



BOARD MEETING MINUTES
OCTOBER 9, 2025 AT 7PM

5N939 Meredith Road, Suite 2 Virgil, IL 60151
Email: clerk@villageofvirgil.net
WEBSITE: villageofvirgil.net

PRESIDENT: Jamie LeBlanc
CLERK: Loren Esposito
TREASURER: Bridget Ruf
TRUSTEES:
Lisa Clark
James Giannini
Cheryl Hackbarth
Roger Markham
Mark Thompson
Debbie Washburn

ZONING ENFORCEMENT: TBD

1. CALL MEETING TO ORDER: at 7pm
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

President Jamie LeBlanc	Present
Clerk Loren Esposito	Absent
Treasurer Bridget Ruf	Present
Trustee Lisa Clark	Absent
Trustee James Giannini	Present
Trustee Cheryl Hackbarth	Present
Trustee Roger Markham	Present
Trustee Mark Thompson	Present
Trustee Debbie Washburn	Present
Village Attorney Alex McTavish	Present

4. ADOPT AGENDA for **October 9, 2025**

MOTION	Trustee Giannini
SECOND	Trustee Washburn
AYES	Trustees; Giannini, Markham, Washburn, Hackbarth and Thompson
NAYS	None
ABSENT	Clark
MOTION CARRIED	5:0:1



5. APPROVE MINUTES OF MEETING HELD; **September 11th,2025**

MOTION	Trustee Hackbarth
SECOND	Trustee Thompson
AYES	Trustees; Giannini, Washburn, Markham, Hackbarth and Thompson
NAYS	None
ABSENT	Trustee Clark
MOTION CARRIED	5:0:1

6. PUBLIC COMMENT (Limited to 5 minutes)

Nick Petit raised concerns regarding Zoning Officer and Mayor holding both offices. 64 Corral issues, concerned about flooding

7. SHERIFFS REPORT

None

8. VILLAGE ENGINEER

None

9. RESOLUTIONS AND ORDINANCES

10. **Ordinance No. 2025-04; An Ordinance Amending the Village code Chapter 8 -Public Safety, Subchapter 6 – Licensing and Regulation of Mobile Food Vendors; President requested a motion to open Ordinance No. 2025-04.**

MOTION	Trustee Giannini
SECOND	Trustee Thompson
AYES	Trustees; Giannini, Markham, Washburn, Hackbarth and Thompson
NAYS	None
ABSENT	Trustee Clark
MOTION CARRIED	5:0:1

Motion to Table Ordinance No. 2025-04 indefinitely

MOTION	Trustee Thompson
SECOND	Trustee Markham
AYES	Trustees; Giannini, Markham, Washburn, Hackbarth and Thompson
NAYS	None



ABSENT	Trustee Clark
MOTION CARRIED	5:0:1

11. REPORTS OF VILLAGE OFFICIALS

- **PRESIDENT**
SEE ATTACHED

- VILLAGE ATTORNEY
None

- VILLAGE CLERK
None

- VILLAGE TREASURER
SEE ATTACHED

1. Approval of bills & treasurers report

Bills approved; Roll call was taken

MOTION	Trustee Markham
SECOND	Trustee Washburn
AYES	Trustees; Giannini, Markham, Washburn, Hackbarth and Thompson
NAYS	None
ABSENT	Trustee Clark
MOTION CARRIED	5:0:1

12. REPORTS OF BOARDS, COMMISSIONS, AND COMMITTEES

A. SPECIAL COMMITTEES, BOARDS, AND COMMISSIONS

1. PLANNING AND ZONING BOARD – Nothing
2. ZONING ENFORCEMENT OFFICER -Nothing

B. STANDING COMMITTEES

1. COMPREHENSIVE LAND USE PLAN REVIEW COMMITTEE

13. OTHER BUSINESS

A. INC Mental Health Update

None



14. PUBLIC COMMENT (Limited to 5 minutes)
 Public tensions were high and the following concerns were raised
 Zoning officer/Mayor holding both positions
 Concerned with flooding issues at 64 Coral
 Communication with Baxter and Woodman on 64 Coral flooding
 Concerned that only one person attended the Forest Preserve meeting
 Zoning meetings not being held regularly as planned
 Overall communication on when zoning meetings will take place.

15. ADJOURNMENT was at 7:47pm

Motion to adjourn

MOTION	Trustee Markham
SECOND	Trustee Washburn
AYES	Trustees; Giannini, Markham, Washburn, Hackbarth and Thompson
NAYS	None
ABSENT	Trustee Clark
MOTION CARRIED	5:0:1

REGULAR MONTHLY MEETINGS

VILLAGE BOARD MEETINGS	2 ND THURSDAY OF EACH MONTH AT 7PM
COMMITTEE OF THE WHOLE	4 TH THURSDAY OF EACH MONTH AT 7PM. SCHEDULED AS NEEDED IF THERE IS AN AGENDA
PLANNING AND ZONING BOARD	1 ST TUESDAY OF THE MONTH AT 7PM. SCHEDULED AS NEEDED IF THERE IS AN AGENDA
COMPREHENSIVE LAND USE PLAN COMMITTEE	3 RD TUESDAY OF THE MONTH AT 7PM. SCHEDULED AS NEEDED IF THERE IS AN AGENDA



SCHEDULED VILLAGE BOARD MEETINGS FOR 2025

JANUARY 09	FEBRUARY 13	MARCH 13
APRIL 10	MAY 08	JUNE 12
JULY 10	AUGUST 14	SEPTEMBER 11
OCTOBER 09	NOVEMBER 13	DECEMBER 11

Presidents Report – Oct 9th, 2025

- **ComEd & Tornado Siren** – I should be hearing by tomorrow when ComEd will be back out to hook up the meter and the lines to the axillary pole on IC Trail

Braniff Communications has been made aware and are waiting for ComEd to finish their part. If ComEd drags on too long, Braniff will install the pole before the weather turns. That way they can still install the siren regardless of the weather.

Peerless Fence is waiting on all to get completed so they can install the fence around the meter/pole/siren.

- **64 Corral (Chuck's)** – On Sept 18, Baxter & Woodman approved Corral 64's 5th submission for the Storm Water Permit. Dan White paid the invoice that following week and was given a copy so that he could proceed to Kane County for his building application.
- **Citation – 7N088 Sauber Rd.** – I met with the owner of the property and there is a vast difference. Most of the derelict cars were done, the wheel loader, school bus, and other misc. vehicles were all gone. He had a few piles of scrap metal to deal with, but if they are gone as well when I meet with him next week, I am inclined to forgive the fines this far and call the matter closed.

**Village of Virgil October 2025 Meeting
Bank Balance Ending 09/30/2025**

	Beginning Balance	Expenses	Transfer Out	Transfer In	Income	Balance	
Savings 6513 3.04 APY	\$663,737.21	\$0.00	\$9,783.00	\$0.00	\$28,584.64	\$682,538.85	
Checking 6539	\$9,643.47	\$26,722.10	\$0.00	\$19,063.77	\$0.00	\$1,985.14	
	\$663,737.21					\$684,523.99	Total
						\$1,550.00	Outstanding
Transfer Out Savings 6513 To Checking 6539:			\$8,148.00			\$682,973.99	Total Available
Transfer Out Savings 6513 To Checking 6539:			\$1,635.00				
			\$9,783.00				
Income Savings 6513:							
	Sales Tax		\$3,215.58				
	Income Tax		\$2,573.43				
	State Use Tax		\$260.55				
	Mun Telecommunications Tax		\$36.73				
	Cannabis Tax		\$36.33				
	Real Estate Revenue		\$16,507.66				
	Dan White 64 Corral		\$4,386.00	Storm Water Payment			
	Interest		\$1,568.36				
			\$28,584.64				
Expenses Checking 6539:							
	IL Dept of Rev - ACH		\$65.59		Sts Peter & Paul Church - 6117	\$300.00	
	AT&T - Debit Card		\$135.14		John Peterson Electric - 6120	9280.77	
	Amazon - Debit Card		\$84.58		John Peterson Electric - 6121	15669.23	
	Bridget Ruf - 6118		\$481.30		Jason Kralka Consulting - 7000035	\$125.00	
	Loren Esposito - 6119		\$580.49				
						Total	\$26,722.10
Transfer Out Savings 6513 To Checking 6539:			\$8,148.00				
Transfer Out Savings 6513 To Checking 6539:			\$1,635.00				
Transfer Out American Reserve 0370 To Checking 6539:			\$9,280.77				
			\$19,063.77				
Outstanding:	Alex McTavish	\$1,550.00					

**Village of Virgil October 2025 Meeting
Bank Balance Ending 09/30/2025**

	Beginning Balance	Expenses	Transfer Out	Transfer In	Income	Balance		
American Rescue Plan 0370	\$9,280.77	\$0.00	\$9,280.77	\$0.00	\$0.00	\$0.00	Total	
0.02% APY						\$0.00	Outstanding	
						\$0.00		
Transfer Out Savings 0370 To Checking 6539:		\$9,280.77	Transfer to checking for payment of John Peterson Electric/Tornado Siren.					
Interest		\$0.00						
				**This account is now Closed.				
	Beginning Balance	Expenses	Transfer Out	Transfer In	Income	Balance		
CD - 0080	\$62,755.13	\$0.00	\$0.00	\$0.00	\$0.00	\$62,755.13	Total	
6 Months 3.75% APY						\$0.00	Outstanding	
Maturity Date 12/14/25	Interest	\$0.00				\$62,755.13	Total Available	
	Beginning Balance	Expenses	Transfer Out	Transfer In	Income	Balance		
Special Services - 5120	\$1,009.92	\$0.00	\$0.00	\$0.00	\$0.00	\$1,009.92	Total	
Dale Schramer						\$0.00	Outstanding	
0.02% APY	Interest	\$0.00				\$1,009.92	Total Available	
	Beginning Balance	Expenses	Transfer Out	Transfer In	Income	Balance		
Motor Fuel Checking 6157	\$1,609.91	\$0.00	\$0.00	\$0.00	\$5.00	\$1,614.91		
Motor Fuel Savings 2410	\$118,596.09	\$0.00	\$0.00	\$0.00	\$1,492.54	\$120,088.63		
3.04 APY						\$121,703.54	Total	
						\$0.00	Outstanding	
Income Checking	Bank Fee/Dormant Account Refund		\$5.00					
Income Savings 2410:	Motor Fuel		\$620.39			\$121,703.54	Total Available	
	Motor Fuel		\$594.40					
	Interest		\$277.75					
			\$1,492.54					

**Village of Virgil October 2025 Meeting
Bank Balance Ending 09/30/2025**

Real Estate Distribution Summary:							
Total amount of taxes due:		Corporate					\$33,026.29
Distribution Schedule 081:		Revenue Recapture					\$61.09
		Virgil TWP Road Dist					\$15,093.47
							\$48,180.85
Total amount of taxes received:		\$1,201.54	5/21/2025				
		\$21,169.21	6/18/2025				
		\$4,813.85	7/16/2025				
		\$1,699.08	8/13/2025			5.79%	Short
		\$16,507.66	9/10/2025			\$45,391.34	Amt Distrib.
			10/8/2025			\$0.00	Interest
			10/22/2025			\$45,391.34	Overall Amt Dist.
Balance		\$2,789.51	Due				

Village of Virgil
5N939 Meredith Road
Maple Park IL 60151

Bills - October 2025

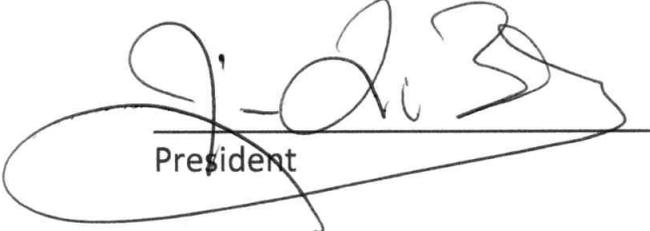
Amazon	\$84.58
AT&T - Estimate	\$135.20
Blast Communications	\$225.00
Board Member Cheryl Hackbarth	\$150.00
Board Member Debbie Washburn	\$70.00
Board Member James Giannini	\$150.00
Board Member Jamie LeBlanc	\$1,311.92
Board Member Lisa Clark	\$105.00
Board Member Mark Thompson	\$70.00
Board Member Roger Markham	\$0.00
Illinois Department of Revenue 10/25	\$65.59
IRS	\$896.93
Jason Kralka Consulting Services	\$125.00
Payroll - Bridget Ruf	\$575.00
Payroll - Loren Esposito	\$750.00
RMA	\$4,695.09
Sts. Peter & Paul Church	\$300.00

\$9,709.31

The attached bills were approved by the Board of Trustees on 10/09/2025.

Attested this 9th day of October, 2025


Village Treasurer


President

PUBLIC SIGN IN SHEET

TIME: 7PM

PLEASE PRINT IN BOTH COLUMNS

NAME	REPRESENTING
Mae Strobel	
Mike Pettit	
Pete Walker	
GEORGE BARRICK	