



BOARD MEETING AGENDA **NOVEMBER 13, 2025 AT 7:00PM**

5N939 Meredith Road, Suite 2 Virgil, IL 60151

Email: clerk@villageofvirgil.net

WEBSITE: villageofvirgil.net

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPT AGENDA for **NOVEMBER 13, 2025**
5. APPROVE MINUTES OF MEETING HELD; **OCTOBER 09, 2025**
6. PUBLIC COMMENT (Limited to 5 minutes)
7. SHERIFFS REPORT
8. VILLAGE ENGINEER
9. RESOLUTIONS AND ORDINANCES

Ordinance No. 2025 – 05; An Ordinance for the Levy and Assessment of Taxes for the Fiscal Year beginning May 1, 2025 and ending April 30, 2026 for the Village of Virgil.

Resolution No; 2025-06; 2026 Monthly Meeting dates

10. REPORTS OF VILLAGE OFFICIALS
 - PRESIDENT
 - VILLAGE ATTORNEY
 - VILLAGE CLERK
 - VILLAGE TREASURER
 1. Approval of bills & treasurer report
11. REPORTS OF BOARDS, COMMISSIONS, AND COMMITTEES
 - A. SPECIAL COMMITTEES, BOARDS, AND COMMISSIONS
 1. PLANNING AND ZONING BOARD
 2. ZONING ENFORCEMENT OFFICER
 - B. STANDING COMMITTEES
 1. COMPREHENSIVE LAND USE PLAN REVIEW COMMITTEE
CHAIRMAN: TBD
12. OTHER BUSINESS
13. INC MENTAL HEALTH
14. PUBLIC COMMENT (Limited to 5 minutes)
15. ADJOURNMENT

PRESIDENT: Jamie LeBlanc

CLERK: Loren Esposito

TREASURER: Bridget Ruf

TRUSTEES:

Lisa Clark

James Giannini

Cheryl Hackbarth

Roger Markham

Mark Thompson

Debbie Washburn

ZONING ENFORCEMENT: TBD



REGULAR MONTHLY MEETINGS

VILLAGE BOARD MEETINGS	2 ND THURSDAY OF EACH MONTH AT 7PM
COMMITTEE OF THE WHOLE	4 TH THURSDAY OF EACH MONTH AT 7PM. SCHEDULED AS NEEDED IF THERE IS AN AGENDA
PLANNING AND ZONING BOARD	1 ST TUESDAY OF THE MONTH AT 7PM. SCHEDULED AS NEEDED IF THERE IS AN AGENDA
COMPREHENSIVE LAND USE PLAN COMMITTEE	3 RD TUESDAY OF THE MONTH AT 7PM. SCHEDULED AS NEEDED IF THERE IS AN AGENDA

SCHEDULED VILLAGE BOARD MEETINGS FOR 2025

JANUARY 09	FEBRUARY 13	MARCH 13
APRIL 10	MAY 08	JUNE 12
JULY 10	AUGUST 14	SEPTEMBER 11
OCTOBER 09	NOVEMBER 13	DECEMBER 11

VILLAGE OF VIRGIL

RESOLUTION NO. 2025-06

A Resolution A Resolution Approving Meeting Schedule for 2026

Be it resolved by the president and the board of trustees of the Village of Virgil, Kane County, Illinois that:

1. The annual schedule of meetings of the Board of Trustees and all subsidiary bodies of the Village on file in the clerk's office is approved and the clerk is directed to publish the schedule according to law.

Adopted on November 13, 2025.

[Signature page follows.]

Trustee	Yes	No	Absent	Abstain
Clark				
Giannini				
Hackbarth				
Markham				
Thompson				
Washburn				
LeBlanc				
Totals				

Approved November 13, 2025.

Jamie LeBlanc, President

Attested and filed in my office on November 13, 2025.

Loren Esposito, Village Clerk



SCHEDULED VILLAGE BOARD MEETINGS FOR 2026

JANUARY 08	FEBRUARY 12	MARCH 12
APRIL 9	MAY 14	JUNE 11
JULY 9	AUGUST 13	SEPTEMBER 10
OCTOBER 8	NOVEMBER 12	DECEMBER 10

MEETINGS HELD EACH MONTH IF THERE IS AN AGENDA

PLANNING AND ZONING BOARD	1ST TUESDAY 7PM
COMPREHENSIVE LAND USE PLAN COMMITTEE	3RD TUESDAY 7PM
COMMITTEE OF THE WHOLE	4TH THURSDAY AT 7PM

VILLAGE OF VIRGIL

ORDINANCE NO. 2025-05

AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL
YEAR BEGINNING MAY 1, 2025, AND ENDING APRIL 30, 2026, FOR THE VILLAGE
OF VIRGIL, KANE COUNTY, ILLINOIS

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF VIRGIL
November 13, 2025

Published in pamphlet form by authority of the President and Board of Trustees
of the Village of Virgil, Kane County, Illinois
November 13, 2025

Village of Virgil, Kane County, Illinois

ORDINANCE NO. 2025-05
AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL
YEAR BEGINNING MAY 1, 2025, AND ENDING APRIL 30, 2026, FOR THE VILLAGE
OF VIRGIL, KANE COUNTY, ILLINOIS

BE IT ORDAINED by the president and the board of trustees of the village of Virgil, Kane County, Illinois, as follows:

§ 1. Ascertainment of tax levy

The total amount of appropriations for all corporate purposes to be collected from the tax levy of the current fiscal year is hereby ascertained to be \$37,400.

§ 2. Tax Levy

The sum of \$37,400 of the amount appropriated for the current fiscal year by the annual appropriation ordinance of the village for the year 2025, passed by the president and board of trustees of the village at the legally convened meeting of July 10, 2025, is hereby levied upon all property within the village of Virgil subject to taxation for the current year. The specific amounts levied for each object and purpose is placed in a separate column under the heading *To Be Raised by Tax Levy* as follows:

Village of Virgil

Appropriations 5/1/2025 through 4/30/2026

<u>Account</u>		<u>Total Appropriation</u>	<u>Estimated Receipts from Sources Other than Tax Levy</u>	<u>To be Raised by Tax Levy</u>
General Fund				
<i>Administration</i>				
Personnel				
421	Expense Allowance / Appointed	\$9,000	\$9,000	\$0
430	Expense Allowance / Elected	\$11,000	\$11,000	\$0
461	FICA/Medicare/Payroll taxes	\$6,000	\$6,000	\$0
470	State Contributions	\$1,500	\$1,500	\$0
420	Salaries - Employees	\$25,000	\$25,000	\$0
	Total Personnel	\$52,500	\$52,500	\$0
Contractual Services				
952	Meeting Place -- Reimbursement	\$5,000	\$5,000	\$0
533	Legal	\$20,000	\$20,000	\$0
	Accounting Services	\$0	\$0	\$0
554	Printing	\$1,000	\$1,000	\$0
591	Insurance / Liability	\$6,000	\$6,000	\$0
	Code Hearing Officer	\$5,000	\$5,000	\$0
	Insurance / Bonds	\$3,000	\$3,000	\$0
552	Telephone/Internet	\$5,000	\$5,000	\$0
	Workers Compensation	\$0	\$0	\$0
549	Other Professional Services	\$6,000	\$6,000	\$0
	Total Contractual Services	\$51,000	\$51,000	\$0
Commodities				
651	Office Supplies	\$5,000	\$5,000	\$0
551	Postage	\$5,000	\$5,000	\$0
	Total Commodities	\$10,000	\$10,000	\$0
Other Expenditures				
911	Community Relations	\$0	\$0	\$0
	Training & Education	\$5,000	\$5,000	\$0
	Communications	\$0	\$0	\$0
	Liquor Commission	\$0	\$0	\$0
900	Bank Fees	\$100	\$100	\$0
562	Travel	\$2,500	\$2,500	\$0
	Subscriptions	\$0	\$0	\$0
561	Dues	\$1,250	\$1,250	\$0
565	Publications	\$1,000	\$1,000	\$0
567	Misc. Expenditures	\$5,000	\$5,000	\$0
	Total Other Expenditures	\$14,850	\$14,850	\$0

Village of Virgil

<u>Account</u>	Appropriations 5/1/2025 through 4/30/2026		Estimated
	Total Appropriation	Sources Other than Tax Levy	To be Raised by Tax Levy
Capital Outlay			
Equipment	\$10,000	\$10,000	\$0
Furniture	\$1,000	\$1,000	\$0
Total Capital Outlay	\$11,000	\$11,000	\$0
<i>Total Administration</i>	\$139,350	\$139,350	\$0
<i>Public Works</i>			
Contractual Services			
532 Engineering	\$52,000	\$52,000	\$0
516 Snow Removal	\$25,000	\$25,000	\$0
Salt Storage	\$0	\$0	\$0
514 Maintenance Services -- Streets	\$100,000	\$62,600	\$37,400
517 Maintenance Services -- Mowing	\$2,500	\$2,500	\$0
Maintenance Services -- Drainage	\$200,000	\$200,000	\$0
Capital Improvements	\$490,000	\$490,000	\$0
Total Contractual Services	\$869,500	\$832,100	\$37,400
Commodities			
Bulk & Signs	\$1,500	\$1,500	\$0
Total Commodities	\$1,500	\$1,500	\$0
Other Expenditures			
Training & Education	\$0	\$0	\$0
Total Other Expenditures	\$0	\$0	\$0
<i>Total Public Works</i>	\$871,000	\$833,600	\$37,400
<i>Development</i>			
Contractual Services			
Engineering	\$0	\$0	\$0
Building Inspections	\$0	\$0	\$0
538 Planning	\$0	\$0	\$0
539 Zoning	\$0	\$0	\$0
Total Contractual Services	\$0	\$0	\$0
Other Expenditures			
Training & Education	\$0	\$0	\$0
Publication	\$0	\$0	\$0
Total Other Expenditures	\$0	\$0	\$0
<i>Total Development</i>	\$0	\$0	\$0
Land Acquisition			
Land Acquisition	\$100,000	\$100,000	\$0
<i>Total Land Acquisition</i>	\$100,000	\$100,000	\$0

Village of Virgil

<u>Account</u>	Appropriations 5/1/2025 through 4/30/2026	Estimated Receipts from Sources Other than Tax Levy	To be Raised by Tax Levy
	<u>Total Appropriation</u>		
<i>Finance</i>			
Other Expenditures			
Training & Education	\$500	\$500	\$0
Total Other Expenditures	<u>\$500</u>	<u>\$500</u>	<u>\$0</u>
<i>Total Finance</i>	<u>\$500</u>	<u>\$500</u>	<u>\$0</u>
<i>Other Contractual Services</i>			
Police Protection	\$10,000	\$10,000	\$0
<i>Total Other Contractual Services</i>	<u>\$10,000</u>	<u>\$10,000</u>	<u>\$0</u>
<i>Contingencies</i>	\$100,000	\$100,000	\$0
Total General Fund	<u>\$1,220,850</u>	<u>\$1,183,450</u>	<u>\$37,400</u>
<i>Motor Fuel Fund</i>			
Street Contractual Services	\$0	\$0	\$0
Street Maintenance Services	\$90,000	\$90,000	\$0
Rebuild Illinois Fund Maintenance Services	\$22,000	\$22,000	\$0
Total Motor Fuel Fund	<u>\$112,000</u>	<u>\$112,000</u>	<u>\$0</u>
<i>Schramer Special Service Area</i>			
Contractual Services			
Snow Removal	\$0	\$0	\$0
Mowing	\$0	\$0	\$0
Mosquito Control	\$0	\$0	\$0
Commodities	\$0	\$0	\$0
Administration	\$0	\$0	\$0
Legal	\$0	\$0	\$0
Total Schramer Special Service Area	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Appropriations	<u>\$1,332,850</u>	<u>\$1,295,450</u>	<u>\$37,400</u>

§ 3. Certification

There is hereby certified to the county clerk of Kane County, Illinois, the total amount of \$37,400, which amount the village of Virgil requires to be raised by taxation for the current fiscal year of the village.

§ 4. Filing

The clerk shall file a certified copy of this ordinance with the county clerk within the time provided by law.

§ 5. Savings clause

If any section, subdivision, or sentence of this ordinance is for any reason held invalid or unconstitutional, such decision will not affect the validity of the remaining portion of this ordinance.

§ 6. Effective Date

This ordinance is effective after its passage, approval and publication as provided by law.

Adopted on November 13, 2025 pursuant to a roll call vote as follows:

[Signature page follows.]

Trustee	Yes	No	Absent	Abstain
Clark				
Giannini				
Hackbarth				
Markham				
Thompson				
Washburn				
LeBlanc				
Totals				

Approved November 13, 2025

President

Attested, filed in my office, and published in pamphlet form on November 13, 2025

Clerk of the Village of Virgil, Kane County, Illinois

VILLAGE OF VIRGIL
SUMMARY SHEET OF 2024 TAX LEVY PAYABLE IN 2025

Rate Limit	Fund No.	Name	Amount
.25%	1	General Corporate Fund	\$35,800.00
1.00%	3	Special Service Area No. 1 - Schramer	\$0.00
Total Levy			\$35,800.00

Village Clerk

STATE OF ILLINOIS)
)
COUNTY OF KANE)

TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE

I, Jamie LeBlanc, hereby certify that I am the duly elected and acting President of the Village of Virgil, Kane County, Illinois and as President I certify that the ordinance to which this certificate is attached, Ord. No. 2025-05 - AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING MAY 1, 2025 AND ENDING APRIL 30, 2026, FOR THE VILLAGE OF VIRGIL, KANE COUNTY, ILLINOIS, was adopted pursuant to, and in all respects in compliance with the provisions of 35 ILCS 200/18-60 through 35 ILCS 200/18-85 of the Truth in Taxation Act, no public hearing being required because the amount levied does not exceed 105% of the amount extended for the previous year.

Dated: November 13, 2025.

Village President

Subscribed and Sworn to on
November 13, 2025.

(SEAL)

Notary Public