



## BOARD MEETING MINUTES

April 9, 2026

7:00PM

5N939 Meredith Road, Suite 2 Virgil, IL 60151  
Phone: (630) 365-6677 Email: clerk@villageofvirgil.gov  
Website: villageofvirgil.net

**PRESIDENT:** Jamie LeBlanc

**CLERK:** Cheryl O'Brien

**TREASURER:** Bridget Ruf

**TRUSTEES:**

James Giannini

Cheryl Hackbarth

Roger Markham

David Morales Jr.

Mark Thompson

Debbie Washburn

Zoning Enforcement Officer: TBD

- **CALL MEETING TO ORDER**  
President LeBlanc called the meeting to order at 7:00pm
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**  
Present: President LeBlanc, Trustee Giannini, Trustee Hackbarth, Trustee Thompson, Trustee Washburn, Trustee Markham  
Absent: None  
Also Present: Cheryl O'Brien (Village Clerk), Bridget Ruf (Village Treasurer)  
Public/Guests: Mae Strobel, Pete Walker, Nick Petit, George Barrick, Tom Ruf, William Heimbigner, Pete Walker, Nick Petit, Shannon Battersby, Matt Berland, Shelby Fitzgerald Berland, Daniel Fidler, Matt Ekstrom, Lisa Clark, Jerry & Deb DeBruyne
- **ADOPT AGENDA for April 9, 2026**  
Trustee Markham voiced concerns over a missing item on the agenda for the change in Village Code to remove Baxter & Woodman as an Engineering firm for the Village.  
Motion to adopt agenda by Trustee Giannini, seconded by Trustee Hackbarth  
*Voice vote. motion passed.*
- **SWEAR IN DAVID MORALES JR. AS TRUSTEE AS A REPLACEMENT FOR LISA CLARK**  
Motion by Trustee Markham, seconded by Trustee Washburn  
*Voice vote. motion passed.*
- **APPROVE MINUTES from meeting held March 12, 2026**  
Motion to approve minutes by Trustee Washburn, seconded by Trustee Giannini  
*Voice vote, motion passed.*
- **PUBLIC COMMENT (Limited to 5 minutes per person)**
  - Pete Walker questioned a FOIA request that allegedly did not get responded to. He also brought up the last request which had documents missing and not received by him to date.
  - Nick Petit brought up his feelings on the sudden attorney resignation and rushing into another firm. He also brought up an anonymous caller reporting him to Kane County regarding permitting.
- **SHERIFFS REPORT – No report**
- **VILLAGE ENGINEER – No report**



- RESOLUTIONS AND ORDINANCES

- 2026-03 Resolution appointing Vasselli Law, LLC as Village Attorney for the Village of Virgil
  - The Board had an extensive discussion regarding the resolution and chose to table this resolution. Motion to table by Trustee Markham, seconded by Trustee Morales Jr. *Voice vote, All ayes. motion to table resolution passed.*
- 2026-04 Resolution authorizing and approving the purchase of website related services for the Village of Virgil
  - Motion to approve by Trustee Markham, seconded by Trustee Washburn *Voice vote, motion passed.*
- 2026-05 Resolution retaining Krueger & Associates, LLC as Accounting Software Providers and Consultants for the Village of Virgil
  - Motion to approve by Trustee Giannini, seconded by Trustee Thompson *Roll Call. Ayes: Trustee Giannini, Trustee Hackbarth, Trustee Markham, Trustee Thompson, Trustee Washburn, Trustee Morales. Nays: None. Motion carried.*

- REPORTS FROM VILLAGE OFFICIALS

PRESIDENT – No report

CLERK – A summary of the various tasks completed over the last month was given. All FOIA requests received since last meeting were provided to the board for their review.

TREASURER – A complete review of the financial report was given. All bank statements were provided to the board for review.

- Approval of bills  
Motion by Trustee Hackbarth, seconded by Trustee Thompson  
*Roll Call. Ayes: Trustee Giannini, Trustee Hackbarth, Trustee Markham, Trustee Thompson, Trustee Morales, Trustee Washburn. Nays: None. Motion carried.*

- REPORTS FROM BOARDS, COMMISSIONS, AND COMMITTEES

PLANNING AND ZONING BOARD

- Matt Ekstrom was reappointed to the zoning board for another four-year term.
- Tim Hylland was appointed as a new zoning board member for four years, however not present to sign the oath.
  - Motion by Trustee Giannini, seconded by Trustee Washburn *Voice vote, appointments passed.*

ZONING ENFORCEMENT OFFICER – No report

STANDING COMMITTEES – No report

- OTHER BUSINESS

- Request for proposal for a new village law firm discussion initiated by Trustee Thompson for a plan forward with the creation of the proposal.

- INC MENTAL HEALTH – No report but would like to utilize the new website for public awareness.

- PUBLIC COMMENT (Limited to 5 minutes per person)



- William Heimbigner voiced his agreement to an RFP process for a new village legal firm and praised the IT efforts being implemented for the village.
  - Mae Strobel questioned why a lot for sale sign is posted on the property off Route 64 and if there were any zoning changes. She questioned the oath process for the trustees and zoning board members. Lastly, also suggested that there should be a committee for the attorney firm selection.
- **ADJOURNMENT**  
Motion by Trustee Markham, seconded by Trustee Morales Jr., to adjourn at 8:05pm  
*Voice vote, motion passed unanimously.*

Respectfully submitted,

Cheryl O'Brien  
Clerk of the Village of Virgil