09	NOVEMBER 13	DECEMBER 11